

MINUTES
OF THE
RED RIVER WATERWAY COMMISSION MEETING
JANUARY 20, 2016
10:00 AM
COMMISSION HEADQUARTERS
NATCHITOCHE, LOUISIANA

1. **CALL TO ORDER**

The meeting of the Red River Waterway Commission was called to order by Acting Chair, Murphy J. LeDoux, Jr., in the Board Room of the Red River Waterway Commission Office located at 5941 Highway 1 By-Pass in Natchitoches, Louisiana.

2. **ROLL CALL, INTRODUCTION OF GUESTS, AND CALL FOR PUBLIC COMMENTS**

Roll was called and a quorum was present. Others in attendance were asked to identify themselves and offer any comments they may have regarding the agenda. However, no comments were offered.

Present: Acting Chair, Murphy J. LeDoux, Jr., Commissioner Doug Brown, Commissioner David L. Crutchfield, II, Commissioner Paul Fleming, Commissioner Andrew J. Hodges, III, Commissioner David Jones, Commissioner James F. Maxey, Commissioner Alvin Owens, Commissioner Rogers M. Prestridge, Commissioner Larry K. Sayes.

Absent: Commissioner Randell Fletcher, Commissioner Michael Simpson.

RRWC Staff Members Present: Mr. Ken Guidry - Executive Director, Mr. Mike Boydston - Operations & Maintenance Director, Ms. Cathy Rushing - Executive Assistant, Mr. Colin Brown - Assistant Executive Director, Mr. Luke Pearson - Real Estate Manager, Mr. Robert Vinet - Marketing Director, Mr. Ryan Ingles - Staff Engineer, Mr. Warren Byrd - Assistant Operations & Maintenance Director, Mr. Greg Upton - Legal Counsel.

Others Present: Arlena Acree, Liz McCain, Jessica Broadway

3. **APPROVAL OF AGENDA**

By motion of Commissioner Owens, seconded by Commissioner Brown, the agenda was unanimously approved. Comments from the public were called for, however, none were offered.

4. **APPROVAL OF MINUTES**

By motion of Commissioner Jones, seconded by Commissioner Sayes, the minutes of the December 16, 2015 meeting were unanimously approved.

5. **TREASURER'S REPORT**

By motion of Commissioner Brown, seconded by Commissioner Jones, the Expenditures & Investment Reports were unanimously approved. The Financial Statements & Fund Balance Report for the month of December, 2015, were delayed until February due to year end close-outs.

6. **COMMITTEE REPORTS**

a) **Contracts**

Consideration of Design Exception -Trail Width/Teague Trail Extension South - By motion of Commissioner Prestridge, seconded by Commissioner Brown, the Commission unanimously approved a Design Exception to the Teague Trail Extension South project to allow for an eight foot trail width as opposed to a ten foot trail width.

Consideration of Change Order No. 7/Grand Ecore RV Park/Time Change - By motion of Commissioner Prestridge, seconded by Commissioner Jones, the Commission unanimously approved Change Order No. 7 of the Grand Ecore RV Park project for an eight day contract extension due to weather related delays.

Consideration of Award of Design Contract/St. Maurice Asphalt Rehabilitation - By motion of Commissioner Owens, seconded by Commissioner Prestridge, the Commission unanimously approved award of the Design Contract for St. Maurice Asphalt Rehabilitation project to Pan American Engineers.

Consideration of Approval of Surveyor Contract/EMC Surveying & Mapping - By motion of Commissioner Prestridge, seconded by Commissioner Sayes, the Commission unanimously approved award of a contract with EMC Surveying & Mapping, Inc., to provide surveying and mapping services, including hydrographic surveying, on an as needed basis.

Consideration of Partial Suspension of Work/Shreveport Riverview Phase II/Contract No RRW-633 - No action required on this matter at this time.

b) **Land Management, Legal Affairs & Affirmative Action**

Authority to Advertise for Bid Leases Expiring in 2016 - By motion of Commissioner Sayes, seconded by Commissioner Prestridge, the Commission unanimously approved authorization for staff to advertise for the bid leases scheduled to expire in 2016 as follows:

- ▶ Lock & Dam No. 2, Tract C
- ▶ Pool 3, Tract 85

Authority to Re-Appraise Leasebacks Expiring in 2016 - By motion of Commissioner Sayes, seconded by Commissioner Hodges, the Commission unanimously approved authorization for staff to re-appraise the leasebacks scheduled to expire in 2016 as follows:

- ▶ Piermont Island, Tract 1
- ▶ Lock & Dam No. 5, Tract 4
- ▶ Lock & Dam No. 2, Tracts 4 & 9
- ▶ Pool 3, Tract 36

Authority to Engage Appraiser/Pool 3, Tract 75 - By motion of Commissioner Sayes, seconded by Commissioner Jones, the Commission unanimously approved authorization for the staff to engage the services of Appraiser Gary Evans to perform an updated appraisal on the Pool 3, Tract 75 property.

c) **Recreation**

Recreation Area Status Report - Mr. Mike Boydston highlighted the prepared report provided in the meeting packet, noting that there had been 52,000 visitors to the District recreation areas during the month of

December, 2015. A prepared Aquatic Research Project update was also provided. In addition, Mr. Boydston reported in the following issues:

- ▶ All District boat ramps on Red River are currently closed due to high river levels.
- ▶ The Ft. Buhlow Access Road Repair Project is currently on hold due to high water.

d) Ports

Consideration of Amendment No. 1 to CEA/Central LA Regional Port/Cool Planet Project & Consideration of Revised Guaranty Agreement/Cool Planet Project - By motion of Commissioner Jones, seconded by Commissioner Crutchfield, the Commission unanimously approved Amendment No. 1 to the Cooperative Endeavor Agreement with Louisiana Regional Port Authority regarding the Cool Planet Project, as well as the revised Guaranty Agreement with Cool Planet.

e) Public Awareness & Marketing

Consideration of Funding Request/Red River Clean-Up - By motion of Commissioner Owens, seconded by Commissioner Hodges, the Commission unanimously approved funding of up to \$5,000 to Red River Clean Up and instructed staff to suggest to that entity that they contact the Coast Guard to seek partnering in their organization efforts.

Termination of Contract No. RRW-267/Munson Group - By motion of Commissioner Owens, seconded by Commissioner Fleming, the Commission unanimously approved termination of Contract No. RRW-267 with the Munson Group. Further, the Executive Director was instructed to proceed to engage temporary service contracts as follows:

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| ▶ Marketing Issues | Mrs. Robin Cosenza |
| ▶ Legislative Issues | Mr. Robert Munson, III |
| ▶ BASS Masters Classic 2016 issues
& as needed | Mr. Randy E. Walters |

Marketing Update - A prepared report was provided in the meeting packet. Mr. Robert Vinet highlight the up-coming calendar of events.

f) Personnel - No report

g) Revenue, Banking & Budget - No report

h) Legislative - No report

7. **EXECUTIVE DIRECTOR'S REPORT** - Mr. Ken Guidry took this opportunity to announce that Mr. Robert Vinet has submitted his letter of resignation, with January 31, 2016 being his last day of employment with the RRWC.
8. **STATUS OF RIGHTS-OF-WAY/ENGINEERING REPORT** - Prepared reports were provided in the meeting packets.
9. **GENERAL COUNSEL REPORT** - No report
10. **CORPS OF ENGINEERS REPORT** - No report
11. **RED RIVER VALLEY ASSOCIATION** - In the absence of Mr. Rich Brontoli, Mr. Ken Guidry highlighted the prepared RRVA Update as provided by Mr. Brontoli.
12. **OTHER BUSINESS** - None
13. **COMMENTS FROM THE PUBLIC** - None
14. **ADJOURNMENT**

There being no further business to conduct at this time, by motion of Commissioner Crutchfield, seconded by Commissioner Fleming, and unanimously approved, the meeting was adjourned.

JAMES F. MAXEY
SECRETARY/TREASURER

MURPHY J. LeDOUX, JR.
ACTING CHAIR