

**MINUTES
OF THE
RED RIVER WATERWAY COMMISSION MEETING
April 18, 2018
10:00 AM
COMMISSION HEADQUARTERS
NATCHITOCHE, LOUISIANA**

1. CALL TO ORDER

The meeting of the Red River Waterway Commission was called to order by Commissioner/Vice Chair Paul Fleming, in the Board Room of the Red River Waterway Commission Office located at 5941 Highway 1 By-Pass in Natchitoches, Louisiana.

2. ROLL CALL

Roll was called and a quorum was present. Others in attendance were asked to identify themselves and offer any comments they may have regarding the agenda. However, no comments were offered.

Present: Commissioner Paul Fleming, Commissioner Randell Fletcher, Commissioner Charles R. Greer, Commissioner David Jones, Commissioner James F. Maxey, Commissioner Ronald F. Lattier, Commissioner Larry K. Sayes, Commissioner Michael Simpson.

Absent: Commissioner Roy A. Burrell and Commissioner David L. Crutchfield, II

RRWC Staff Members Present: Mr. Colin Brown - Executive Director, Mr. Mike Boydston - Operations & Maintenance Director, Ms. Stephanie Bonnette - Executive Assistant, Mr. Luke Pearson - Real Estate Manager, Mr. Ryan Ingles - Engineering Supervisor, Mr. Eric Gilmore - Marketing Director, Mr. Greg Upton - Legal Counsel.

3. INTRODUCTION OF GUESTS AND PUBLIC COMMENT PERIOD PERSUANT TO LRS 42:14

Others Present: Mr. Charlie Kingery of Wieland, Shreveport, Louisiana and Ms. Robin Cosenza of RGC Consulting, LLC, Pineville, Louisiana.

4. APPROVAL OF AGENDA

By motion of Commissioner Jones, seconded by Commissioner Lattier, the revised agenda was unanimously approved, amending the agenda to include the following: Second line item of the Revenue, Banking and Budget Committee to read as follows: 2. Consideration of Tractor Repair or Purchase of a New Tractor and New Chain Saw. Comments from the public were called for, however, none were offered.

5. APPROVAL OF MINUTES

By motion of Commissioner Fletcher, seconded by Commissioner Greer, the minutes of the March 21, 2018 meeting were unanimously approved.

6. TREASURER'S REPORT

By motion of Commissioner Simpson, seconded by Commissioner Lattier, the Expenditures, Financial Statements, Investment Reports, & Fund Balance Report for the month of March 2018 were unanimously approved.

7. COMMITTEE REPORTS

a) Contracts

Consideration of Amendment No. 1/Teague Trails Cooperative Endeavor Agreement/Bossier City: By motion of Commissioner Maxey, seconded by Commissioner Lattier, the Commission unanimously approved the amended cooperative endeavor agreement between the Red River Waterway Commission and the city of Bossier City in order to relocate a section of the trail due to riverbank erosion.

Consideration of Ratification of Water Line Relocation/RRWC Project No. 16-01/Contract No.

RRW-694/St. Maurice Asphalt Rehabilitation Project (Rebid): By motion of Commissioner Maxey, seconded by Commissioner Jones, the Commission unanimously approved the ratification of the cost of \$4,000.00 incurred to relocate the water line along with the corresponding budget amendment.

b) Land Management, Legal Affairs & Affirmative Action

Consideration of Approval of Cooperative Endeavor Agreement/LA Department of Wildlife and Fisheries/Use of Aquatic Research Center at Lock and Dam 3: By motion of Commissioner Sayes, seconded by Commissioner Greer, the Commission unanimously approved the Cooperative Endeavor Agreement with LA Wildlife and Fisheries for the use of the Aquatic Research Center and transfer of ownership of research equipment listed in the agreement.

Consideration of Offer of Right of First Refusal/Lock and Dam 5/Tract 4/10.4 Acres: By motion of Commissioner Sayes, seconded by Commissioner Greer, the Commission unanimously approved the Right of First Refusal of said property by private sale, at the appraised value of \$17,680.00, to Mr. Jimmy Martin.

Consideration of Request to Cancel Land Lease, Grand Bend Realignment, 246 Acres: By motion of Commissioner Sayes, seconded by Commissioner Lattier, the Commission unanimously approved the cancellation of said land lease with Mr. Willis B. Ryland, waiving cancellation fee, and authorizing staff to re-advertise the property for public bid lease with a minimum bid of \$25.00 per acre.

Consideration of Request to Cancel Land Lease/Colfax Revetment/Tract 5/34.6 Acres: By motion of Commissioner Sayes, seconded by Commissioner Fletcher, the Commission unanimously approved the cancellation of said land lease with Mr. Steve Tyler, waiving cancellation fee, and authorizing staff to re-advertise the property for public bid lease with a minimum bid of \$25.00 per acre.

c) Recreation

Recreation Area Status Report - Mr. Mike Boydston highlighted the prepared report provided in the meeting packet, noting that there had been 78,000 visitors to the District recreation areas during the month of March 2018. Updated maintenance items include, but not limited to:

- Grand Ecore RV Park hosted 199 rentals during the month of March 2018
- Teague Trail, trail replacement project, bid opening May 15, 2018
- Pool 4 through pool 1 have been reopened excluding the Colfax RV Park
- Caddo Bossier launches still closed at this time

d) Ports

Consideration of Approval of Cooperative Endeavor Agreement/Caddo Bossier Port Commission/Wheel Loader: By motion of Commissioner Lattier, seconded by Commissioner Jones, the Commission unanimously approved the Cooperative Endeavor Agreement with the Port of Caddo-Bossier in the funding request in order for the Port to purchase a Wheel Loader (Volvo L350H) and set of solid tires at a cost of \$912,725.00.

e) Public Awareness & Marketing

Consideration of Approval of Cooperative Endeavor Agreement/Shreveport-Bossier Sports Commission: By motion of Commissioner Fletcher, seconded by Commissioner Greer, the Commission unanimously approved the Cooperative Endeavor Agreement funding request in the amount of \$120,000.00 for the Shreveport-Bossier Sports Commission's 2018 events on the Red River.

Marketing Update - A prepared report was provided in the meeting packet.

f) Personnel - None

g) Revenue, Banking & Budget

Adopt 2018 Tax Millage Rates: After the reading of the Resolution, By motion of Commissioner Maxey, seconded by Commissioner Greer, the Commission unanimously approved, by roll call vote, the 2018 Tax Millage Rates of 1.52 mills for capital outlay and 0.82 mills for operations and maintenance for a total of 2.34 mills.

Consideration of Tractor Repair or Purchase of a New Tractor and New Chainsaw: By motion of Commissioner Greer, seconded by Commissioner Lattier, the Commission unanimously approved the purchase of a Kubota MX5200DT 4WD tractor with quick attach loader and canopy in the amount of \$31,993.60 from Loewer Tractor of Alexandria and approved the purchase of a new chainsaw along with a budget amendment of \$33,000.00.

h) Legislative

8. EXECUTIVE DIRECTOR'S REPORT

A) **Consideration of Approval of Out-of-State Travel/MRC High Water Inspection Trip:** By motion of Commissioner Simpson, seconded by Commissioner Greer, the Commission unanimously approved the out-of-state travel expense for attending the MRC High Water Inspection trip.

- Corps is dredging lock 3 and will continue their efforts as they move up river
- 2017 Audit is ongoing

9. STATUS OF RIGHTS-OF-WAY/ENGINEERING REPORT - Prepared reports were provided in the meeting packets. In addition, the following were mentioned:

- Stoner/Teague dock rehabilitation project has been on hold since high-water occurred on February 21, 2018
- Teague Parkway Trail relocation project - researching for a permanent solution to the land-side sink holes
- Boyce/Brouillette recreation areas - design plans to be received by the RRWC soon and tentative construction start for Fall of 2018

10. GENERAL COUNSEL REPORT - None

11. CORPS OF ENGINEERS REPORT - None

12. RED RIVER VALLEY ASSOCIATION - None

13. OTHER BUSINESS - Notification that Bass stocking should commence, approximately, October/November of 2018. Reminder of the Commissioner's annual financial disclosure deadline of May 15, 2018.

14. COMMENTS FROM THE PUBLIC - None

15. ADJOURNMENT

There being no further business to conduct at this time, by motion of Commissioner Simpson, seconded by Commissioner Sayes, and unanimously approved, the meeting was adjourned.


JAMES F. MAXEY
SECRETARY/TREASURER


SHAWN D. WILSON, PhD.
CHAIR