

MINUTES
OF THE
RED RIVER WATERWAY COMMISSION MEETING
JANUARY 21, 2015
10:00 AM
COMMISSION HEADQUARTERS
NATCHITOCHES, LOUISIANA

1. **CALL TO ORDER**

The meeting of the Red River Waterway Commission was called to order by Acting Chair, Mr. Murphy J. LeDoux, Jr., in the Board Room of the Red River Waterway Commission Office located at 5941 Highway 1 By-Pass in Natchitoches, Louisiana.

2. **ROLL CALL, INTRODUCTION OF GUESTS, AND CALL FOR PUBLIC COMMENTS**

Roll was called and a quorum was present. Others in attendance were asked to identify themselves and offer any comments they may have regarding the agenda. However, no comments were offered.

At this time, Mr. Robert R. Morgan addressed the Commission, offering public apologies for his past actions of animosity and words of ill will toward the Commissioners, asking for the forgiveness of the Commissioners. He also stated that, likewise, he forgives the Commission for the any of the same toward him. He went on to relate his understanding of past actions and asked that the Commission reconsider his proposed settlement.

Present: Acting Chair, Mr. Murphy J. LeDoux, Jr., Commissioner Doug Brown, Commissioner David L. Crutchfield, II, Commissioner Paul Fleming, Commissioner Randell Fletcher, Commissioner Andrew J. Hodges, III, Commissioner James F. Maxey, Commissioner Alvin Owens, Commissioner Rogers M. Prestridge, Commissioner Larry K. Sayes, Commissioner Michael Simpson.

Absent: Commissioner David Jones

RRWC Staff Members Present: Mr. Ken Guidry - Executive Director, Mr. Mike Boydston - Operations & Maintenance Director, Ms. Cathy Rushing - Executive Assistant, Mr. Colin Brown - Assistant Executive Director, Mr. Luke Pearson - Real Estate Manager, Mr. Robert Vinet - Marketing Director, Mr. Ryan Ingles - Staff Engineer, Mr. Steve LaFleur - Legal Counsel.

Others Present: Jonathan Lachney, Jacob Brister, Bob Munson, Rick Ranson, Mark Begnaud, Robert R. Morgan, Jessica Broadway, Robin Cosenza

3. **APPROVAL OF REVISED AGENDA**

By motion of Commissioner Simpson, seconded by Commissioner Fleming, the agenda was revised and unanimously approved. Comments from the public were called for, however, none were offered.

4. **APPROVAL OF MINUTES**

By motion of Commissioner Prestridge, seconded by Commissioner Fletcher, the minutes of the December 17, 2014 meeting were unanimously approved.

5. **TREASURER'S REPORT**

By motion of Commissioner Simpson, seconded by Commissioner Crutchfield, the Expenditures and Investment Reports for the month of December, 2014 were unanimously approved. Due to year end closeouts, the Financial Statements and the Fund Balance Report for the month of December, 2014, will be presented for approval in the February 18, 2015 meeting.

6. **COMMITTEE REPORTS**

a) **Contracts**

Consideration of Change Order No. 1/Alexandria Levee Park Waterline Project - By motion of Commissioner Prestridge, seconded by Commissioner Brown, the Commission unanimously approved Change Order No. 1 of the Alexandria Levee Park Waterline Project for a twenty-one day extension due to weather-related delays.

Consideration of Proposals/Large Format Scanner/Printer & Declare Surplus of Old Scanner Units - By motion of Commissioner Prestridge, seconded by Commissioner Crutchfield, the Commission unanimously approved the purchase of an HP T2500 large format scanner/copier at a cost of \$8,198.71 from ARC Document Solutions. Also included in the motion was the surplus of the older large document scanner and the other plotter and authorization for staff to dispose of the those two older units, along with one which had previously been declared as surplus.

Consideration of Award of Engineering Contract/Ft. Buhlow & Boyce Asphalt Rehabilitation - By motion of Commissioner Prestridge, seconded by Commissioner Fletcher, the Commission unanimously approved award of an engineering contract for the Ft. Buhlow and Boyce Asphalt Rehabilitation projects to Meyer, Meyer, LaCroix & Hixon, Inc., of Alexandria, Louisiana, authorizing the executive director to execute same.

Consideration of Award of Engineering Contract/Ben Routh Picnic Pavilion - By motion of Commissioner Prestridge, seconded by Commissioner Sayes, the Commission unanimously approved award of an engineering contract for the Ben Routh Picnic Pavilion to Pan American Engineering, L.L.C., authorizing the executive director to execute same.

Consideration of Amendment No. 1/Cooperative Agreement/Alexandria Levee Park Comfort Station - By motion of Commissioner Prestridge, seconded by Commissioner Brown, the Commission unanimously approved Amendment No. 1 to the Cooperative Agreement on the Alexandria Levee Park Comfort Station for the following additional items at an estimated cost of \$300,000.00:

- Replace roof panels and re-paint the structure of the amphitheater
- Replace roof panels and re-paint the structure of the overlook
- Replace roof panels and re-paint structures of the three picnic pavilions

- Paint railings at amphitheater and overlook
- Paint railings at the floating wharf

Consideration of Award of Contract for Electric Services/Grand Ecore RV Park - By motion of Commissioner Prestridge, seconded by Commissioner Hodges, the Commission unanimously approved award of a contract for electrical services at the Grand Ecore RV park with SWEPCO and authorized the Executive Director to execute the contract.

Consideration of Property Easement/SWEPCO/Grand Ecore RV Park - By motion of Commissioner Prestridge, seconded by Commissioner Simpson, the Commission unanimously approved the property easement to SWEPCO for the Grand Ecore RV Park.

Consideration of Change Order No. 1/Shreveport Riverview Phase II - By motion of Commissioner Prestridge, seconded by Commissioner Fletcher, the Commission unanimously approved Change Order No. 1 for the Shreveport Riverview Phase II project for an upgrade to the lift station for a cost of \$32,748.69 along with a three day time extension for that project, contingent upon the receipt of a letter from the City of Shreveport, indicating that the city will cover the costs for that change order.

b) Land Management, Legal Affairs & Affirmative Action

Consideration to Renew Right-of-Way Agreement/Grand Ecore Recreation Area - By motion of Commissioner Sayes, seconded by Commissioner Prestridge, the Commission unanimously approved renewal of the right-of-way agreement at the Grand Ecore Recreational Area with Stantec Consulting, Black Lake Pipeline Company or their assigns for \$7,480.00 for a five year term.

c) Recreation

Recreation Area Status Report - Mr. Mike Boydston highlighted the prepared report provided in the meeting packet, noting that there had been 73,000 visitors to the District recreation areas during the month of December, 2014. Mr. Boydston also gave a brief update on his activities. He also reported on recent vandalism at the Grand Ecore recreational facility adding that this matter is currently under investigation by the Natchitoches Parish Sheriff department.

Consideration of Exclusive Use Permit/Grand Ecore Recreation Area - By motion of Commissioner Hodges, seconded by Commissioner Fletcher, the Commission unanimously approved an Exclusive Temporary Use Permit to BASS for the College BASS Series Tournament at the Grand Ecore Recreation Area for March 5 - 7, 2015. Staff was instructed to post the appropriate notification, informing the public that the facility will be closed to the general public during that event.

d) Ports

Consideration of Non-Binding Resolution of Support/Project ASAP - By motion of Commissioner Fleming, seconded by Commissioner Prestridge, the Commission unanimously approved the Non-Binding Resolution of Support for Project ASAP

e) Public Awareness & Marketing

Consideration of 2015 Out-of-State Travel - By motion of Commissioner Fletcher, seconded by Commissioner Brown, the Commission unanimously approved reimbursement of travel expenses for out-of-state travel events indicated on the 2015 Activity Calendar as presented in the meeting packet

Marketing Update - A prepared report was provided in the meeting packet. Mr. Robert Vinet highlighted the up-coming events, as noted on the calendar of events.

f) Personnel - No report

g) Revenue, Banking & Budget - No report

h) Legislative - No report

7. EXECUTIVE DIRECTOR'S REPORT - Mr. Guidry reported that, pending any opposition from the Commission, the office will be closed on Monday, February 16, 2015 instead of Tuesday, February 17, 2015 in celebration of Mardi Gras, so as to accommodate Commission Committee meetings scheduled for February 17, 2015. No opposition to this change was voiced by the Commission and this holiday schedule change was adopted.

8. STATUS OF RIGHTS-OF-WAY/ENGINEERING REPORT - Prepared reports were provided in the meeting packet.

9. GENERAL COUNSEL REPORT - No report

10. CORPS OF ENGINEERS REPORT - Mr. Jacob Brister informed the Commission that the COE would resume its previous practice of having COE representation at the future RRWC monthly meetings to offer updates on COE activities relative to the J. Bennett Johnston Waterway (Red River). He also reported that Katie Breaux has been appointed as the new Red River Project Manager.

11. RED RIVER VALLEY ASSOCIATION - No report

12. OTHER BUSINESS

Consideration of March, 2015, Meeting Date Change - By motion of Commissioner Prestridge, seconded by Commissioner Fletcher, the Commission unanimously approved a change in the meeting date of March 17-18, 2015 to March 24-25, 2015 due to conflicts with the National Waterways Legislative Summit in Washington, D.C., scheduled for March 16-18, 2015

13. COMMENTS FROM THE PUBLIC - None

14. ADJOURNMENT

There being no further business to conduct at this time, by motion of Commissioner Crutchfield, seconded by Commissioner Owens, and unanimously approved, the meeting was adjourned.

JAMES F. MAXEY
SECRETARY/TREASURER

MURPHY J. LeDOUX, JR.
ACTING

CHAIR