

**MINUTES
OF THE
RED RIVER WATERWAY COMMISSION MEETING
FEBRUARY 15, 2017
10:00 AM
COMMISSION HEADQUARTERS
NATCHITOCHE, LOUISIANA**

1. CALL TO ORDER

The meeting of the Red River Waterway Commission was called to order by Chair Designee, Murphy J. LeDoux, Jr., in the Board Room of the Red River Waterway Commission Office located at 5941 Highway 1 By-Pass in Natchitoches, Louisiana.

2. ROLL CALL, INTRODUCTION OF GUESTS, AND CALL FOR PUBLIC COMMENTS

Roll was called and a quorum was present. Others in attendance were asked to identify themselves and offer any comments they may have regarding the agenda. However, no comments were offered.

Present: Chair Designee, Murphy J. LeDoux, Jr., Commissioner Doug Brown, Commissioner David L. Crutchfield, II, Commissioner Paul Fleming, Commissioner Charles R. Greer, Commissioner David Jones, Commissioner James F. Maxey, Commissioner Alvin Owens, Commissioner Rogers M. Prestridge.

Absent: Commissioner Randell Fletcher, Commissioner Larry K. Sayes, Commissioner Michael Simpson.

RRWC Staff Members Present: Mr. Colin Brown - Executive Director, Mr. Mike Boydston - Operations & Maintenance Director, Ms. Stephanie Bonnette - Executive Assistant, Mr. Luke Pearson - Real Estate Manager, Mr. Ryan Ingles - Engineering Supervisor, Mr. Eric Gilmore - Marketing Director, Mr. Greg Upton - Legal Counsel.

Others Present: Robin Cosenza, Robert Breedlove

3. APPROVAL OF AGENDA

By motion of Commissioner Prestridge, seconded by Commissioner Crutchfield, the agenda was unanimously approved.

4. APPROVAL OF MINUTES

By motion of Commissioner Brown, seconded by Commissioner Prestridge, the minutes of the January 18, 2017 meeting were unanimously approved.

5. TREASURER'S REPORT

By motion of Commissioner Crutchfield, seconded by Commissioner Greer, the Expenditures, Financial Statements, Fund Balance Reports of December 2016 and Investment Report for January 2017 were unanimously approved.

6. COMMITTEE REPORTS

a) Contracts

Consideration of Change Order No. 13/Grand Ecore RV Park/Contract Time - By motion of Commissioner Prestridge, seconded by Commissioner Owens, the Commission unanimously approved the requested fifteen day extension to the contract due to an undue amount of adverse weather days in January 2017.

Consideration of Abandoned Rail Spur Removal Proposals/St. Maurice Recreation Area - By motion of Commissioner Prestridge, seconded by Commissioner Maxey, the Commission unanimously approved award of the bid to Alpha Railroad & Piling LLC in the amount of \$13,000.00.

Consideration of Approval of Aquatic Vegetation Boat Spraying Proposals - By motion of Commissioner Prestridge, seconded by Commissioner Jones, the Commission unanimously approved awarding two contracts for aquatic vegetation spraying as follows: Edko, LLC (Primary) and ChemSpray South (Secondary).

Consideration of Approval of Mowing Proposals - By motion of Commissioner Prestridge, seconded by Commissioner Brown, the Commission unanimously approved award of three service contracts as follows: Parks Mowing Service, LLC in the amount of \$2870.00 to service the North Caddo, Teague Parkway and Bishop Point areas. Jeff's Lawn and Landscaping, LLC in the amount of \$600.00 to service the Red Bayou and Boyce areas. Jeff's Lawn and Landscaping, LLC in the amount of \$375.00 to service, for one year, the Aquatic Research Center.

Consideration of Approval of Contract with Air Data Solutions - By motion of Commissioner Prestridge, seconded by Commissioner Crutchfield, the Commission unanimously approved award of the contract to Air Data Solutions, LLC in the amount of \$31,500.00.

Consideration of Approval of Vehicle Purchase through State Contract Purchasing - By motion of Commissioner Prestridge, seconded by Commissioner Greer, the Commission unanimously approved the replacement of one Park Ranger usage vehicle, Dodge Ram half ton 1500 crew v6, in the amount of \$21,742.73, through the State contract program, with Courtesy Automotive.

Consideration of Approval of Proposals for Tree Replacement/Ft. Buhlow Cross Country - By motion of Commissioner Prestridge, seconded by Commissioner Crutchfield, the Commission unanimously approved awarding the contract bid to Roberts Enterprises for the purchase of 60 Crepe Myrtles in the amount of \$7,800.00.

Consideration of Approval of Utility Vehicle Proposals/Colfax RV Park - By motion of Commissioner Prestridge, seconded by Commissioner Crutchfield, the Commission unanimously approved the purchase of one Honda Pioneer 700 UTV through Honda Village, Natchitoches, Louisiana, in the amount of \$11,300.00.

Consideration of Approval of Coushatta Picnic Shelter Demolition Proposals - By motion of Commissioner Prestridge, second by Commissioner Jones, the Commission unanimously approved award of the bid to Byrd Ventures in the amount of \$4,500.00 for the demolition and disposal of materials from the Coushatta picnic shelter contingent on Byrd Ventures acceptance to dispose of materials on behalf of the Red River Waterway Commission.

Consideration of Approval of Operator Agreement/Grand Ecore RV Park - By motion of Commissioner Prestridge, seconded by Commissioner Greer, the Commission unanimously approved award of the contract to Mr. Layne Miller with Mountain Top Enterprises based on the staff and Ad Hoc Committee recommendations. Contract terms to reflect three years with optional renewal for two years and the option to cancel after one year.

b) **Land Management, Legal Affairs & Affirmative Action**

Consideration of Lease Back Renewal/Pool 3, Tract 58/12 Acres - By motion of Commissioner Fleming, seconded by Commissioner Jones, the Commission unanimously approved the renewal of a 5-year leaseback agreement with Mr. Brian Shelton of PBS Farms, LLC on 12 acres of freeboard property located in Pool 3 for \$600.00 for the five year term.

Consideration of Termination of Biological Control Program - By motion of Commissioner Fleming, seconded by Commissioner Jones, the Commission unanimously agreed to terminate the Biological Control Program, effective immediately.

c) **Recreation**

Recreation Area Status Report - Commissioner Greer highlighted the prepared report provided in the meeting packet, noting that there had been 74,000 visitors to the District recreation areas during the month of January 2017.

d) **Ports - No Report**

e) **Public Awareness & Marketing**

Consideration of Funding Request and CEA/City of Natchitoches/Fishers of Men - By motion of Commissioner Prestridge, seconded by Commissioner Owens, the Commission unanimously approved the \$12,500.00 funding request received from the City of Natchitoches, for the Fishers of Men tournament at Grand Ecore Recreation Area, April 6-8, 2017.

Marketing Update - A prepared report was provided in the meeting packet. Mr. Eric Gilmore gave a brief report on activities and up-coming events as follows: Red River Valley Association Convention February 22-23, 2017, Shreveport. NWC Legislative Summit March 6-9, 2017, Washington, D.C. Bassmaster Classic March 24-26, 2017, Houston. Inland Rivers, Ports & Terminals Conference April 25-27, 2017, Kansas City, MO.

f) **Personnel - No Report**

g) **Revenue, Banking & Budget**

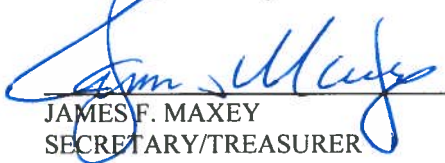
Consideration of Approval of 2016 Audit Compliance Questionnaire - By motion of Commissioner Crutchfield, seconded by Commissioner Prestridge, the Commission unanimously approved the 2016 Audit Compliance Questionnaire with the firm of Carr, Riggs & Ingram, LLC.

Consideration of Approval of Letter of No Objection/Foreign Trade Zone Designation/Glovis America - By motion of Commissioner Crutchfield, seconded by Commissioner Greer, the Commission unanimously approved the letter of no objection for Foreign Trade Zone Designation for Glovis America.

h) **Legislative - No Report**

7. **EXECUTIVE DIRECTOR'S REPORT** - Red River Valley Association Convention, February 22-23 in Shreveport. Commissioners to contact Eric Gilmore for reservations. Attendants of the NWC Legislative Summit, March 6-9, 2017, Washington, D.C. include the following: Commissioner Greer, Commissioner Brown, Commissioner Simpson, Mr. Rich Brontoli, Mr. Colin Brown, Mr. Eric Gilmore
8. **STATUS OF RIGHTS-OF-WAY/ENGINEERING REPORT** - Prepared reports were provided in the meeting packets. Ryan Ingles commented briefly on the following: Teague Project, Status of Shreveport Riverview Phase II
9. **GENERAL COUNSEL REPORT** - No Report
10. **CORPS OF ENGINEERS REPORT** - No Report
11. **RED RIVER VALLEY ASSOCIATION** - Mr. Eric Gilmore reminded the commission of conference attendance.
12. **OTHER BUSINESS** - Colin Brown provided information regarding the Emergency Supplemental Funding that will be received. Staff is in the midst of the 2016 Audit process and working with a new representative of the audit firm.
13. **COMMENTS FROM THE PUBLIC** - None
14. **ADJOURNMENT**

There being no further business to conduct at this time, by motion of Commissioner Owens, seconded by Commissioner Greer, and unanimously approved, the meeting was adjourned.


JAMES F. MAXEY
SECRETARY/TREASURER


MURPHY J. LeDOUX, JR.
CHAIR DESIGNEE