

**MINUTES
OF THE
RED RIVER WATERWAY COMMISSION MEETING
DECEMBER 21, 2016
10:00 AM
COMMISSION HEADQUARTERS
NATCHITOCHE, LOUISIANA**

1. CALL TO ORDER

The meeting of the Red River Waterway Commission was called to order by Chair Designee, Murphy J. LeDoux, Jr., in the Board Room of the Red River Waterway Commission Office located at 5941 Highway 1 By-Pass in Natchitoches, Louisiana.

2. ROLL CALL, INTRODUCTION OF GUESTS, AND CALL FOR PUBLIC COMMENTS

Roll was called and a quorum was present. Others in attendance were asked to identify themselves and offer any comments they may have regarding the agenda. However, no comments were offered.

Present: Chair Designee, Murphy J. LeDoux, Jr., Commissioner Doug Brown, Commissioner David L. Crutchfield, II, Commissioner Paul Fleming, Commissioner Randall Fletcher, Commissioner Charles R. Greer, Commissioner David Jones, Commissioner James F. Maxey, Commissioner Alvin Owens, Commissioner Rogers M. Prestridge, Commissioner Larry K. Sayes, Commissioner Michael Simpson.

Absent: None.

RRWC Staff Members Present: Mr. Ken Guidry - Executive Director, Mr. Mike Boydston - Operations & Maintenance Director, Mr. Colin Brown - Assistant Executive Director, Mr. Luke Pearson - Real Estate Manager, Mr. Ryan Ingles - Staff Engineer, Mr. Eric Gilmore - Marketing Director, Mr. Greg Upton - Legal Counsel.

Others Present: Rich Brontoli, Johnny Martin, Robin Cosenza

3. APPROVAL OF AGENDA

By motion of Commissioner Crutchfield, seconded by Commissioner Prestridge, the agenda was unanimously approved.

4. APPROVAL OF MINUTES

a) November 16, 2016

By motion of Commissioner Prestridge, seconded by Commissioner Crutchfield, the minutes of the November 16, 2016 meeting were unanimously approved.

5. TREASURER'S REPORT

a) Approval of Expenditures, Financials, Fund Balance Report & Investment Reports for November, 2016

By motion of Commissioner Crutchfield, seconded by Commissioner Simpson, the Expenditures, Financial Statements, Investment Reports, & Fund Balance Report for the month of November, 2016 were unanimously approved.

6. COMMITTEE REPORTS

a) Contracts

Consideration of Approval of Janitorial Services Proposals

By motion of Commissioner Prestridge, seconded by Commissioner Brown, the proposal submitted by HOME MAID OF NATCHITOCHE, LLC, in the amount of \$11,640.00 per year was unanimously approved.

Additionally, the Commission appointed the following Commissioners to an Ad Hoc Committee for the Grand Ecore RV Park Operator Agreement, to report in January 2017, if possible: Maxey (Chair), Fleming, Greer, and Crutchfield.

b) Land Management, Legal Affairs & Affirmative Action

Consideration of Award of Bid Lease/Pool3, Tracts 68 & 88/168.0 acres

By motion of Commissioner Sayes, seconded by Commissioner Prestridge, approval was given to re-advertise property, due to a tie in bids submitted.

Consideration of Award of Bid Lease/Hadden Ft. DeRussey/Area 5/Segments 30-36/18.7 Acres

By motion of Commissioner Sayes, seconded by Commissioner Jones, unanimously approved accepting the high bid of \$2.25/cy from 3-B trucking, LLC.

Consideration of Award of Bid Spoil Stockpile Removal/Alexandria Front Revetment/Tracts 1-B & 3

By motion of Commissioner Sayes, seconded by Commissioner Fletcher unanimously approved accepting the high bid from MERRICK, LLC, in the amount of \$1,500.00, to remove stockpile.

Authority to Re-Advertise Public Bid Leases Expiring in 2017

By motion of Commissioner Sayes, seconded by Commissioner Crutchfield, staff was authorized to re-advertise as necessary.

Authority to Re-Appraise Leaseback Leases Expiring in 2017

By motion of Commissioner Sayes, seconded by Commissioner Crutchfield, staff was authorized to Re-Appraise Leaseback Leases Expiring in 2017.

Consideration of Request to Cancel Land Lease Agreement/Once More Realignment/646.0 Acres

By motion of Commissioner Sayes, seconded by Commissioner Greer, the Commission unanimously approved the cancellation of lease without penalty due to theft problems and authorized staff to re-advertise.

c) Recreation

Recreation Area Status Report - Mike Boydston highlighted the prepared report provided in the meeting packet.

d) Ports

No report

e) **Public Awareness & Marketing**

Marketing Update

A prepared report was provided in the meeting packet. Mr. Eric Gilmore gave a brief update on his recent activities and up-coming events. Mr. Gilmore noted that there had been an increase in tonnage at the ports.

f) **Personnel**

Approval or Resolution to Hire Colin Brown as Executive Director and Authority to Sign Documents

By motion of Commissioner Simpson, seconded by Commissioner Owens, the Commission unanimously approved the Resolution to Hire Colin Brown as Executive Director and authorized his signature on behalf of the Commission. The resolution reads as follows:

BE IT RESOLVED THAT the Red River Waterway Commission hereby appoints and employs Colin Brown as the Executive Director of the Red River Waterway District, effective January 1, 2017;

BE IT FURTHER RESOLVED THAT the Colin Brown, effective January 1, 2017, be and is hereby authorized to execute any and all documents on behalf of the Red River Waterway District and the Red River Waterway Commission as may be required in the performance of his duties as Executive Director;

BE IT FURTHER RESOLVED THAT the Colin Brown, effective December 21, 2016, be and is authorized to execute any and all documents on behalf of the Red River Waterway District and the Red River Waterway Commission in the absence of and in place of Kenneth P. Guidry, the current Executive Director, who will be retiring effective December 31, 2016.

g) **Revenue, Banking & Budget**

Consideration of Approval of 2016 Surplus Equipment List/Authority of Dispose of Items

By motion of Commissioner Crutchfield, seconded by Commissioner Greer, the 2016 Surplus Equipment List was approved and staff authorized to dispose of the items.

Authority to Unreserve/Undesignate Remaining Project Funds

By motion of Commissioner Crutchfield, seconded by Commissioner Greer, the Commission approved Unreserving/Undesignating funds for projects that had remaining funds or for projects that were not constructed as listed in the packet at a total of \$1,101,812.14.

Consideration of Approval of the 2017 Proposed Budget

By motion of Commissioner Crutchfield, seconded by Commissioner Fleming, the 2017 Budget was unanimously approved.

h) **Legislative**

7. **EXECUTIVE DIRECTOR'S REPORT**

Ken Guidry commented on his experiences and thanked the Commission for their support.

This was Ken's last meeting with his retirement effective on December 31, 2016.

8. **STATUS OF RIGHTS-OF-WAY/ENGINEERING REPORT**

Colin Brown gave his report.

9. **GENERAL COUNSEL REPORT**

No Comment.

10. **CORPS OF ENGINEERS REPORT**

No report.

11. **RED RIVER VALLEY ASSOCIATION**

Rich Brontoli gave his report which included the following comments: The COE received supplemental funds for response to national disasters. RRVA and RRWC have sent letters to COE District and Division, requesting funds on the Red River and followed up with letters to our Congressional delegation. We requested Construction Funds for \$1.25 million for the Sedimentation and Hydraulic Survey. Additionally, we requested funds for dredging back to authorized dimensions, dike/revetment repair, and dike markers. The river is currently in good shape. Rich and Eric Gilmore will be working on IMTS justification for January 2017; the COE will provide us with lockage numbers. A Washington D.C. trip is planned for March, 2017, around NWC Meeting. On January 25, 2017, there will be a Consolidated Levee and Drainage District Meeting at RRWC Office.

12. **OTHER BUSINESS**

a) **Presentation of Plaque of Appreciation**

1. **Kenneth P. Guidry**

By motion of Commissioner Simpson, seconded by Commissioner Jones, the resolution of Appreciation for Mr. Ken Guidry, upon his retirement, was unanimously approved.

2. **Catherine D. Rushing**

A Resolution of Appreciation for Mrs. Cathy Rushing was unanimously approved.

13. **ADDITIONAL PUBLIC COMMENT PERIOD**

Johnny Martin thanked Ken for his service and work on behalf of Terral River Service.

Commissioner LeDoux asked everyone to complete the Committee Sign-Up Forms.

After a brief discussion by the Commission, the staff was instructed to place all Commissioners on every committee with the exception of Mr. Fletcher, who will not be on Revenue, Banking, and Budget Committee.

14. **ADJOURNMENT**

There being no further business to conduct at this time, by motion of Commissioner Crutchfield, seconded by Commissioner Fleming, and unanimously approved, the meeting was adjourned.


JAMES F. MAXEY
SECRETARY/TREASURER


MURPHY J. LEDOUX, JR.
CHAIR DESIGNEE