

**MINUTES
OF THE
RED RIVER WATERWAY COMMISSION MEETING
NOVEMBER 16, 2016
10:00 AM
COMMISSION HEADQUARTERS
NATCHITOCHE, LOUISIANA**

1. CALL TO ORDER

The meeting of the Red River Waterway Commission was called to order by Chair Designee, Murphy J. LeDoux, Jr., in the Board Room of the Red River Waterway Commission Office located at 5941 Highway 1 By-Pass in Natchitoches, Louisiana.

2. ROLL CALL, INTRODUCTION OF GUESTS, AND CALL FOR PUBLIC COMMENTS

Roll was called and a quorum was present. Others in attendance were asked to identify themselves and offer any comments they may have regarding the agenda. However, no comments were offered.

Present: Chair Designee, Murphy J. LeDoux, Jr., Commissioner Doug Brown, Commissioner David L. Crutchfield, II, Commissioner Paul Fleming, Commissioner Randell Fletcher, Commissioner Charles R. Greer, Commissioner David Jones, Commissioner James F. Maxey, Commissioner Alvin Owens, Commissioner Rogers M. Prestridge, Commissioner Larry K. Sayes

Absent: Commissioner Michael Simpson.

RRWC Staff Members Present: Mr. Ken Guidry - Executive Director, Mr. Mike Boydstun - Operations & Maintenance Director, Mr. Colin Brown- Assistant Executive Director, Mr. Luke Pearson - Real Estate Manager, Mr. Eric Gilmore - Marketing Director, Mr. Greg Upton - Legal Counsel.

Others Present: Jessica Broadway, Robin Cosenza, Johnny Martin, Gabe Gattle

3. APPROVAL OF AGENDA

By motion of Commissioner Crutchfield, seconded by Commissioner Owens, the agenda was unanimously approved. Comments from the public were called for, however, none were offered.

4. APPROVAL OF MINUTES

By motion of Commissioner Crutchfield, seconded by Commissioner Sayes, the minutes of the October, 29, 2016 meeting were unanimously approved.

5. TREASURER'S REPORT

By motion of Commissioner Crutchfield, seconded by Commissioner Owens, the Expenditures, Financial Statements, Investment Reports, & Fund Balance Report for the month of October, 2016 were unanimously approved.

6. COMMITTEE REPORTS

a) Contracts

Consideration of Approval of Contract for Progressive Construction RRW-657 - By motion of Commissioner Prestridge, seconded by Commissioner Crutchfield, the Commission unanimously approved entering into a three year maintenance contract with Progressive Construction at the submitted rates.

Consideration of Approval of Termination of Janitorial Contract RRW-695/Authority to Request Proposals - By motion of Commissioner Prestridge, seconded by Commissioner Prestridge, seconded by Commissioner Fleming, the Commission unanimously approved terminating the janitorial contract with Hamilton's Janitorial services and authorized staff to seek proposals for janitorial services.

Consideration of Approval of Revised Contract with Helieye/Contract RRW-709 - Action on this matter was deferred until December, 2016, pending staff further investigation an acquisition of additional information.

Consideration of Approval of Office Furniture Quotes - By motion of Commissioner Prestridge, seconded by Commissioner Sayes, the Commission unanimously approved purchasing chairs from Office Source for \$7,625 and purchasing desks from Hester's Office Supplies for \$7,495 plus delivery costs.

Consideration of Approval of Change Order No. 2/Teague Trails Extension South - By motion of Commissioner Prestridge, seconded by Commissioner Crutchfield, the Commission approved Change Order No. 2/Teague Trails Extension South, for a \$12,570 increase in the contract amount and an additional 5 days.

b) Land Management, Legal Affairs & Affirmative Action

Consideration of Land Lease Extension/Pool 3, Tract 85 - By motion of Commissioner Sayes, seconded by Commissioner Maxey, the Commission unanimously approved the five year Land Lease Extension of Pool 3, Tract 85, to Brandon Strother for the period of January 1, 2017 through December 31, 2021 with a ten percent increase in the lease premium, which equates to \$11,000 (\$44 per acre on 50 acres) for the five year term.

Consideration of Request for Leaseback Renewal/Pool 3, Tract 36 - By motion of Commissioner Sayes, seconded by Commissioner Fletcher, the Commission unanimously approved the request for leaseback renewal of Pool 3, Tract 36 to Dr. Randolph Williams for \$360 (\$8 per acre on 9 acres) for the five year term.

Consideration of Authority to Advertise Land for Public Bid Lease / Pool 3 Tracts 68 & 88 /168 Acres - By motion of Commissioner Sayes, seconded by Commissioner Prestridge, and unanimously approved, the staff was authorized to advertise for Public Bid Lease, 168 acres at Pool 3, Tracts 68 & 88 at a minimum bid amount of \$15 per acre.

c) Recreation

Recreation Area Status Report - Mr. Mike Boydstun highlighted the prepared report provided in the meeting packet, noting that there had been 120,000 visitors to the District recreation areas during the month of October, 2016.

d) Ports

Consideration of Amendment No. 1/CEA/Central Louisiana Regional Port/Cool Planet - By motion of Commissioner Jones, seconded by Commissioner Crutchfield, the Commission unanimously approved Addendum No. 1 to the Cooperative Endeavor Agreement with the Central Louisiana Regional Port (CLRP) to allow for the termination of CLRP's existing lease agreement with Cool Planet and entering into a new lease agreement with CPES Holdings.

e) **Public Awareness & Marketing**

Marketing Update - A prepared report was provided in the meeting packet. Mr. Eric Gilmore gave a brief update on his recent activities and up-coming events.

f) **Personnel** - No report

g) **Revenue, Banking & Budget**

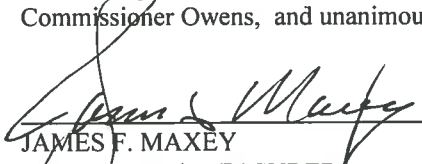
By motion of Commissioner Crutchfield, seconded by Commissioner Owens, and unanimously approved, the following item was added to the agenda. Comments from the public were called for, however, none were offered.

Consideration of Intergovernmental Agreement/Caddo Parish Assessors Office - By motion of Commissioner Crutchfield, seconded by Commissioner Prestridge, the Commission unanimously approved the Intergovernmental Agreement with the Caddo Parish Assessor Office to better manage homestead exempt properties that are wrongfully assessed as homestead exempt.

h) **Legislative** - No report

7. **EXECUTIVE DIRECTOR'S REPORT** - Mr. Guidry offered brief comments regarding his up-coming retirement, effective December 31, 2016.
8. **STATUS OF RIGHTS-OF-WAY/ENGINEERING REPORT** - Prepared reports were provided in the meeting packets.
9. **GENERAL COUNSEL REPORT** - No report
10. **CORPS OF ENGINEERS REPORT** - No report
11. **RED RIVER VALLEY ASSOCIATION** - No report
12. **OTHER BUSINESS** - None
13. **COMMENTS FROM THE PUBLIC** - None
14. **ADJOURNMENT**

There being no further business to conduct at this time, by motion of Commissioner Crutchfield, seconded by Commissioner Owens, and unanimously approved, the meeting was adjourned.


JAMES F. MAXEY
SECRETARY/TREASURER


MURPHY J. LEDOUX, JR.
CHAIR DESIGNEE