

**MINUTES
OF THE
RED RIVER WATERWAY COMMISSION MEETING
July 19, 2017
10:00 AM
COMMISSION HEADQUARTERS
NATCHITOCHE, LOUISIANA**

1. CALL TO ORDER

The meeting of the Red River Waterway Commission was called to order by Chair Designee, Murphy J. LeDoux, Jr., in the Board Room of the Red River Waterway Commission Office located at 5941 Highway 1 By-Pass in Natchitoches, Louisiana.

2. ROLL CALL, INTRODUCTION OF GUESTS, AND CALL FOR PUBLIC COMMENTS

Roll was called and a quorum was present. Others in attendance were asked to identify themselves and offer any comments they may have regarding the agenda. However, no comments were offered.

Present: Chair Designee, Murphy J. LeDoux, Jr., Commissioner Randell Fletcher, Commissioner Charles R. Greer, Commissioner David Jones, Commissioner James F. Maxey, Commissioner Rogers M. Prestridge, Commissioner Larry K. Sayes, Commissioner Michael Simpson.

Absent: Commissioner Doug Brown, Commissioner David L. Crutchfield, II, Commissioner Paul Fleming, Commissioner Alvin Owens.

RRWC Staff Members Present: Mr. Colin Brown - Executive Director, Mr. Mike Boydston - Operations & Maintenance Director, Ms. Stephanie Bonnette - Executive Assistant, Mr. Luke Pearson - Real Estate Manager, Mr. Ryan Ingles - Engineering Supervisor, Mr. Eric Gilmore - Marketing Director.

Others Present: Rich Brontoli of RRVA Shreveport, Jessica Broadway of Johnson, Thomas and Cunningham, Ms. Robin Cosenza of RGC Consulting, LLC.

3. APPROVAL OF AGENDA

By motion of Commissioner Greer, seconded by Commissioner Simpson, the agenda was unanimously approved. Comments from the public were called for, however, none were offered.

4. APPROVAL OF MINUTES

By motion of Commissioner Simpson, seconded by Commissioner Greer, the minutes of the June 21, 2017 meeting were unanimously approved.

5. TREASURER'S REPORT

By motion of Commissioner Simpson, seconded by Commissioner Jones, the Expenditures, Financial Statements, Investment Reports, & Fund Balance Report for the month of June 2017 were unanimously approved.

6. COMMITTEE REPORTS

a) Contracts

Consideration of Sign Proposals/Teague Trails - By motion of Commissioner Prestridge, seconded by Commissioner Greer, the Commission unanimously approved award for the construction and installation of five (5) signs to Flynn Building Supply at a cost of \$12,181.25

Consideration of Change Order No.3/Teague Trails Extension South/RRWC Project No. 15-03/Contract No. RRW-677 - By motion of Commissioner Prestridge, seconded by Commissioner Fletcher, the Commission unanimously approved the decrease in contract cost in the amount of \$3,648.63 establishing the final contract price at \$1,121,641.32.

Consideration of Mosquito Abatement Services Proposals/Grand Ecore RV Park - By motion of Commissioner Prestridge, seconded by Commissioner Maxey, the Commission unanimously approved award of mosquito abatement services to Bayou Mosquito in the amount of \$995 per month for vehicle chemical spray once per week, backpack grounds spray twice a month, and larvicide application once per month.

Consideration of Approval of Waste Removal Contract/Grand Ecore RV Park - By motion of Commissioner Prestridge, seconded by Commissioner Jones, the Commission unanimously awarded bid to WC of Louisiana in the amount of \$150.00 per month.

Consideration of Approval of Grand Ecore RV Park Fire Ring Installation - By motion of Commissioner Prestridge, seconded by Commissioner Greer, the Commission unanimously awarded bid to Byrd Ventures to install fire ring pads at Grand Ecore RV Park at a total cost of \$11,327.50.

Consideration of Approval of Coushatta Picnic Shelter Construction Proposals - By motion of Commissioner Prestridge, seconded by Commissioner Simpson, the Commission unanimously approved the proposal from JMS Contractors in the amount of \$30,400.00 for a metal hip roof option.

Consideration of Addendum No. 1/City of Alexandria/Alexandria Levee park Comfort Stations - By motion of Commissioner Prestridge, seconded by Commissioner Greer, the Commission unanimously approved Addendum Number 1 which confirmed funding in the amount of \$850,000.00 and which removed the funding restriction regarding the comfort station and Improvements.

Consideration of Approval of Teague Parkway and Stoner Avenue Comfort Station Janitorial Proposals - No action taken.

b) Land Management, Legal Affairs & Affirmative Action

Consideration of Approval of Cooperative Endeavor Agreement/Rapides Parish Police Jury/Borrow Area for Levee Berms - By motion of Commissioner Sayes, seconded by Commissioner Fletcher, the Commission unanimously approved the Cooperative Endeavor Agreement with Rapides Parish Police Jury for temporary usage of property owned by the Red River Waterway Commission for a borrow area.

c) Recreation

Consideration of RV Park Rates (Occupancy Tax) - By motion of Commissioner Greer, seconded by Commissioner Maxey, the Commission unanimously approved collecting the appropriate taxation amounts above the published RV Park rates for the Colfax and Grand Ecore RV Parks.

Recreation Area Status Report - Mr. Mike Boydston highlighted the prepared report provided in the meeting packet, noting that there had been 222,539 visitors to the District recreation areas during the month of June 2017. RRWC continues with ongoing maintenance of handrails and foot trails at recreational areas. The RRWC Grand Ecore RV Park opens to the public Tuesday, August 1, 2017.

d) **Ports** - None

e) **Public Awareness & Marketing**

Consideration of Budget Amendment/Mississippi River commission Trip - By motion of Commissioner Fletcher, seconded by Commissioner Jones, the Commission unanimously approved an increase of \$20,000.00 to the Public Awareness and Marketing budget to accommodate the incurred expenses of the Mississippi River Commission trip on August 13 - 16, 2017.

Marketing Update - A prepared report was provided in the meeting packet. In addition, Marketing Director, Eric Gilmore discussed:

- Mississippi River Commission Trip August 13-16, 2017
- Grand Ecore RV Park
- Red River Waterway Commission updated website

f) **Personnel** - None

g) **Revenue, Banking & Budget** - None

h) **Legislative** - None

7. **EXECUTIVE DIRECTOR'S REPORT** - Executive Director, Colin Brown, briefly commented on the following:

- Mississippi River Commission Trip August 13-16, 2017
- Red River Waterway Commission's August meeting moved to August 23, 2017
- Red River dike marker replacement

8. **STATUS OF RIGHTS-OF-WAY/ENGINEERING REPORT** - Prepared reports were provided in the meeting packets. Engineering Supervisor, Ryan Ingles, commented upon the following:

- Shreveport Riverview
- Grand Ecore RV Park opening August 1, 2017
- Teague Parkway/Stoner Avenue dock rehabilitation bid opening August 10, 2017.

9. **GENERAL COUNSEL REPORT** - None

10. **CORPS OF ENGINEERS REPORT** - None

11. **RED RIVER VALLEY ASSOCIATION** - Mr. Brontoli presented information on:

- Closure of launches but no navigation issues for the river in the Shreveport area
- 12 foot channel
- Flood Technical Committee
- Washington D.C. trip scheduled week of September 11, 2017

12. **OTHER BUSINESS** - None

13. **COMMENTS FROM THE PUBLIC**

14. **ADJOURNMENT**

There being no further business to conduct at this time, by motion of Commissioner Greer, seconded by Commissioner Simpson, and unanimously approved, the meeting was adjourned.


JAMES F. MAXEY
SECRETARY/TREASURER


MURPHY J. LeDOUX, JR.
CHAIR DESIGNEE