

MINUTES
OF THE
RED RIVER WATERWAY COMMISSION MEETING
JANUARY 16, 2013
10:00 AM
COMMISSION HEADQUARTERS
NATCHITOCHES, LOUISIANA

1. **CALL TO ORDER**

The meeting of the Red River Waterway Commission was called to order by Acting Chair, Mr. Murphy J. LeDoux, Jr., in the Board Room of the Red River Waterway Commission Office located at 5941 Highway 1 By-Pass in Natchitoches, Louisiana.

2. **ROLL CALL, INTRODUCTION OF GUESTS, AND CALL FOR PUBLIC COMMENTS**

Roll was called and a quorum was present. Others in attendance were asked to identify themselves and offer any comments they may have regarding the agenda. However, no comments were offered.

Present: Acting Chair, Mr. Murphy J. LeDoux, Jr., Commissioner Doug Brown, Commissioner Wayne Davis, Commissioner Marc Dupuy, Jr., Commissioner Paul Fleming, Commissioner Andrew J. Hodges, III, Commissioner James F. Maxey, Commissioner Alvin Owens, Commissioner Rogers M. Prestridge, Commissioner Michael Simpson.

Absent: Commissioner Randell Fletcher, Commissioner David L. Crutchfield, II

RRWC Staff Members Present: Mr. Ken Guidry - Executive Director, Mr. Randy Walters - Marketing Director, Mr. Mike Boydston - Operations & Maintenance Director, Ms. Cathy Rushing - Executive Assistant, Mr. Colin Brown - Engineer Supervisor, Mr. Luke Pearson - Real Estate Manager, Mr. Greg Upton - Legal Counsel.

Others Present: Mr. Roy Holleman, Mr. Robert Breedlove, Mr. Bob Munson, Ms. Jennifer Hawkins, Mr. Mark Begnaud

3. **APPROVAL OF REVISED AGENDA**

By motion of Commissioner Prestridge, seconded by Commissioner Brown, the agenda was revised and unanimously approved. Comments from the public were called for, however, none were offered.

4. **APPROVAL OF MINUTES**

By motion of Commissioner Prestridge, seconded by Commissioner Simpson, the minutes of the December 19, 2013 meeting were unanimously approved.

5. **TREASURER'S REPORT**

By motion of Commissioner Maxey, seconded by Commissioner Hodges, the Expenditures & Investment Reports for the month of December, 2012 were unanimously approved. Approval of the Financial Statement & Fund Balance Report for the month of December, 2012, were delayed until next month, due to year-end close-outs.

6. **COMMITTEE REPORTS**

a) **Contracts**

Authority to Award Design Contract/Ben Routh Dock Replacement Project - By motion of Commissioner Prestridge, seconded by Commissioner Brown, the Commission unanimously approved award of the design contract for the Ben Routh Dock Replacement project to Pan American Engineers with the condition that any mileage paid is at the Louisiana State rate of \$0.51 per mile.

Authority to Award Design Contract/Ft. Buhlow & Montgomery Dock Facilities - By motion of Commissioner Prestridge, seconded by Commissioner Owens, the Commission unanimously approved award of the design contract for the Ft. Buhlow and Montgomery Boat Dock Facilities project to Meyer, Meyer, LaCroix and Hixson, Inc..

Consideration of Boat Spraying Proposals for Aquatic Vegetation Contract - By motion of Commissioner Prestridge, seconded by Commissioner Davis, the Commission unanimously agreed to reject all current bids as being too high and instructed the staff to revise the bid specifications and re-advertise for this contract.

Consideration of Aerial Spraying Proposals for Aquatic Vegetation Contract - By motion of Commissioner Prestridge, seconded by Commissioner Owens, the Commission unanimously approved award of the Aerial Spraying contract for aquatic vegetation control to Industrial Helicopters of Lafayette.

Consideration of Professional Services Contract-Health Care Consultant - By motion of Commissioner Prestridge, seconded by Commissioner Brown, the Commission unanimously approved the Professional Services Consultant for Health Care Services contract with Jason Aleman for a period of two years at a rate of \$125.00 per hour.

Consideration of Professional Services Contract-Public Awareness/Marketing Consultant - By motion of Commissioner Prestridge, seconded by Commissioner Owens, the Commission unanimously approved the Professional Services Consultant for Public Awareness and Marketing contract with Holleman Companies, L.L.C. for a period beginning January 1, 2013 through April 8, 2013.

Consideration of Request to Cancel Contract #624/Mowing at ALP & Poland Recreation Areas - By motion of Commissioner Prestridge, seconded by Commissioner Hodges, the Commission unanimously approved the request by the contractor to cancel contract No. RRW-624 for Mowing and Trimming at the Alexandria Levee Park and the Poland Recreation Areas, and instructed staff to re-advertise for bids

Approval of Administrative Services Contract/Human Resources Dept., Inc.-Health Reimbursement Acct. - By motion of Commissioner Prestridge, seconded by Commissioner Owens, the Commission unanimously approved the Administrative Services Contract with Human Resources Dept., Inc., for the administration of the Health Reimbursement Account at a monthly cost of \$6.00 per participant.

b) **Land Management, Legal Affairs & Affirmative Action**

Consideration of Request to Advertise Land for Public Bid Lease/Kateland Realignment, Tracts 1 & 3 - By motion of Commissioner Dupuy, seconded by Commissioner Simpson, and unanimously approved, staff was authorized to advertise for lease bids of Kateland Realignment, Tracts 1 & 3.

Consideration of Request to Advertise Land for Public Bid Lease/Bijou, Tracts 4, 5, 6 & 7 - By motion of Commissioner Dupuy, seconded by Commissioner Prestridge, and unanimously approved, staff was authorized to advertise for lease bids of Bijou, Tracts 4, 5, 6, & 7.

c) **Recreation**

Recreation Area Status Report - Mr. Mike Boydston highlighted the prepared report provided in the meeting packets noting that there had been 100,000 visitors in the District parks during the month of December, 2012.

d) **Ports** - Prepared Tonnage and Project Status Reports were provided.

e) **Public Awareness & Marketing**

Marketing Update - A prepared calendar of upcoming events was provided.

f) **Personnel** - No report.

g) **Revenue, Banking & Budget** - No report.

h) **Legislative** - No report.

7. **EXECUTIVE DIRECTOR'S REPORT** - Mr. Guidry noted the retirement of Mr. Randy Walters. The Commission presented Mr. Walters with a Resolution of Appreciation.

8. **STATUS OF RIGHTS-OF-WAY/ENGINEERING REPORT** - Prepared reports were provided in the meeting packet.

9. **GENERAL COUNSEL REPORT** - No report.

10. **CORPS OF ENGINEERS REPORT** - No report.

11. **RED RIVER VALLEY ASSOCIATION** - Mr. Rich Brontoli gave a brief report on the following issues:

- Current river levels favorable for navigation
- The C.O.E. currently has \$3.2 million in funding available for dredging needs.
- The C.O.E. has signed the current fiscal year lock master contracts for all five locks and dams on Red River for 24/7 services. Reduced hours will be discussed during up-coming meetings scheduled for March, April and May, 2013, for the next fiscal year.
- The 2013 Annual RRVA Convention is scheduled for February 20 - 22, 2013 at Sam's Town Casino and Resort in Shreveport, Louisiana.

12. **OTHER BUSINESS**

Consideration of February, 2013 Meeting Date Change - By motion of Commissioner Brown, seconded by Commissioner Dupuy, the Commission unanimously approved the change of the February meeting date to February 27, 2013 due to certain event conflicts.

13. **COMMENTS FROM THE PUBLIC** - None

14. **EXECUTIVE SESSION**

By motion of Commissioner Prestridge, seconded by Commissioner Dupuy and unanimously approved, the Commission entered into Executive Session to discuss the following matters of litigation:

a) **Hall Ponderosa v. State of Louisiana**
Docket No. 35585 - 39th Judicial District Court
Red River Parish

b) **Morgan's Landing, Inc.**
10th Judicial District Court
Suit # 77390-B
Natchitoches Parish, Louisiana

Immediately following Executive Session, by motion of Commissioner Brown, seconded by Commissioner Prestridge and unanimously approved, the Commission entered into Regular Session.

At this time, by motion of Commissioner Brown, seconded by Commissioner Prestridge, the Commission unanimously approved an amendment to the agenda to add the following item. Comments were called for from the audience regarding this matter, however, none were offered:

Request of Attorney General Opinion regarding the Proposed Grand Ecore R.V. Facility - By motion of Commissioner Brown, seconded by Commissioner Prestridge, and unanimously approved, legal counsel was instructed to request an A.G.'s Opinion regarding whether the Red River Waterway Commission is required to obtain approval of the Parish Planning Commission to develop an R.V. Park at the Grand Ecore Recreational Facility.

15. **ADJOURNMENT**

There being no further business to conduct at this time, by motion of Commissioner Simpson, seconded by Commissioner Owens, and unanimously approved, the meeting was adjourned.

JAMES F. MAXEY
SECRETARY/TREASURER

MURPHY J. LeDOUX, JR.
ACTING CHAIR