

**MINUTES
OF THE
RED RIVER WATERWAY COMMISSION MEETING
June 20, 2018
10:00 AM
COMMISSION HEADQUARTERS
NATCHITOCHE, LOUISIANA**

1. CALL TO ORDER

The meeting of the Red River Waterway Commission was called to order by Chair Designee, Thomas M. Clark, in the Board Room of the Red River Waterway Commission Office located at 5941 Highway 1 Bypass in Natchitoches, Louisiana.

2. ROLL CALL

Roll was called and a quorum was present. Others in attendance were asked to identify themselves and offer any comments they may have regarding the agenda. However, no comments were offered.

Present: Chair Designee, Thomas M. Clark, Commissioner Paul Fleming, Commissioner Randell Fletcher, Commissioner David Jones, Commissioner James F. Maxey, Commissioner Ronald F. Lattier, Commissioner Larry K. Sayes, Commissioner Michael Simpson.

Absent: Commissioner Roy A. Burrell, Commissioner David L. Crutchfield, II, and Commissioner Charles R. Greer.

RRWC Staff Members Present: Mr. Colin Brown - Executive Director, Mr. Mike Boydston - Operations & Maintenance Director, Ms. Stephanie Bonnette - Executive Assistant, Mr. Luke Pearson - Real Estate Manager, Mr. Ryan Ingles - Engineering Supervisor, Mr. Eric Gilmore - Marketing Director, Mr. Greg Upton - Legal Counsel.

3. INTRODUCTION OF GUESTS AND PUBLIC COMMENT PERIOD PURSUANT TO LRS 42:14

Others Present: Mr. Rich Brontoli of the Red River Valley Association, Robin Cosenza of RGC Consulting, and Katy Breaux of the Corps of Engineers, Vicksburg.

4. APPROVAL OF AGENDA

By motion of Commissioner Simpson, seconded by Commissioner Jones, the agenda was unanimously approved. Comments from the public were called for, however, none were offered.

5. APPROVAL OF MINUTES

By motion of Commissioner Fletcher, seconded by Commissioner Jones, the minutes of the May 16, 2018 meeting were unanimously approved.

6. TREASURER'S REPORT

By motion of Commissioner Simpson, seconded by Commissioner Lattier, the Expenditures, Financial Statements, Investment Reports, & Fund Balance Report for the month of May 2018 were unanimously approved.

7. COMMITTEE REPORTS

a) **Contracts** - None

b) **Land Management, Legal Affairs & Affirmative Action**

Consideration of Revision to Land Lease and Leaseback Policy/Early Cancellation: By motion of Commissioner Sayes, seconded by Commissioner Jones, the Commission unanimously approved instituting a flat rate fee of \$200.00 for early cancellation of leases and/or leasebacks. The flat rate fee is to be retroactive on all leases and leasebacks.

Consideration of Award of Land Lease/Grand Bend Realignment/246 Acres: By motion of Commissioner Sayes, seconded by Commissioner Lattier, the Commission unanimously approved award of bid lease to Mr. Kerry Luneau for \$30,750.00 for the 5-year lease, which is \$25.00 per acre for the tract located in Pool 2 at River Mile 81 in Rapides Parish.

Consideration of Award of Land Lease/Colfax Revetment/Tract 5/34.6 Acres: By motion of Commissioner Sayes, seconded by Commissioner Jones, the Commission unanimously approved award of bid lease to Mr. Donnie Brown at \$31.80 per acre for a total of \$5,501.40 for the 5-year lease term of the Colfax revetment, Segment B, containing 34.6 acres.

Consideration of Request to Cancel Land Lease and Authority to Re-advertise/Pool 3, Tract 78/79 Acres: By motion of Commissioner Sayes, seconded by Commissioner Simpson, the Commission unanimously approved the request to cancel the lease, charging the flat rate fee cost of \$200.00 and the authority for the staff to re-advertise.

c) **Recreation**

Recreation Area Status Report - Mr. Mike Boydston highlighted the prepared report provided in the meeting packet, noting that there had been approximately 143,000 visitors to the District recreation areas during the month of May 2018. Updated maintenance items include, but not limited to:

- Opening July 05, 2018 of proposals for surplus tractor and upgrades at the Ft. Buhlow recreation park
- Dredge is currently in Pool 1
- Teague Trail Relocation - asphalt laid June 19. Completion approximately June 22, 2018
- On-going clean up of boat ramps. All are in good shape at this time.

d) **Ports**

Consideration of Funding Request/Central Louisiana Regional Port/Transit and Staging Grant: By motion of Commissioner Jones, seconded by Commissioner Lattier, the Commission unanimously approved the Central Louisiana Regional Port request in the amount of \$368,500.00 for two hard stand areas. Hard stand area project 1 of approximately 50,775 square feet and hard stand project 2 of approximately 82,000 square feet.

Natchitoches Port Update - No action taken

e) **Public Awareness & Marketing**

Shreveport Bossier sports Commission Update - No action taken

Marketing Update - A prepared report was provided in the meeting packet. In addition, Marketing Director, Eric Gilmore discussed:

- Marketing of the Grand Ecore RV Park is progressing as desired
- Depth finder software purchase to sync with Google Maps. Software will lend great assistance with locating dredging needs and channels.

f) **Personnel**

Consideration of Personnel Policy Revisions: By motion of Commissioner Simpson, seconded by Commissioner Lattier, the Commission unanimously approved the revisions to the Red River Waterway Commission's annual and sick leave policies to begin effective immediately.

g) **Revenue, Banking & Budget**

Consideration of Approval of Policies and Procedures - No action taken

Consideration of Approval of Ethics Policy - No action taken

Consideration of Approval of 2017 Audit: By motion of Commissioner Simpson, seconded by Commissioner Jones, the Commission unanimously approved the 2017 Audit of the Red River Waterway Commission.

Consideration of Funding Agreement/Community Development Block Grant/FEMA Public Assistance

Non-Federal Share Match Program: After reading the following resolution, out loud, "Be it resolved, by motion of _____, seconded by _____ and unanimously approved, that Colin S. Brown, Executive Director of the Red River Waterway Commission, is hereby authorized as signatory authority to enter into a grant (Grant #B-16-DL-22-0001/Year 2016) with the State of Louisiana, Division of Administration, Office of Community Development to participate in the Community Development Block Grant Disaster Recovery Program Through the Restore Louisiana Infrastructure: FEMA Public Assistance Non-federal Share Match Program." By motion of Commissioner Simpson, seconded by Commissioner Jones, the Commission unanimously approved the funding request. This done and signed by Commissioner James Maxey, Secretary/Treasurer of the Red River Waterway Commission.

h) **Legislative**

- Special Session III scheduled to conclude by 6p.m. on June 27, 2018
- June 29, 2018 HBO program regarding: River Dredging: Life blood of Louisiana and 31 other states

8. **EXECUTIVE DIRECTOR'S REPORT** - None

9. **STATUS OF RIGHTS-OF-WAY/ENGINEERING REPORT** - Prepared reports were provided in the meeting packets.

- Stoner Dock Rehabilitation Project: Dock will be 3.5 feet above the water surface. Ladders will be equidistantly spaced along the length of the dock.

10. **GENERAL COUNSEL REPORT** - None

11. **CORPS OF ENGINEERS REPORT** - Representative Katy Breaux updated the Commission on the following:

- 2018 Budget allocated \$900,000.00 in the area of recreation
- No additional funds were allocated for dredging
- Mitigation land has been acquired, but no additional funding for mitigation was received

12. **RED RIVER VALLEY ASSOCIATION** - Representative Rich Brontoli updated the Commission on the following:

- June 27, 2018, Navigation Meeting at Waterway Headquarters, 10:00 a.m.
- Approximately two (2) weeks left of dredging
- Sandbar formations are being marked with buoys

13. **OTHER BUSINESS** - None

14. **COMMENTS FROM THE PUBLIC** - None

15. **ADJOURNMENT**

There being no further business to conduct at this time, by motion of Commissioner Simpson, seconded by Commissioner Fletcher, and unanimously approved, the meeting was adjourned.


JAMES F. MAXEY
SECRETARY/TREASURER


THOMAS M. CLARK
CHAIR DESIGNEE