

MINUTES
OF THE
RED RIVER WATERWAY COMMISSION MEETING
FEBRUARY 18, 2015
10:00 AM
COMMISSION HEADQUARTERS
NATCHITOCHEs, LOUISIANA

1. CALL TO ORDER

The meeting of the Red River Waterway Commission was called to order by Acting Chair, Mr. Murphy J. LeDoux, Jr., in the Board Room of the Red River Waterway Commission Office located at 5941 Highway 1 By-Pass in Natchitoches, Louisiana.

2. ROLL CALL, INTRODUCTION OF GUESTS, AND CALL FOR PUBLIC COMMENTS

Roll was called and a quorum was present. Others in attendance were asked to identify themselves and offer any comments they may have regarding the agenda. However, no comments were offered.

Present: Acting Chair, Murphy J. LeDoux, Jr., Commissioner Doug Brown, Commissioner David L. Crutchfield, II, Commissioner Paul Fleming, Commissioner Randell Fletcher, Commissioner Andrew J. Hodges, III, Commissioner David Jones, Commissioner Rogers M. Prestridge, Commissioner Larry K. Sayes, Commissioner Michael Simpson.

Absent: Commissioner James F. Maxey, Commissioner Alvin Owens.

RRWC Staff Members Present: Mr. Ken Guidry - Executive Director, Mr. Mike Boydston - Operations & Maintenance Director, Ms. Cathy Rushing - Executive Assistant, Mr. Colin Brown - Assistant Executive Director, Mr. Luke Pearson - Real Estate Manager, Mr. Robert Vinet - Marketing Director, Mr. Ryan Ingles - Staff Engineer, Mr. Greg Upton - Legal Counsel.

Adoption of Guest Comment Period(s) and Time Limitation Policy for Public Meetings - By motion of Commissioner Prestridge, seconded by Commissioner Brown and unanimously approved, the Commission adopted the policy to allow for public comment periods for all RRWC Public meetings, once at the beginning and once at the ending, with a limitation of 5 minutes per person.

Others Present: Tim Palculict, Bob Munson, Robin Cosenza, Robert Breedlove, Kathryn Carlson

3. APPROVAL OF REVISED AGENDA

By motion of Commissioner Crutchfield, seconded by Commissioner Simpson, the agenda was revised and unanimously approved. Comments from the public were called for, however, none were offered.

4. APPROVAL OF MINUTES

By motion of Commissioner Simpson, seconded by Commissioner Fletcher, the minutes of the January 21, 2015 meeting were unanimously approved.

5. TREASURER'S REPORT

By motion of Commissioner Crutchfield, seconded by Commissioner Simpson, the Expenditures for the month of January, 2015, and the Financial Statements, Investment Reports, & Fund Balance Report for the months of December, 2014 and January, 2015, were unanimously approved.

6. COMMITTEE REPORTS

a) Contracts

Approval of Revised Change Order No. 1/Shreveport Riverview Phase II - By motion of Commissioner Prestridge, seconded by Commissioner Hodges, the Commission unanimously approved rescinding the previous Change Order No. 1 of the Shreveport Riverview Phase II project in the amount of \$32,748.64 to upgrade a lift station, and replace it with the current Change Order No. 1 for that project in the amount of \$20,481.04, as revised by the City of Shreveport; and to allow for a three (3) day extension in the contract period, contingent upon the receipt of a letter from the City of Shreveport whereby the city agrees to pay for three additional design and construction costs.

Ratification of Change Order No. 2/Shreveport Riverview Phase II - By motion of Commissioner Prestridge, seconded by Commissioner Fletcher, the Commission unanimously approved Change Order No. 2 of the Shreveport Riverview Phase II project for a cost increase of \$2,020.30 to remove a mass of concrete left and covered up in the construction area from a previous construction project and to increase the construction time by two days.

Approval of Proposals for Boat Ramp Parking Lot Light/Montgomery Recreation Area - By motion of Commissioner Prestridge, seconded by Commissioner Fletcher, the Commission unanimously approved acceptance of a proposal from East Gate Electrical in the amount of \$3,000 to install lighting at the Montgomery Boat Ramp facility.

Approval of Engineering Contract/Boat Dock Rehabilitation Project - By motion of Commissioner Prestridge, seconded by Commissioner Jones, the Commission unanimously approved award of an engineering design contract to Coyle Engineers for the Boat Dock Rehabilitation Project for the Teague Parkway, Stoner Avenue, Coushatta, and Natchitoches Recreation Areas.

Approval of Engineering Contract/Office Parking Lot Rehabilitation Project - By motion of Commissioner Prestridge, seconded by Commissioner Crutchfield, the Commission unanimously approved award of a contract to KSA Alliance to prepare plans & specifications to rehabilitate the existing parking lot at the Commission office and prepare plans & specifications to add an additional office in the main office building.

Approval of 2015 Vehicle Purchase - By motion of Commissioner Prestridge, seconded by Commissioner Brown, and unanimously approved, the staff was authorized the purchase of three new 2015 model vehicles totaling \$63,486.00 under Louisiana State Contract.

Approval of Change Order No. 3/Shreveport Riverview Phase II - By motion of Commissioner Prestridge, seconded by Commissioner Crutchfield, the Commission unanimously approved Change Order Number 3

to provide for additional landscaping and irrigation on the Shreveport Riverview Phase II project, as requested by the City of Shreveport, resulting in an increase of \$30,594.69 along with a time increase of 10 days. The Commission has received a letter from the City of Shreveport in which the city has agreed to reimburse the Commission for this increase, as well as the design costs associated with the change order.

Approval of Change Order No. 4/Shreveport Riverview Phase II - By motion of Commissioner Prestridge, seconded by Commissioner Hodges, the Commission unanimously approved Change Order No. 4 to relocate the restroom and "Green" Room on the Shreveport Riverview Phase II project, for a contract increase in the amount of \$55,755.18, plus an additional 35 day extension in contract time, contingent upon receipt of a letter from the City of Shreveport indicating that they and/or Kansas City Southern Railroad will pay for the increased design and construction costs associated with this change order.

b) Land Management, Legal Affairs & Affirmative Action

Authority to Award Bid Lease/Grand Bend Realignment - By motion of Commissioner Sayes, seconded by Commissioner Jones, the Commission unanimously approved award of a bid lease of 246 acres at the Grand Bend Realignment to Ryland Enterprises for \$44,895 for a five year term.

Authority to Award Bid Lease/Hudson Realignment - By motion of Commissioner Sayes, seconded by Commissioner Hodges, the Commission unanimously approved award of a bid lease on 60 acres at Hudson Realignment to Kerry Luneau for \$6,900.00 for a five year term.

Consideration of Request for Land Lease/Coushatta Boat Launch Extension Segment A - By motion of Commissioner Sayes, seconded by Commissioner Simpson the Commission unanimously approved award of a land lease of .36 acres near the Coushatta Boat Ramp to Mr. Johnny Rockingham for \$1,250.00 for a five year term.

c) Recreation

Approval of Temporary Use Agreement/Night Disc Golf Tournament/Ft. Buhlow Recreation Area - By motion of Commissioner Hodges, seconded by Commissioner Prestridge, the Commission unanimously approved a Temporary Use Permit to the Disc Golf Association for a nighttime disc golf tournament at the Ft. Buhlow Recreation Area contingent upon the participants signing a hold harmless agreement.

Recreation Area Status Report - Mr. Mike Boydston highlighted the prepared report provided in the meeting packet, noting that there had been 92,000 visitors to the District recreation areas during the month of January, 2015. Mr. Boydston also reported that the staff would be moving forward with the design stage of the aquatic research facility to be constructed near the Grand Ecore Recreation area.

d) Ports

Approval of Funding Request/Alexandria Regional Port Authority - By motion of Commissioner Jones, seconded by Commissioner Crutchfield, the Commission unanimously approved the finding request from the Alexandria Regional Port Authority in the amount of \$544,500.00 for the construction of a new, approximately 40,000 square foot concrete hard-stand with an aggregate-surfaced access road, to repair and certify their existing 40-ton crane, and to provide additional access to their existing warehouse.

Cool Planet Update - At this time, Mr. Tim Palculict addressed the Commission with a brief status update regarding the Cool Planet project at the Alexandria Regional Port.

e) Public Awareness & Marketing

Marketing Update - A prepared report was provided in the meeting packet. Mr. Robert Vinet gave a brief update of up-coming events.

f) Personnel - No report

g) Revenue, Banking & Budget - No report

h) Legislative - No report

7. EXECUTIVE DIRECTOR'S REPORT

Authorization to Execute 2014 Audit Letter of Engagement - By motion of Commissioner Crutchfield, seconded by Commissioner Fletcher, the Commission unanimously approved and authorized the Executive Director to execute the 2014 Audit Letter of Engagement with Carr, Riggs, Ingram, L.L.C..

At this time, following some discussion, Mr. Guidry reported that the Avoyelles Parish Port would be hosting its annual Crawfish Boil at the Port office facility on May 7, 2015.

Mr. Guidry also reminded the Commissioners that the next meeting date for the Red River Waterway Commission has been moved to March 24-25, 2015, due to event conflicts with the original meeting date.

8. STATUS OF RIGHTS-OF-WAY/ENGINEERING REPORT - Prepared reports were provided in the meeting packets. Mr. Colin Brown gave a brief status update regarding active projects.

9. GENERAL COUNSEL REPORT - No report

10. CORPS OF ENGINEERS REPORT - No report

11. RED RIVER VALLEY ASSOCIATION - No report

12. OTHER BUSINESS - None

13. COMMENTS FROM THE PUBLIC - None

14. EXECUTIVE SESSION

By motion of Commissioner Prestridge, seconded by Commissioner Fleming, and unanimously approved, the Commission entered into Executive Session to discuss the following litigation:

Morgan's Landing, Inc.

10th Judicial District Court

Suit # 77390-B

Natchitoches Parish, Louisiana

Immediately following Executive Session, by motion of Commissioner Prestridge, seconded by Commissioner Jones and unanimously approved, the Commission entered into Regular Session.

15. ADJOURNMENT

There being no further business, by motion of Commissioner Simpson, seconded by Commissioner Fleming, and unanimously approved, the meeting was adjourned.

JAMES F. MAXEY
SECRETARY/TREASURER

MURPHY J. LeDOUX, JR.
ACTING CHAIR