

MINUTES
OF THE
RED RIVER WATERWAY COMMISSION MEETING
NOVEMBER 18, 2015
10:00 AM
COMMISSION HEADQUARTERS
NATCHITOCHEs, LOUISIANA

1. CALL TO ORDER

The meeting of the Red River Waterway Commission was called to order by Acting Chair, Murphy J. LeDoux, Jr., in the Board Room of the Red River Waterway Commission Office located at 5941 Highway 1 By-Pass in Natchitoches, Louisiana.

2. ROLL CALL, INTRODUCTION OF GUESTS, AND CALL FOR PUBLIC COMMENTS

Roll was called and a quorum was present. Others in attendance were asked to identify themselves and offer any comments they may have regarding the agenda. However, no comments were offered.

Present: Acting Chair, Murphy J. LeDoux, Jr., Commissioner Doug Brown, Commissioner David L. Crutchfield, II, Commissioner Paul Fleming, Commissioner Andrew J. Hodges, III, Commissioner David Jones, Commissioner James F. Maxey, Commissioner Rogers M. Prestridge, Commissioner Larry K. Sayes, Commissioner Michael Simpson.

Absent: Commissioner Randell Fletcher, Commissioner Alvin Owens

RRWC Staff Members Present: Mr. Ken Guidry - Executive Director, Mr. Mike Boydston - Operations & Maintenance Director, Ms. Cathy Rushing - Executive Assistant, Mr. Colin Brown - Assistant Executive Director, Mr. Luke Pearson - Real Estate Manager, Mr. Robert Vinet - Marketing Director, Mr. Ryan Ingles - Staff Engineer, Mr. Warren Byrd - Assistant Operations & Maintenance Director, Mr. Greg Upton - Legal Counsel.

Others Present: Jessica Broadway, Robin Cosenza, Liz McCain, Arlena Acree, David R. Fett, Bob Munson

3. APPROVAL OF AGENDA

By motion of Commissioner Crutchfield, seconded by Commissioner Simpson, the agenda was revised and unanimously approved. Comments from the public were called for, however, none were offered.

4. APPROVAL OF MINUTES

By motion of Commissioner Crutchfield, seconded by Commissioner Simpson, the minutes of the October 21, 2015 meeting were unanimously approved.

5. TREASURER'S REPORT

By motion of Commissioner Simpson, seconded by Commissioner Crutchfield, the Expenditures, Financial Statements, Investment Reports, & Fund Balance Report for the month of October, 2015 were unanimously approved.

6. COMMITTEE REPORTS

a) Contracts

Consideration of Bids/Aquatic Research Center - By motion of Commissioner Prestridge, seconded by Commissioner Sayes, and unanimously approved, all bids received for the Aquatic Research Center project were rejected as exceeding the engineer's estimate.

Consideration of Change Order No. 6/Grand Ecore RV Park/Tree Removal & Utility Conflicts - By motion of Commissioner Prestridge, seconded by Commissioner Brown, the Commission unanimously approved Change Order No. 6 of the Grand Ecore RV Park project regarding tree removal and utility modifications. Staff was further instructed to issue a letter to the engineer/design firm expressing the Commission's displeasure in having these issues over-looked in the original design..

Consideration of Change Order No. 9/Shreveport Riverview Phase II/Adverse Weather Days - By motion of Commissioner Prestridge, seconded by Commissioner Hodges, the Commission unanimously approved Change Order No. 9 of the Shreveport Riverview Phase II project for a five (5) day extension in the contract due to adverse weather delays.

Consideration of Funding Agreement/GOHSEP/2015 Flood - By motion of Commissioner Prestridge, seconded by Commissioner Brown, and unanimously approved, staff was instructed to negotiate with FEMA and GOHSEP regarding the Funding Agreement for 2015 flood damage claim and report back to the Commission with their findings.

Consideration of Project Worksheet/FEMA/Port Dredging - By motion of Commissioner Prestridge, seconded by Commissioner Jones, and unanimously approved, the Executive Director, Kenneth P. Guidry, was authorized to execute the Project Worksheet from FEMA for the Port Dredging issues relative to 2015 flood damages.

Consideration of Project Worksheet/FEMA/Force Account Labor - By motion of Commissioner Prestridge, seconded by Commissioner Crutchfield, and unanimously approved, the Executive Director, Kenneth P. Guidry, was authorized to execute the Project Worksheet from FEMA for the Force Account Labor issues relative to 2015 flood damages.

Consideration of Disaster Recovery Contract/GCR - By motion of Commissioner Prestridge, seconded by Commissioner Maxey, the Commission unanimously approved the contract with GCR, Inc., to provide assistance to the staff in dealing and negotiating with FEMA and GOHSEP relative to 2015 flood damages.

Consideration of Addendum No. 4/Contract No. RRW-420/General Maintenance Contract - By motion of Commissioner Prestridge, seconded by Commissioner Jones, the Commission unanimously approved Addendum No. 4 to the General Maintenance Contract No. RRW-420, increasing the budget for that contract to \$300,000 for 2015.

b) Land Management, Legal Affairs & Affirmative Action

Consideration of Proposal to Perform Post Timber Harvest Clean-up/Red Oak Access Road - By motion of Commissioner Sayes, seconded by Commissioner Simpson, the Commission unanimously approved the proposal from Fairview Trucking, Inc., for the Post Timber Clean-up Project along the Red Oak Lake Recreation Area access road at a cost of \$250 per hour up to \$8,000 for the total project.

Consideration of Servitude for Access/Pool 3, Tract 75 - By motion of Commissioner Sayes, seconded by Commissioner Brown, the Commission unanimously approved the request for an Access Servitude for that portion of Pool 3, Tract 75 which was declared to be Surplus Property.

c) Recreation

Recreation Area Status Report - Mr. Mike Boydston highlighted the prepared report provided in the meeting packet, noting that there had been 87,000 visitors to the District recreation areas during the month of October, 2015. Mr. Boydston also reported on the following issues:

- The downstream boat ramps at the Stoner Avenue and Arthur Ray Teague Recreation Areas are still closed due to flood damage. All other ramps are open at this time.
- Draw down activities are being conducted at Saline Lake which may result in Giant Salvia being released into Red River. However, booms will be in place at the mouth of Saline Bayou in an effort to contain as much of the vegetation as possible to prevent it from being released into the main channel of the Red River.
- The Boyce Road Rehabilitation Project is complete.
- The Ft. Buhlow Access Road is still closed while under repair. However, a temporary access road has been established so that the park remains open.
- The Office Parking Lot Project is 99% complete.
- Staff is looking into options for replacing boat docks damaged during the 2015 flood event. Temporary docks are in place at some locations.
- Mr. Boydston urged the Commissioners to review the Project Maintenance List for 2016 and provide feedback on the same.

d) Ports - Staff was instructed to work with the Central Louisiana Regional Port regarding marketing of a 60 acre tract of land owned by the RRWC and located across the river from the Port for future port development.

e) Public Awareness & Marketing

Funding Request/Red River Cleanup - This matter was taken under advisement with no further action taken.

Marketing Update - A prepared report was provided in the meeting packet. Mr. Robert Vinet offered the following comments:

- Updates are currently being made to the 2016 Calendar of Events with a revised listing to be provided next month.
- Hayes Manufacturing is slated to utilize the Central Louisiana Regional Port facility to move product by barge on Red River.

f) Personnel - No report.

g) Revenue, Banking & Budget

Consideration of 2015 Budget Amendments - By motion of Commissioner Crutchfield, seconded by Commissioner Prestridge, the Commission unanimously approved the following 2015 Budget Amendments:

- *Central Louisiana Regional Port – 2015 Flood Damages – Amend by \$152,244.63*
- *Natchitoches Parish Port – 2015 Flood Damages – Amend by \$321,610.30*
- *Red River Parish Port – 2015 Flood Damages – Amend by \$141,253.75*
- *Caddo-Bossier Parishes Port Commission – 2015 Flood Damages – Amend by \$687,711.42*
- *Fort Buhlow and Boyce Asphalt Rehabilitation – Amend to \$613,000*

h) Legislative - No report.

7. EXECUTIVE DIRECTOR'S REPORT - Mr. Guidry took this opportunity to remind the Commissioners of the following:

- Go on-line and complete the Ethics Training as required and due by December 31, 2015.
- Notify the office by Friday, November 20, 2015 if they DO NOT plan to attend the conferences in New Orleans, December 2-5, 2015 so that appropriate measures can be taken to cancel their hotel reservations.

8. STATUS OF RIGHTS-OF-WAY/ENGINEERING REPORT - Prepared reports were provided in the meeting packets.

9. GENERAL COUNSEL REPORT - No report.

10. CORPS OF ENGINEERS REPORT - No report.

11. RED RIVER VALLEY ASSOCIATION - In the absence of Mr. Rich Brontoli, Mr. Guidry highlighted the prepared report as provided.

12. OTHER BUSINESS - None

13. COMMENTS FROM THE PUBLIC - No report.

14. ADJOURNMENT

There being no further business to conduct at this time, by motion of Commissioner Crutchfield, seconded by Commissioner Hodges, and unanimously approved, the meeting was adjourned.

SECRETARY/TREASURER
CHAIR

ACTING