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**MINUTES  
OF THE  
RED RIVER WATERWAY COMMISSION MEETING  
DECEMBER 18, 2013  
10:00 AM  
COMMISSIONER HEADQUARTERS  
NATCHITOCHEs, LOUISIANA**

**1. CALL TO ORDER**

The meeting of the Red River Waterway Commission was called to order by Acting Chair, Mr. Murphy J. LeDoux, Jr., in the Board Room of the Red River Waterway Commission Office located at 5941 Highway 1 By-Pass in Natchitoches, Louisiana.

**2. ROLL CALL, INTRODUCTION OF GUESTS, AND CALL FOR PUBLIC COMMENTS**

Roll was called and a quorum was present. Others in attendance were asked to identify themselves and offer any comments they may have regarding the agenda. However, no comments were offered.

**Present:** Acting Chair, Murphy J. LeDoux, Jr., Commissioner Doug Brown, Commissioner David L. Crutchfield, II, Commissioner Paul Fleming, Commissioner Randell Fletcher, Commissioner Andrew J. Hodges, III, Commissioner James F. Maxey, Commissioner Alvin Owens, Commissioner Rogers M. Prestridge, Commissioner Larry K. Sayes, Commissioner Michael Simpson.

**Absent:** Commissioner David Jones

**RRWC Staff Members Present:** Mr. Ken Guidry - Executive Director, Mr. Mike Boydston - Operations & Maintenance Director, Ms. Cathy Rushing - Executive Assistant, Mr. Colin Brown- Assistant Executive Director, Mr. Luke Pearson - Real Estate Manager, Mr. Roy Holleman - Marketing Director, Mr. Greg Upton - Legal Counsel.

**Others Present:** Jessica Broadway, Robin Cosenza, Dan Keele, Bob Fisher, Bob Munson

**3. APPROVAL OF REVISED AGENDA**

By motion of Commissioner Crutchfield, seconded by Commissioner Simpson, the agenda was revised and unanimously approved. Comments from the public were called for, however, none were offered.

**4. APPROVAL OF MINUTES**

By motion of Commissioner Fletcher, seconded by Commissioner Sayes, the minutes of the November 20, 2013 meeting were unanimously approved.

**5. TREASURER'S REPORT**

By motion of Commissioner Simpson, seconded by Commissioner Owens, the Expenditures, Financial Statements, Investment Reports, & Fund Balance Report for the month of November, 2013 were unanimously approved.

**6. COMMITTEE REPORTS**

**a) Contracts**

**Approval of Boat & Aerial Spraying Contract Amendment** - By motion of Commissioner Prestridge, seconded by Commissioner Hodges, the Commission unanimously approved the amendment to the Boat and Aerial Vegetation Spraying Contract to allow for the use of alternate cold weather rated chemicals for the treatment of Giant Salvinia.

**Consideration of Revision to Cooperative Endeavor Agreement with City of Shreveport** -By motion of Commissioner Prestridge, seconded by Commissioner Hodges, the Commission unanimously approved an amendment to the CEA with the City of Shreveport to move the location of the proposed dog park from the Hamels Park site to the Stoner Avenue site. However, by motion of Commissioner Prestridge, seconded by Commissioner Crutchfield, the Commission unanimously denied the request that the Red River Waterway Commission assume the responsibilities of managing the construction of that project.

**b) Land Management, Legal Affairs & Affirmative Action**

**Authority to Award Bid Lease/Lock & Dam 3, Tracts 1, 2, & 3** - By motion of Commissioner Crutchfield, seconded by Commissioner Fletcher, the Commission unanimously approved award of the Lock & Dam 3, Tract 1, 2, & 3 bid lease to Gregory Petrus at a bid amount of \$45,000 for the 399 acres and building located on that property for a three year term. Further, that the Commission shall secure Fire and Hazard Insurance on the building, with the lessee bearing the cost of the annual premiums.

**Authority to Award Bid Lease/Lower Gin Lake Realignment, Tracts 8 & 9** - By motion of Commissioner Sayes, seconded by Commissioner Crutchfield, the Commission unanimously approved award of the bid lease of Lower Gin Lake Realignment, Tracts 8 & 9 to Sammy Daigrepoint at a bid amount of \$18.50 per acre for 120 acres or \$2,220 per year for a total of \$11,100 for a five year term.

**Authority to Award Leaseback/Pool 4, Tract 15/Nicholas Realignment, Tract 4** - By motion of Commissioner Simpson, seconded by Commissioner Owens, the Commission unanimously approved the requested name change on the Leaseback of Pool 4, Tract 15 and Nicholas Realignment, Tract 4 to Charles O. Webb, II & Hall Family Enterprises, LLC.

**c) Recreation**

**Recreation Area Status Report** - Mr. Mike Boydston highlighted the prepared report provided in the meeting packet, noting that there had been 93,000 visitors to the district recreation facilities during the month of November, 2013.

**d) Ports**

**Alexandria Regional Port Site Certification, Phase II** - By motion of Commissioner Fleming, seconded by Commissioner Prestridge, the Commission unanimously approved Amendment No. 1 to the Cooperative

Endeavor Agreement with the Alexandria Regional Port for the Site Certification Project, Phase II at a funding level of \$2,500 to the Commission.

**e) Public Awareness & Marketing**

**Marketing Update** - A prepared report was provided in the meeting packets. Mr. Roy Holleman gave a brief update on recent conferences he has attended during the past month.

**f) Personnel** - No report. Commissioner Simpson noted that there will be a Committee meeting to review the Personnel Policy Manual and the compensation time policy.

**g) Revenue, Banking & Budget**

**Approval of 2013 Audit Letter of Engagement** - By motion of Commissioner Owens, seconded by Commissioner Crutchfield, the Commission unanimously approved the 2013 Audit Letter of Engagement with the Carr, Riggs, & Ingram, CPA Firm

**Authority to Undesignate & Unreserve Remain Project Funds** - By motion of Commissioner Brown, seconded by Commissioner Prestridge, and unanimously approved, the Commission vote to undesignate and unreserve the remaining balance of \$303,450.47 for various completed projects as follows:

|  |              |
|--|--------------|
| Additional Amenities - South                 | \$14,616.40  |
| Additional Amenities - Central               | \$53,164.37  |
| Additional Amenities - North                 | \$34,899.27  |
| Natchitoches Parish Port Waterline Extension | \$119,258.38 |
| Red River Parish Port Road Improvements      | \$81,512.05  |

**Approval of 2013 Surplus Equipment List and Authority to Dispose** - By motion of Commissioner Crutchfield, seconded by Commissioner Hodges, the Commission unanimously approved the 2013 Surplus Equipment List and authorized staff to dispose of the items by public auction in accordance with Commission policy.

**Approval of 2014 Budget** - By motion of Commissioner Prestridge, seconded by Commissioner Crutchfield, the Commission unanimously approved the 2014 Budget.

**h) Legislative** - No report.

**7. EXECUTIVE DIRECTOR'S REPORT**

**Approval of 2014 Out-of-State Travel List** - By motion of Commissioner Prestridge, seconded by Commissioner Brown, the Commission unanimously approved authorization for the reimbursement of travel expenses for the 2014 Out-of-State Travel List for Commissioners and necessary staff.

**Consideration of January 2014 Meeting Date Change** - By motion of Commissioner Fletcher, seconded by Commissioner Simpson, the Commission unanimously approved the change in date of the January, 2014 meeting to January 22, 2014.

**Consideration of USDA/APHIS/Wildlife Services Proposal** - By motion of Commissioner Prestridge, seconded by Commissioner Hodges, and unanimously approved, Mr. Guidry was authorized to work with the USDA/APHIS relative to the wildlife services program.

**8. STATUS OF RIGHTS-OF-WAY/ENGINEERING REPORT** - Prepared reports were provided in the meeting packets. Mr. Colin Brown gave a brief status update on active projects.

**9. GENERAL COUNSEL REPORT** - No report

**10. CORPS OF ENGINEERS REPORT** - No report

**11. RED RIVER VALLEY ASSOCIATION** - A prepared report was provided in the meeting packets.

**12. OTHER BUSINESS** - None

**13. COMMENTS FROM THE PUBLIC** - Mr. Dan Keele thanked the Commission for its efforts and funding assistance for the dog park project.

**14. ADJOURNMENT**

There being no further business to conduct at this time, by motion of Commissioner Crutchfield, seconded by Commissioner Fleming, and unanimously approved, the meeting was adjourned.

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JAMES F. MAXEY  
SECRETARY/TREASURER

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MURPHY J. LeDOUX, JR.  
ACTING CHAIR