

MINUTES
OF THE
RED RIVER WATERWAY COMMISSION MEETING
MARCH 15, 2017
10:00 AM
COMMISSION HEADQUARTERS
NATCHITOCHE, LOUISIANA

1. **CALL TO ORDER**

The meeting of the Red River Waterway Commission was called to order by Chair Designee, Murphy J. LeDoux, Jr., in the Board Room of the Red River Waterway Commission Office located at 5941 Highway 1 By-Pass in Natchitoches, Louisiana.

2. **ROLL CALL, INTRODUCTION OF GUESTS, AND CALL FOR PUBLIC COMMENTS**

Roll was called and a quorum was present. Others in attendance were asked to identify themselves and offer any comments they may have regarding the agenda. However, no comments were offered.

Present: Chair Designee, Murphy J. LeDoux, Jr., Commissioner Doug Brown, Commissioner David L. Crutchfield, II, Commissioner Paul Fleming, Commissioner Randell Fletcher, Commissioner David Jones, Commissioner James F. Maxey, Commissioner Alvin Owens, Commissioner Rogers M. Prestridge, Commissioner Larry K. Sayes, Commissioner Michael Simpson.

Absent: Commissioner Charles R. Greer

RRWC Staff Members Present: Mr. Colin Brown - Executive Director, Mr. Mike Boydston - Operations & Maintenance Director, Ms. Stephanie Bonnette - Executive Assistant, Mr. Luke Pearson - Real Estate Manager, Mr. Ryan Ingles - Engineering Supervisor, Mr. Eric Gilmore - Marketing Director, Mr. Greg Upton - Legal Counsel.

Others Present: Richard Brontoli, Robin Cosenza, Jessica Broadway, Arlena Acree, Katy Breaux, Neil Martin, and Kelly Wells

3. **APPROVAL OF AGENDA**

By motion of Commissioner Crutchfield, seconded by Commissioner Simpson, the agenda was unanimously approved. Comments from the public were called for, however, none were offered.

4. **APPROVAL OF MINUTES**

By motion of Commissioner Brown, seconded by Commissioner Crutchfield, the minutes of the February 15, 2017 meeting were unanimously approved.

5. **TREASURER'S REPORT**

By motion of Commissioner Simpson, seconded by Commissioner Crutchfield, the Expenditures, Financial Statements, Investment Reports, & Fund Balance Report for the months of January 2017 and February 2017 were unanimously approved.

6. **COMMITTEE REPORTS**

a) **Contracts**

Consideration of Grand Ecore RV Park Operator Contract/Name Change - By motion of Commissioner Prestridge, seconded by Commissioner Crutchfield, the Commission unanimously approved rescinding the Grand Ecore RV Park Operator award in the name of Mountain Top Enterprises (Layne Miller) and approved awarding the contract to Mr. Layne Miller under the name of GRANDERVP, LLC.

Consideration of Authority to Advertise for Construction Bids/RRWC Project #16-01/Contract RRW-609/ST. Maurice Asphalt Rehabilitation - By motion of Commissioner Prestridge, seconded by Commissioner Crutchfield, the Commission unanimously approved the authority to advertise for construction bids.

Consideration of Proposals for Turf Establishment/Shreveport Riverview Phase II - By motion of Commissioner Prestridge, seconded by Commissioner Fletcher, the Commission unanimously approved accepting the proposal from Louisiana Lawn and Sod, Inc in the amount of \$12,465.00 for sod, hydroseed, splash pads, and pavers.

Consideration of Termination of Waste Disposal Contracts with Progressive Solutions - No action was taken. The item will be a part of the Commission's April 2017 meeting agenda.

Consideration of Maintenance Building Insulation Replacement Proposals - By motion of Commissioner Prestridge, seconded by Commissioner Sayes, the Commission unanimously approved acceptance of the proposal from Freeman Insulation LLC for replacement insulation of the ceilings and walls in the amount of \$15,600.00 and approved the corresponding budget increase of \$3,600.00.

Consideration of Contract Award of Secondary Boat Spraying Contractor - No action was taken.

Consideration of Amendment Number 1/Contract RRW-701/Jeff's Lawn Service/Grand Ecore RV Park Mowing - By motion of Commissioner Prestridge, seconded by Commissioner Crutchfield, the Commission unanimously approved Amendment Number 1 to Jeff's Lawn and Landscaping's current contract to include an additional \$1,450.00 for Grand Ecore RV Park mowing.

Consideration of Amendment Number 1/Flight Services Agreement/Helieye, LLC - By motion of Commissioner Prestridge, seconded by Commissioner Jones, the Commission unanimously approved Amendment Number 1 which provided for a change in insurance requirements to match Helieye's current insurance coverage limits.

b) **Land Management, Legal Affairs & Affirmative Action**

Consideration of Award of Public Bid Lease/Once More Realignment/646 Acres - By motion of Commissioner Sayes, seconded by Commissioner Brown, the Commission unanimously approved bid award to Travis Cusimano for a total \$58,000 for the 5-year term from April 1, 2017 - March 31, 2022.

Consideration of Award of Land Lease Extension/Pool 3 Tract 78/79 Acres - By motion of Commissioner Sayes, seconded by Commissioner Prestridge, the Commission unanimously approved 5-year lease extension to Mr. Charles Bonds, May 1, 2017 - April 30, 2022, at the specified 10% increase, for a total of \$10,862.50 for the 5-year lease term.

Consideration of Award of Land Lease Extension/Lock and Dam 1, Tracts 7, 8 and 9/6 Acres - By motion of Commissioner Sayes, seconded by Commissioner Owens, the Commission unanimously approved 5-year lease extension to Mrs. Amanda Smith, May 1, 2017 - April 30, 2022, at the specified 10% increase, for a total of \$660.00 for the 5-year lease term.

Consideration of Request to Advertise for Public Bid Lease/Pool 3 Tract 82/2.4 Acres - By motion of Commissioner Sayes, seconded by Commissioner Jones, the Commission unanimously approved authorization to advertise for Public Bid Lease at the minimum bid of \$250.00 per year.

Consideration of Approval of Grand Ecore RV Park Property and Flood Insurance - By motion of Commissioner Sayes, seconded by Commissioner Crutchfield, the Commission unanimously approved adding property insurance on the Activity Center Building in the amount of \$2,500.00 per year, property insurance on the Control House Building in the amount of \$1,319.00 per year, and flood insurance on the Activity Center Building in the amount of \$1,693.00 per year.

c) Recreation

Consideration of Approval of Grand Ecore RV Park Fees and Regulations - By motion of Commissioner Prestridge, seconded by Commissioner Jones, the Commission unanimously approved the recommended fees and regulations as amended at the meeting.

Recreation Area Status Report - None

d) Ports

Consideration of Amendment No. 1/Avoyelles Parish Port Commission/Roadway, Water and Sewer Infrastructure - By motion of Commissioner Jones, seconded by Commissioner Sayes, the Commission unanimously approved the amending of budget and increasing funding in the amount of \$30,000.00 for lighting on the water tower.

e) Public Awareness & Marketing

Consideration of Funding Request/Shreveport-Bossier Sports Commission - No action taken. Staff will draft a cooperative endeavor agreement and bring back for approval at the April meeting.

Marketing Update - A prepared report was provided in the meeting packet. Eric Gilmore gave report on upcoming events: Port Night; Warrior-Tombigbee Waterway; Inland Rivers, Ports, and Terminals Conference. Also, staff is working on updating the RRWC website with mobile friendly applications.

f) Personnel

Consideration of Approval of Temporary Use Agreement and Release Agreement - By motion of Commissioner Simpson, seconded by Commissioner Fleming, the Commission unanimously approved the agreements in regards to Allie Cozad's previous employment, further giving the Executive Director, Colin Brown, the authority to execute documents.

g) Revenue, Banking & Budget

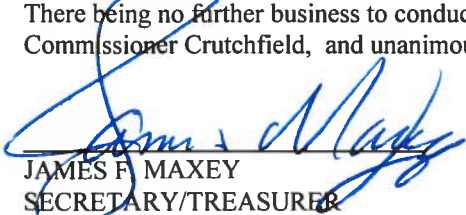
Consideration of Approval of Surplus Equipment list - By motion of Commissioner Crutchfield, seconded by Commissioner Prestridge, the Commission unanimously approved all items for surplus.

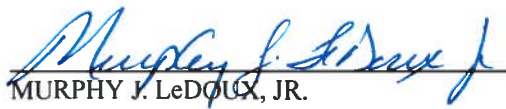
Announcement of Up-Coming 2017 Tax Millage Adoption/May 17, 2017 - No action taken. However, it was announced that the Commission would adopt its tax millage at the May 17, 2017 meeting.

h) Legislative - None

7. **EXECUTIVE DIRECTOR'S REPORT** - Reported back on the recently attended Legislative Summit, National Waterways Conference. Suggestion for all to see the online testimonial by Congressman Johnson.
8. **STATUS OF RIGHTS-OF-WAY/ENGINEERING REPORT** - Prepared reports were provided in the meeting packets. Ryan Ingles updated the Commission on various right-of-ways and project progression.
9. **GENERAL COUNSEL REPORT** - None
10. **CORPS OF ENGINEERS REPORT** - Katy Breaux with the Corp of Engineers updated the Commission. Items included in the update: Continuing Resolution; funding supplements; dredging funding.
11. **RED RIVER VALLEY ASSOCIATION** - Richard Brontoli provided the Commission an update on the Legislative Summit, National Waterways Conference. Encouraged all to go online for the testimonial by Congressman Johnson.
12. **OTHER BUSINESS** - Commissioner Sayes reminded everyone of the "Easter on the Red" April 15th at the Ben Routh recreation area.
13. **COMMENTS FROM THE PUBLIC** - None
14. **ADJOURNMENT**

There being no further business to conduct at this time, by motion of Commissioner Prestridge, seconded by Commissioner Crutchfield, and unanimously approved, the meeting was adjourned.


JAMES F. MAXEY
SECRETARY/TREASURER


MURPHY J. LeDOUX, JR.
CHAIR DESIGNEE