

**MINUTES
OF THE
RED RIVER WATERWAY COMMISSION MEETING
March 21, 2018
10:00 AM
COMMISSION HEADQUARTERS
NATCHITOCHE, LOUISIANA**

1. CALL TO ORDER

The meeting of the Red River Waterway Commission was called to order by Chair Designee, Murphy J. LeDoux, Jr., in the Board Room of the Red River Waterway Commission Office located at 5941 Highway 1 By-Pass in Natchitoches, Louisiana.

2. ROLL CALL

Roll was called and a quorum was present. Others in attendance were asked to identify themselves and offer any comments they may have regarding the agenda. However, no comments were offered.

Present: Chair Designee, Murphy J. LeDoux, Jr., Commissioner Roy A. Burrell, Commissioner Paul Fleming, Commissioner Randell Fletcher, Commissioner Charles R. Greer, Commissioner David Jones, Commissioner Ronald F. Lattier, Commissioner James F. Maxey, Commissioner Larry K. Sayes, Commissioner Michael Simpson.

Absent: Commissioner David L. Crutchfield, II,

RRWC Staff Members Present: Mr. Colin Brown - Executive Director, Mr. Mike Boydston - Operations & Maintenance Director, Ms. Stephanie Bonnette - Executive Assistant, Mr. Luke Pearson - Real Estate Manager, Mr. Ryan Ingles - Engineering Supervisor, Mr. Eric Gilmore - Marketing Director, Mr. Greg Upton - Legal Counsel.

3. INTRODUCTION OF GUESTS AND PUBLIC COMMENT PERIOD PURSUANT TO LRS 42:14

Others Present: Robin Cosenza of RGC Consulting, LLC., Rich Brontoli of Red River Valley Association and Katy Breaux with USACE - Vicksburg District.

4. APPROVAL OF AGENDA

By motion of Commissioner Greer, seconded by Commissioner Lattier, the revised agenda was unanimously approved. The amended agenda to include the following: Second line item to Contracts Committee Reports to read as follows: Consideration of Revised Change Order Policy and line item 13a, Other Business, to read as follows: Consideration of 2018 Budget Amendment – Port and Oxbow Dredging. Comments from the public were called for, however, none were offered.

5. APPROVAL OF MINUTES

By motion of Commissioner Simpson, seconded by Commissioner Greer, the minutes of the February 21, 2018 meeting were unanimously approved.

6. TREASURER'S REPORT

By motion of Commissioner Lattier, seconded by Commissioner Burrell, the Expenditures, Financial Statements, Investment Reports, & Fund Balance Report for the month of February 2018 were unanimously approved.

7. COMMITTEE REPORTS

a) Contracts

Consideration of Air Data Solutions/Contract No. RRW-725: By motion of Commissioner Maxey, seconded by Commissioner Jones, the Commission unanimously approved the Air Data Solutions contract to reflect services on an "as-needed" basis for one contract year at a rate of \$6000.00 per flight.

Consideration of Revised Change Order Policy: By motion of Commissioner Maxey, seconded by Commissioner Fletcher, the Commission unanimously approved the following Change Order policy. Change Orders may be approved by staff within the following guidelines: Individual change orders must be no more than 5% of construction cost, up to \$50,000.00, and such changes must be within the scope of the project/project limits.

b) Land Management, Legal Affairs & Affirmative Action

Consideration of Award of Public Bid Lease/Socot Capout/91 Acres: By motion of Commissioner Sayes, seconded by Commissioner Greer, the Commission unanimously approved the award of 5-year public bid lease to Mr. Jeremy Heath Litton for \$9,555.00 for the 5-year lease term.

Consideration of Temporary Access Servitude/Coushatta Closure Repairs: By motion of Commissioner Sayes, seconded by Commissioner Simpson, the Commission unanimously approved securing an Access Servitude from Hall Ponderosa, LLC for use in repair work by the U.S. Army Corps of Engineers at the Coushatta closure dam at a cost up to the appraised value of \$1,260.00.

Consideration of Surplus Property Request/Lock & Dam 5/Tract 4: By motion of Commissioner Sayes, seconded by Commissioner Jones, the Commission unanimously approved declaring as surplus property 10.4 acres of tract 4, Lock & Dam 5 and gave Red River Waterway Commission staff the authority to engage appraiser Gary Evans to appraise the property for a cost of \$2,000.00.

c) Recreation

Recreation Area Status Report - Mr. Mike Boydston highlighted the prepared report provided in the meeting packet, noting that there had been 143,761 visitors to the District recreation areas during the month of February 2018. Updated maintenance items include, but not limited to:

- Recreational area cleaning in northern sections
- Teague Trails re-opened to the public
- Coushatta recreational area clean up to begin March 21, 2018

d) Ports

Consideration of Funding Request Port of Caddo Bossier/Wheel Loader: By motion of Commissioner Jones, seconded by Commissioner Lattier, the Commission unanimously approved the purchase (for the Port of Caddo Bossier) a Wheel Loader and set of solid tires in the amount of \$912,725.00 and approved the associated necessary budget amendment.

e) **Public Awareness & Marketing**

Marketing Update - A prepared report was provided in the meeting packet. In addition, Marketing Director, Eric Gilmore discussed:

- Military rotation took place at the Central Louisiana Regional Port. Seven hundred (700) pieces of equipment were offloaded in nine (9) hours. Uploading with Ft. Campbell is slated for March 26–28, 2018. This process, to date, has created a cost savings of \$2,000,000.00 versus cost of rail usage.
- Bassmaster Classic has renewed interest in Shreveport as a tournament hosting location
- The Ray Scott Championship-American Bass Anglers Inc. to be held April 5-8, 2018

f) **Personnel** - None

g) **Revenue, Banking & Budget** - None

h) **Legislative** - None

8. **EXECUTIVE DIRECTOR'S REPORT**

Consideration of Approval of Resolution of Resolution of Appreciation/Murphy LeDoux: By motion of Commissioner Burrell, seconded by Commissioner Lattier, the Commission unanimously approved the Resolution of Appreciation for Murphy LeDoux.

- Red River Waterway Commission 2017 Audit well underway
- Corps of Engineers, Vicksburg District will maintain 24/7 operations at locks and dams
- Receipt from the City of Shreveport reimbursement funds in the amount of \$103,308.56 for the Shreveport Riverview Phase II project
- Received COE Cost Share for the Grand Ecore RV Park in the amount of \$2,673,905.82
- Request for Commissioners to complete the annual financial disclosure process by May 15, 2018

9. **STATUS OF RIGHTS-OF-WAY/ENGINEERING REPORT** - Prepared reports were provided in the meeting packets.

- St. Maurice project underway
- Stoner/Teague dock rehabilitation progress update
- Brouillette/Boyce projects – meeting with Pan American Engineers, Thursday, March 22, 2018

10. **GENERAL COUNSEL REPORT** - None

11. **CORPS OF ENGINEERS REPORT** – Katy Breaux, with the Corps of Engineers, updated the Commission on the following:

- Emergency dredging contract
- Dredging contract bid opening April 03, 2018
- Mitigation, fiscal year 2017, closes March 28, 2018

12. **RED RIVER VALLEY ASSOCIATION** - Richard Brontoli provided the Commission the following updates:

- Appropriations for Operations and Maintenance
- National Waterways Conference March 04-08, 2018
- Old River lock currently closed
- Navigation conference call scheduled for March 24, 2018

13. **OTHER BUSINESS**

Consideration of 2018 Budget Amendment – Port and Oxbow Dredging: By motion of Commissioner Simpson, seconded by Commissioner Greer, the Commission unanimously approved budget amendments of \$500,000.00 for port dredging and \$750,000.00 for oxbow dredging.

14. **COMMENTS FROM THE PUBLIC**

- Easter on the Red March 31, 2018
- Powerboat racing May 2018 out of Stoner

14B. **EXECUTIVE SESSION**

By motion of Commissioner Lattier, seconded by Commissioner Fleming and unanimously approved, the Commission entered into Executive Session to discuss the following:

1. To discuss privileged matters under LA Code of Evidence Article 506.

Immediately following Executive Session, by motion of Commissioner Lattier seconded by Commissioner Burrell and unanimously approved, the Commission entered into Regular Session.

15. **ADJOURNMENT**

There being no further business to conduct at this time, by motion of Commissioner Sayes, seconded by Commissioner Greer, and unanimously approved, the meeting was adjourned.


JAMES F. MAXEY
SECRETARY/TREASURER


MURPHY J. LeDOUX, JR.
CHAIR DESIGNEE

For Murphy J. LeDoux Jr.