

**MINUTES  
OF THE  
RED RIVER WATERWAY COMMISSION MEETING  
September 19, 2018  
10:00 AM  
COMMISSION HEADQUARTERS  
NATCHITOCHES, LOUISIANA**

**1. CALL TO ORDER**

The meeting of the Red River Waterway Commission was called to order by Chair Designee, Thomas M. Clark, in the Board Room of the Red River Waterway Commission Office located at 5941 Highway 1 Bypass in Natchitoches, Louisiana.

**2. ROLL CALL**

Roll was called and a quorum was present. Others in attendance were asked to identify themselves and offer any comments they may have regarding the agenda. However, no comments were offered.

**Present:** Chair Designee, Thomas M. Clark, Commissioner Roy A. Burrell, Commissioner David L. Crutchfield, II, Commissioner Michael P. Deville, Commissioner Paul Fleming, Commissioner Randell Fletcher, Commissioner Charles R. Greer, Commissioner David Jones, Commissioner Ronald F. Lattier, Commissioner Michael Simpson.

**Absent:** Commissioner James F. Maxey and Commissioner Larry K. Sayes,

**RRWC Staff Members Present:** Mr. Colin Brown - Executive Director, Mr. Mike Boydston - Operations & Maintenance Director, Ms. Stephanie Bonnette - Executive Assistant, Mr. Luke Pearson - Real Estate Manager, Mr. Ryan Ingles - Engineering Supervisor, Mr. Eric Gilmore - Marketing Director, Mr. Greg Upton - Legal Counsel.

**3. INTRODUCTION OF GUESTS AND PUBLIC COMMENT PERIOD PURSUANT TO LRS 42:14**

**Others Present:** Tripp Dungan with CLECO, Pineville; Jody Bordelon with CLECO, Pineville and Katy Breaux of the Corps of Engineers, Vicksburg.

**4. APPROVAL OF AGENDA**

By motion of Commissioner Crutchfield, seconded by Commissioner Simpson, the revised agenda was unanimously approved. The revised agenda to include under the Contracts Committee report line item 5, to read as follows: Consideration of Ft. Buhlow Comfort Station Rehabilitation/Change Order No. 1 and the addition of line item 13a under Other Business to read as follows: Amend something previously adopted. Correction to the July 18, 2018 minutes of the Red River Waterway Commission. Under Land Management, Legal Affairs & Affirmative Action Committee, item number 2, Consideration of Request for Dredge Removal Agreement/Hadden Ft. DeRussey/Tract 4A-D, to read as follows: By motion of Commissioner Sayes, seconded by Commissioner Lattier, the Commission unanimously approved an agreement with Mr. Smetak in the removal of dredge fill material at a price of \$2.25 per cubic yard (payable to the Red River Waterway Commission). Comments from the public were called for, however, none were offered.

**5. APPROVAL OF MINUTES**

By motion of Commissioner Crutchfield, seconded by Commissioner Greer, the minutes of the August 15, 2018 meeting were unanimously approved.

**6. TREASURER'S REPORT**

By motion of Commissioner Crutchfield, seconded by Commissioner Simpson, the Expenditures, Financial Statements, Investment Reports, & Fund Balance Report for the month of August 2018 were unanimously approved.

**7. COMMITTEE REPORTS**

**a) Contracts**

**Ratification of Change Order No. 4/Teague Parkway and Stoner Avenue Dock Rehabilitation/RRWC Project No. 15-06/Contract No. RRW-730:** By motion of Commissioner Crutchfield, seconded by Commissioner Fleming, the Commission unanimously approved the ratification of change order number 4, partial acceptance of the Stoner Avenue portion of the Teague Parkway and Stoner Avenue dock rehabilitation project.

**Consideration of Teague Parkway Trail Relocation Final Quantities/Change Order No. 1/Contract No. RRW-742:** By motion of Commissioner Crutchfield, seconded by Commissioner Lattier, the Commission unanimously approved the remainder of the contractual agreement of time (three months) with the contractor plus a thirty day extension (expiring October 27, 2018) to establish the required turf. Withholding the retainage until such time.

**Consideration of Approval of Cooperative Agreement for Property Transfer with Bossier City/Teague Trail Relocation:** By motion of Commissioner Crutchfield, seconded by Commissioner Jones, the Commission unanimously approved the property transfer with the City of Bossier City for said parcel of land previously used for the parcel of land on which the relocated Teague Trail exists.

**Consideration of Janitorial Proposals and Cancellation of Existing Contract for Office Building and Grand Ecore Comfort Station:** By motion of Commissioner Crutchfield, seconded by Commissioner Lattier, the Commission unanimously approved awarding the janitorial services contract to Bridgeway Building Services for \$1,161.66 per month and rescinding the award to Home Maids of Natchitoches approved at the July 2018 Commission meeting.

**Consideration of Ft. Buhlow Comfort Station Rehabilitation/Change Order No. 1:** By motion of Commissioner Crutchfield, seconded by Commissioner Deville, the Commission unanimously approved Change Order No. 1 reflecting the following revisions at an additional cost of \$10,902.00: replacement of stall doors at comfort stations 1 and 3; replacement of 3 additional glass block windows (6 glass block windows in all); and extension of sidewalk from the playgrounds and picnic shelter to comfort station number 2.

**b) Land Management, Legal Affairs & Affirmative Action**

**Consideration of Award of Leaseback Renewals:** By motion of Commissioner Simpson, seconded by Commissioner Fletcher, the Commission unanimously approved the following leaseback renewals: a) Pool 3/Tracts 44, 45 & 46/194.2 Acres with The J. Corwyn Aldredge Family, dba AA Western Store, LLC in the amount of \$5,826.00 for the 5-year term; b) Pool 3/Tract 99/25 Acres with Mr. Richard Todd Hampton and Mrs. Dianne Hampton Abraham in the amount of \$937.50 for the 5-year term; c) Pool 3/Tract 100/40 Acres with Mr. Charles Hampton, Jr. in the amount of \$1,700.00 for the 5-year term; d) Pool 3/Tract 11/20.9 Acres with McQuillen Properties, LLC in the amount of \$940.50 for the 5-year term; e) Pool 3/Tract 77/80.9 Acres with Waltco, Inc. in the amount of \$6,067.50 for the 5-year term and f) Grappe Cut Off/Tract 2/35 Acres with Dr. Robert Craig in the amount of \$1,575.00 for the 5-year term.

**Consideration of Approval of Revisions to Cooperative Endeavor Agreement/Louisiana Department of Wildlife and Fisheries/Use of Aquatic Research Center at Lock and Dam 3:** By motion of Commissioner Simpson, seconded by Commissioner Jones, the Commission unanimously approved changes to the cooperative endeavor agreement as follows: Page 3, Termination: The Waterway Commission shall have the right to terminate this Agreement or the Permit upon ninety (90) days written notice to the Department with respect to all or any part of the Aquaculture Research Center; Page 5, Insurance: The Department is to provide provide commercial general liability insurance with a minimum combined bodily injury and property damage of five million dollars (\$5,000,000.00) per occurrence and all such insurance will name the Waterway Commission as an additional insured; Page 5, Indemnification, to include the following: ...which may be made or asserted by the Department, its agents, assigns, employees, servants, contractors or insurers (the "Indemnifying Parties") or the AgCenter, its agents, assigns, employees, servants, contractors or insurers, on account of .....

**Consideration of Request for Temporary Water-pump Site and Waterline Row/Pool5/Tract 3:** By motion of Commissioner Simpson, seconded by Commissioner Crutchfield, the Commission unanimously approved RRWC staff member, Luke Pearson, to enter into agreement with Covey Park Gas, LLC for a temporary (one-year) water-pump site and temporary waterline right of way on Pool 5, Tract 3 at a per barrel price of not less than \$0.18/barrel.

**Consideration of Approval of Amendment No. 1/Wildlife Development and Management Proposal/Loggy Bayou/Soda Lake Mitigation Project:** By motion of Commissioner Simpson, seconded by Commissioner Lattier, the Commission unanimously approved Amendment No. 1 for the addition of the Corps recently acquired (additional) 1,164 acres of mitigation land to the Loggy/Soda Mitigation agreement.

**c) Recreation**

**Recreation Area Status Report** - Mr. Mike Boydston highlighted the prepared report provided in the meeting packet, noting that there had been 127,000 visitors to the District recreation areas during the month of August 2018.

**d) Ports - None**

**e) Public Awareness & Marketing**

**Marketing Update** - A prepared report was provided in the meeting packet. In addition, Marketing Director, Eric Gilmore discussed:

- Dr. L. Scott, Louisiana Economic Outlook presentation at Central Louisiana Chamber, Pineville, September 27
- National Waterways Conference, New Orleans was held September 12 - 14
- Congressional visits in Washington, D.C. being held September 23 - 27
- Port Management/Port Training Conference in Tulsa, Oklahoma week of September 23
- RRWC is working in conjunction with CLECO in preparing for the upcoming Lock closure in 2019

**f) Personnel**

**Consideration of Personnel Policy Revision:** By motion of Commissioner Simpson, seconded by Commissioner Lattier, the Commission unanimously approved the deletion of the section in the Red River Waterway Commission's (RRWC) Personnel Policy pertaining to the Family and Medical Leave Act (FMLA) due to the ineligibility of the RRWC (entity of fewer than 50 employees) as a participant of FMLA.

**g) Revenue, Banking & Budget - None**

**h) Legislative - None**

**8. EXECUTIVE DIRECTOR'S REPORT**

- Oxbow dredging completed
- The Haven dredging to proceed, beginning September 20
- The 2019 budget process is underway. Presentation of 2019 Budget draft will be at the November 2018 meeting

**9. STATUS OF RIGHTS-OF-WAY/ENGINEERING REPORT** - Prepared reports were provided in the meeting packets.

- Teague Parkway progressing
- Alexandria Levee Park comfort station and Pavilion projects
- 2019 Projects to be included in budget: Coushatta dock replacement and Poland access road improvements
- Notice to proceed, Boyce Recreational Area Dock Construction, October 1, 2018

**10. GENERAL COUNSEL REPORT** - None

**11. CORPS OF ENGINEERS REPORT**

- Mitigation Development Agreement - Louisiana Department of Wildlife and Fisheries usage of mitigation lands
- Teague Trail cost-share reimbursement
- Campiti repairs to be complete by January 2019

**12. RED RIVER VALLEY ASSOCIATION** - None

13. **OTHER BUSINESS**

Amend Something Previously Adopted. Correction to the July 18, 2018 minutes of the Red River Waterway Commission. Under Land Management, Legal Affairs & Affirmative Action Committee, item number 2, Consideration of Request for Dredge Removal Agreement/Hadden Ft. DeRussey/Tract 4A-D, to read as follows: By motion of Commissioner Sayes, seconded by Commissioner Iattier, the Commission unanimously approved an agreement with Mr. Smetak in the removal of dredge fill material at a price of \$2.25 per cubic yard (payable to the Red River Waterway Commission): By motion of Commissioner Crutchfield, seconded by Commissioner Deville, the Commission unanimously approved the correction to the July 18, 2018 minutes of the Red River Waterway Commission.

14. **COMMENTS FROM THE PUBLIC** - CLECO representatives informed the Commission of a pending rate change with tax break credits to private individuals.

15. **ADJOURNMENT**

There being no further business to conduct at this time, by motion of Commissioner Simpson, seconded by Commissioner Crutchfield, and unanimously approved, the meeting was adjourned.

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JAMES F. MAXEY  
SECRETARY/TREASURER

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THOMAS M. CLARK  
CHAIR DESIGNEE