

**MINUTES
OF THE
RED RIVER WATERWAY COMMISSION MEETING
August 23, 2017
10:00 AM
COMMISSION HEADQUARTERS
NATCHITOCHE, LOUISIANA**

1. CALL TO ORDER

The meeting of the Red River Waterway Commission was called to order by Chair Designee, Murphy J. LeDoux, Jr., in the Board Room of the Red River Waterway Commission Office located at 5941 Highway 1 By-Pass in Natchitoches, Louisiana.

2. ROLL CALL, INTRODUCTION OF GUESTS, AND CALL FOR PUBLIC COMMENTS

Roll was called and a quorum was present. Others in attendance were asked to identify themselves and offer any comments they may have regarding the agenda. However, no comments were offered.

Present: Chair Designee, Murphy J. LeDoux, Jr., Commissioner Doug Brown, Commissioner David L. Crutchfield, II, Commissioner Paul Fleming, Commissioner Randell Fletcher, Commissioner David Jones, Commissioner James F. Maxey, Commissioner Rogers M. Prestridge, Commissioner Michael Simpson.

Absent: Commissioner Charles R. Greer, Commissioner Alvin Owens and Commissioner Larry K. Sayes

RRWC Staff Members Present: Mr. Colin Brown - Executive Director, Mr. Mike Boydston - Operations & Maintenance Director, Ms. Stephanie Bonnette - Executive Assistant, Mr. Luke Pearson - Real Estate Manager, Mr. Ryan Ingles - Engineering Supervisor, Mr. Eric Gilmore - Marketing Director, Mr. Greg Upton - Legal Counsel.

Others Present: Robin Cosenza of RGC Consulting

3. APPROVAL OF AGENDA

By motion of Commissioner Prestridge, seconded by Commissioner Crutchfield, the revised agenda was unanimously approved with inclusion of an Executive Session. Comments from the public were called for, however, none were offered.

4. APPROVAL OF MINUTES

By motion of Commissioner Simpson, seconded by Commissioner Crutchfield, the minutes of the July 19, 2017 meeting were unanimously approved.

5. TREASURER'S REPORT

By motion of Commissioner Maxey, seconded by Commissioner Crutchfield, the Expenditures, Financial Statements, Investment Reports, & Fund Balance Report for the month of July 2017 were unanimously approved.

6. COMMITTEE REPORTS

a) Contracts

Consideration of Award of Teague Parkway/Stoner Avenue Dock Rehabilitation Project Construction Contract - By motion of Commissioner Prestridge, seconded by Commissioner Jones, the Commission unanimously awarded the construction contract for the referenced project to Testament, LLC of Shreveport, LA in the amount of \$2,597,856.61.

Consideration of Proposals for Janitorial Services for the Teague Parkway, Stoner Avenue and Coushatta Comfort Station - By motion of Commissioner Prestridge, seconded by Commissioner Fletcher, the Commission unanimously awarded the contract to Marna J's SVC, Inc. in the amount of \$9,288.00 annually.

b) Land Management, Legal Affairs & Affirmative Action

Consideration of Authority to Advertise Public Bid Lease/Pool3/Tract 76/Segment A/34.5 Acres - By motion of Commissioner Simpson, seconded by Commissioner Crutchfield, the Commission unanimously approved said parcel for public bid lease at a minimum bid of \$15/acre annually.

Consideration of Request for Land Lease and Structure permit/Pool 4/Tract 76/Segment A/ 1 Acre - By motion of Commissioner Simpson, seconded by Commissioner Prestridge, the Commission unanimously approved proceeding with the lease process by Public Notice/Special Hearing with minimum bid of \$1,200.00 for 1 acre for 1 year. Additional requirements include: removal of structure at end of lease period; provide insurance; provide personal guarantee that the leased property will be cleared at lease end. Final consideration of the request and bid will occur at the October 2017 Commission meeting.

c) Recreation

Recreation Area Status Report - Mr. Mike Boydston highlighted the prepared report provided in the meeting packet, noting that there had been 144,00 visitors to the District recreation areas during the month of July 2017.

d) Ports

Consideration of Approval of Cooperative Endeavor Agreement/Red River Parish Port/2016 Flood Damages - By motion of Commissioner Jones, seconded by Commissioner Simpson, the Commission unanimously approved the Cooperative Endeavor Agreement with Red River Parish Port for required electrical repairs at a cost of \$13,500.00.

e) Public Awareness & Marketing

Marketing Update - A prepared report was provided in the meeting packet. Eric Gilmore, Marketing Director, mentioned the following:

1. Mississippi River Convention
2. Grand Ecore RV Park opened August 1, 2017
3. Grand Ecore RV Park website is live
4. Full Commission website live by September Commission meeting

f) Personnel - None

g) Revenue, Banking & Budget - None

h) **Legislative - None**

7. **EXECUTIVE DIRECTOR'S REPORT** - Executive Director, Colin Brown, touched on the following topics:

1. Request for approval for Out-of-State travel for Deep SouthTurf Expo and the Ouachita River Valley Association. By motion of Commissioner Crutchfield, seconded by Commissioner Fletcher, the Commission unanimously approved the Out-of-State travel requests.
2. MRC Trip was very well received
 - a. Welcoming reception was one of the best that has been held
 - b. The integration of the Grand Ecore RV Park was well received
 - c. Awaiting feed back on the MRC Trip as a whole
3. Executive Director, Colin Brown, along with Commissioner Greer will be attending the Washington, DC trip September 11-14, 2017.
4. Grand Ecore RV Park Grand Opening to be held in the near future

8. **STATUS OF RIGHTS-OF-WAY/ENGINEERING REPORT** - Prepared reports were provided in the meeting packets. Ryan Ingles, Engineering Supervisor, reported on the following:

1. The Shreveport Riverview project is proceeding through the court process
2. St. Maurice project estimated for November or December
3. Teague/Stoner dock rehabilitation inspection to be taken care of in-house

9. **GENERAL COUNSEL REPORT** - None

10. **CORPS OF ENGINEERS REPORT** - None

11. **RED RIVER VALLEY ASSOCIATION** - Rich Brontoli was not in attendance. However, Colin Brown commented that Rich was a tremendous help in the execution of the MRC Trip.

12. **OTHER BUSINESS** - None

13. **COMMENTS FROM THE PUBLIC** - Commissioner Doug Brown stepped down from his position on the Red River Waterway Commission Board.

14. **EXECUTIVE SESSION**

By motion of Commissioner Simpson, seconded by Commissioner Jones, and unanimously approved, the Commission entered into Executive Session to discuss the following matter:

Consideration of the PERSLA action associated with former RRWC employee -Discussion of unused leave request by former employee.

Immediately following Executive Session, by motion of Commissioner Prestridge, seconded by Commissioner Crutchfield, and unanimously approved, the Commission entered into Regular Session.

15. **ADJOURNMENT**

There being no further business to conduct at this time, by motion of Commissioner Jones, seconded by Commissioner Crutchfield, and unanimously approved, the meeting was adjourned.



JAMES F. MAXEY
SECRETARY/TREASURER



MURPHY J. LeDOUX, JR.
CHAIR DESIGNEE