

MINUTES
OF THE
RED RIVER WATERWAY COMMISSION MEETING
May 16, 2018
10:00 AM
COMMISSION HEADQUARTERS
NATCHITOCHE, LOUISIANA

1. **CALL TO ORDER**

The meeting of the Red River Waterway Commission was called to order by Chair Designee, Thomas M. Clark, in the Board Room of the Red River Waterway Commission Office located at 5941 Highway 1 Bypass in Natchitoches, Louisiana.

2. **ROLL CALL**

Roll was called and a quorum was present. Others in attendance were asked to identify themselves and offer any comments they may have regarding the agenda. However, no comments were offered.

Present: Chair Designee, Thomas M. Clark, Commissioner Roy A. Burrell, Commissioner David L. Crutchfield, II, Commissioner Randell Fletcher, Commissioner Charles R. Greer, Commissioner David Jones, Commissioner Ronald F. Lattier and Commissioner Larry K. Sayes

Absent: Commissioner Paul Fleming, Commissioner James F. Maxey and Commissioner Michael Simpson..

RRWC Staff Members Present: Mr. Colin Brown - Executive Director, Mr. Mike Boydston - Operations & Maintenance Director, Ms. Stephanie Bonnette - Executive Assistant, Mr. Luke Pearson - Real Estate Manager, Mr. Ryan Ingles - Engineering Supervisor, Mr. Eric Gilmore - Marketing Director, Mr. Greg Upton - Legal Counsel.

3. **INTRODUCTION OF GUESTS AND PUBLIC COMMENT PERIOD PERSUANT TO LRS 42:14**

Others Present: Stephanie LeJeune of DOTD-OMC, Baton Rouge; Molley Bourgoyne of DOTD-OMC, Baton Rouge; Jessica Broadway of Johnson, Thomas & Cunningham CPA firm, Natchitoches; Robin Cosenza of RGC Consulting, LLC of Pineville and Kathryn Haley of Bossier City.

4. **APPROVAL OF AGENDA**

By motion of Commissioner Burrell, seconded by Commissioner Crutchfield, the revised agenda was unanimously approved. The revised agenda to include under the Contracts Committee report a fifth item to read as follows: Consideration of Change Order No. 2/Teague Parkway and Stoner Avenue Dock Rehabilitation Project. Comments from the public were called for, however, none were offered.

5. **APPROVAL OF MINUTES**

By motion of Commissioner Fletcher, seconded by Commissioner Lattier, the minutes of the April 18, 2018 meeting were unanimously approved.

6. **TREASURER'S REPORT**

By motion of Commissioner Greer, seconded by Commissioner Fletcher, the Expenditures, Financial Statements, Investment Reports, & Fund Balance Report for the month of April 2018 were unanimously approved.

7. **COMMITTEE REPORTS**

a) **Contracts**

Consideration of Proposals for the Relocation of the Teague Parkway Trails/Bid Opening May 15, 2018:

By motion of Commissioner Crutchfield, seconded by Commissioner Greer, the Commission unanimously approved the award of contract to Cross Keys Construction in the amount of \$111,612.74.

Consideration of Authority to Advertise for Construction Bids/RRWC Project No.18-01/Contract No. RRW-739/Brouillette Recreation Area Ramp Widening: By motion of Commissioner Crutchfield, seconded by Commissioner Sayes, the Commission unanimously approved authorization of staff to advertise for construction bids.

Consideration of Authority to Advertise for Construction Bids/RRWC Project No. 18-02/Contract No. RRW-741/Boyce Recreation Area Dock Construction: By motion of Commissioner Crutchfield, seconded by Commissioner Greer, the Commission unanimously approved authorization of staff to advertise for construction bids.

Consideration of Change Order No. 1/St. Maurice Asphalt Rehabilitation (Rebid)/RRWC Project No. 16-01/ Contract No. RRW-694: By motion of Commissioner Crutchfield, seconded by Commissioner Fletcher, the Commission unanimously approved Change Order No. 1 for an increase in the contract cost in the amount of \$4,847.27 establishing the final contract price of \$256,357.77.

Consideration of Change Order No. 2/Teague Parkway and Stoner Avenue Dock Rehabilitation Project: By motion of Commissioner Crutchfield, seconded by Commissioner Burrell, the Commission unanimously approved Change Order No. 2 with Testament, LLC in the amount of \$68,500 for mobilization, sand and silt removal, replacement of anchor bolts, and project insurance due to flooding.

b) **Land Management, Legal Affairs & Affirmative Action**

Consideration of Renewal of Leaseback Agreement/Pool 3, Tract 69 & 70/21.6 Acres: By motion of Commissioner Sayes, seconded by Commissioner Lattier, the Commission unanimously approved the renewal of the 5-year leaseback agreement on Pool 3, tract 69 & 70 containing 21.6 acres with Ms. Darla Dunn at the blended rate of \$13.33 per acre, annual lease amount of \$288.00 and \$1,440.00 for the 5-year term.

Consideration of Renewal of Leaseback Agreement/Pool 3, Tract 72/2.8 Acres: By motion of Commissioner Sayes, seconded by Commissioner Lattier, the Commission unanimously approved renewal of the 5-year leaseback agreement on Pool 3, Tract 72 containing 2.8 acres with Robert Charles Brossette, Jr. at the rate of \$20.00 per acre, annual lease amount of \$56.00 and \$280.00 for the 5-year term.

Consideration of Renewal of Leaseback Agreement/Pool 3, Tract 73/4.7 Acres: By motion of Commissioner Sayes, seconded by Commissioner Lattier, the Commission unanimously approved renewal of the 5-year leaseback agreement on Pool 3, Tract 73 containing 4.7 acres with Mr. Frank Beaudoin at the rate of \$20.00 per acre, annual lease amount of \$94.00 and \$470.00 for the 5-year term.

Consideration of Renewal of Leaseback Agreement/Pool 3, Tract 74/14.5 Acres: By motion of Commissioner Sayes, seconded by Commissioner Lattier, the Commission unanimously approved renewal of the 5-year leaseback agreement on Pool 3, tract 74 containing 14.5 acres with Mr. Derrit D. "Danny" Matt at the rate of \$20.00 per acre, annual lease amount of \$290.00 and \$1,450.00 for the 5-year term.

Consideration of Land Lease Extension/Pool 3, Tract 79/6 Acres: By motion of Commissioner Sayes, seconded by Commissioner Fletcher, the Commission unanimously approved the 5-year lease extension on Pool 3, Tract 79, containing 6 acres, to Ms. Darla Dunn with a ten percent (10%) increase in the lease premium, for a total lease amount of \$825.00 for the 5-year lease term.

Consideration of Request to Sample River Sand/Pool 5, Tracts 58 & 60, Segment A: By motion of Commissioner Sayes, seconded by Commissioner Crutchfield, the Commission unanimously approved the Right of Entry and sampling permit for Performance Transport to perform river sand sampling on Pool 5, Tract 58 & 60, segment A.

c) Recreation

Recreation Area Status Report - Mr. Mike Boydston highlighted the prepared report provided in the meeting packet, noting that there had been 102,000 visitors to the District recreation areas during the month of April 2018.

d) Ports

Consideration of Funding Request for Caddo-Bossier Parish Port/Warehouse: By motion of Commissioner Jones, seconded by Commissioner Lattier, the Commission unanimously approved the Port of Caddo-Bossier Port Priority funding request of up to \$3,747,000 (10% of construction plus soft costs) for construction of a new 100,000sf warehouse at the Port Complex.

e) Public Awareness & Marketing

Marketing Update - A prepared report was provided in the meeting packet. In addition, Marketing Director, Eric Gilmore discussed:

- Waterways Journal article regarding the Red River
- 2018 T-H Marine BFL ALL-AMERICAN tournament May 30 - June 02, 2018
- Yeti College Fishing tournament May 30 - June 01, 2018
- Ray Scott National Championship tournament in April at Red River South was very successful

f) Personnel

Consideration of Revised Annual Leave Policy: No action. Revisit in June

g) Revenue, Banking & Budget

Consideration of Repairs and Surplus of Maintenance Equipment: By motion of Commissioner Crutchfield, seconded by Commissioner Lattier, the Commission unanimously agreed to surplus and dispose of the damaged tractor by sealed bid, "as is/where is" without repair and re-assembly.

h) Legislative:

- Current session ends May 18, 2018
- Special Session May 22 - June 04, 2018 with a June 30, 2018 deadline

8. EXECUTIVE DIRECTOR'S REPORT

- 2017 Audit to be presented at the June 2018 Commission meeting
- 12' Channel request did not make Senate version of WRDA Bill
- Waiting to be notified if Corps of Engineers receives additional funding sources

9. STATUS OF RIGHTS-OF-WAY/ENGINEERING REPORT - Prepared reports were provided in the meeting packets.

- Teague Parkway and Stoner Avenue projects issued notice to re-start work for May 22, 2018
- St. Maurice Asphalt Rehabilitation project is complete

10. GENERAL COUNSEL REPORT - None

11. CORPS OF ENGINEERS REPORT - None

12. RED RIVER VALLEY ASSOCIATION

- Red River Valley Association provided a handout
- River Updates: Corps of Engineers dredge working in Pool 4
- Corps gave notice to proceed on the Crosby dredge

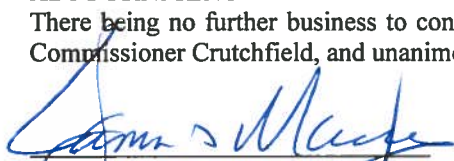
13. OTHER BUSINESS

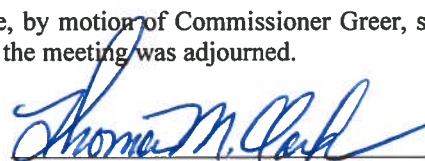
- May receive an official request for a boat launch to be constructed midway between Plain Dealing and Teague

14. COMMENTS FROM THE PUBLIC - None

15. ADJOURNMENT

There being no further business to conduct at this time, by motion of Commissioner Greer, seconded by Commissioner Crutchfield, and unanimously approved, the meeting was adjourned.


JAMES F. MAXEY
SECRETARY/TREASURER


THOMAS M. CLARK
CHAIR DESIGNEE