

MINUTES
OF THE
RED RIVER WATERWAY COMMISSION MEETING
DECEMBER 19, 2012
10:00 AM
COMMISSION HEADQUARTERS
NATCHITOCHES, LOUISIANA

1. **CALL TO ORDER**

The meeting of the Red River Waterway Commission was called to order by Acting Chair, Mr. Murphy J. LeDoux, Jr., in the Board Room of the Red River Waterway Commission Office located at 5941 Highway 1 By-Pass in Natchitoches, Louisiana.

2. **ROLL CALL, INTRODUCTION OF GUESTS, AND CALL FOR PUBLIC COMMENTS**

Roll was called and a quorum was present. Others in attendance were asked to identify themselves and offer any comments they may have regarding the agenda. However, no comments were offered.

Present: Acting Chair, Mr. Murphy J. LeDoux, Jr., Commissioner Doug Brown, Commissioner Wayne Davis, Commissioner Marc Dupuy, Jr., Commissioner David L. Crutchfield, II, Commissioner Paul Fleming, Commissioner Randell Fletcher, Commissioner Andrew J. Hodges, III, Commissioner James F. Maxey, Commissioner Alvin Owens, Commissioner Rogers M. Prestridge, Commissioner Michael Simpson.

Absent: None

RRWC Staff Members Present: Mr. Ken Guidry - Executive Director, Mr. Randy Walters - Marketing Director, Mr. Mike Boydston - Operations & Maintenance Director, Ms. Cathy Rushing - Executive Assistant, Mr. Colin Brown - Engineer Supervisor, Mr. Luke Pearson - Real Estate Manager, Mr. Greg Upton - Legal Counsel.

Others Present: Mr. Roy Holleman, Ms. Robin Cosenza, Ms. Brooke Teddlie

3. **APPROVAL OF REVISED AGENDA**

By motion of Commissioner Prestridge, seconded by Commissioner Hodges, the agenda was revised and unanimously approved. Comments from the public were called for, however, none were offered.

4. **APPROVAL OF MINUTES**

By motion of Commissioner Owens, seconded by Commissioner Fletcher, the minutes of the November 14, 2012 meeting were unanimously approved.

5. **TREASURER'S REPORT**

By motion of Commissioner Maxey, seconded by Commissioner Prestridge, the Expenditures, Financial Statements, Investment Reports, & Fund Balance Report for the month of November, 2012 were unanimously approved.

6. **COMMITTEE REPORTS**

a) **Contracts**

Consideration of Bid Bond Payment Request/Tudor, Inc - By motion of Commissioner Prestridge, seconded by Commissioner Fleming, the Commission unanimously approved denial of the request submitted by Tudor, Inc., and instructed staff to collect the bond as per the judgement rendered in court and at the advice of legal counsel and the auditor.

Consideration of Janitorial Proposals - By motion of Commissioner Prestridge, seconded by Commissioner Brown, the Commission unanimously approved the award of janitorial services contracts as follows:

a) **Colfax** - Lisa Gorham at a bid amount of \$1,029.00 per month

b) **Office/Grand Ecore** - Hamilton's Janitorial at a bid amount of \$899 per month for the office and \$800.99 per month for Grand Ecore.

c) **Coushatta** - Hamilton's Janitorial for a bid amount of \$200.00 per month.

d) **Teague Parkway & Stoner** -Green's Park Service for a bid amount of \$890.00 per month.

b) **Land Management, Legal Affairs & Affirmative Action**

Authority to Re-Advertise Bid Leases Expiring in 2013 - By motion of Commissioner Dupuy, seconded by Commissioner Hodges, and unanimously approved, staff was authorized to re-advertise for the following leases expiring in 2013:

1) Pool 3, Tract 70/Odra Revetment/24.6 acres/Expires 2-28-13/Current Lessee-Roger Byone/\$30 Per Acre Minimum Bid

2) Pool 3, Tracts 68 & 88/Odra Revetment/168 Acres/Expires 7-31-13/Current Lessee-Charles Bonds /\$25 Per Acre Minimum

Authority to Re-Appraise Leasebacks Expiring in 2013 - By motion of Commissioner Dupuy, seconded by Commissioner Prestridge, and unanimously approved, staff was authorized to re-appraise the following leasebacks expiring in 2013:

1) Pool 5 Tract 4 / McDade Revetment/62.6 Acres/Expires 8-31-13/Lessee - Orlando Greening Pipkin, III

2) Pool 3 Tract 44, 45 & 46/Dunn Lake-Kadesh/194.2 Acres/Expires 9-30-13/Lessee- J. Corwyn Aldredge

3) Pool 3 Tract 99 & 100 / Hampton Lake / 65 Acres / Expires 9-30-2013 / Lessee - Charles Hampton Estate

4) Pool 3 Tract 11 / Grappe Cutoff / 20.9 Acres / Expires 9-30-2013 / Lessee - Flora E. Tingle McQuillin

5) Pool 3 Tract 77 / Ash Revetment / 80.9 Acres / Expires 9-30-2013 / Lessee - Waltco, Inc.

6) Pool 3 Tract 2 / Grappe Cutoff / 35 Acres/ Expires 9-30-2013 / Lessee - Dr. Robert Craig

7) Pool 4, Tract 4 & 15/Nicholas Realignment/50 Acres/Expires 9-30-2013/Lessee- Charles Leon Webb, Etux

Consideration of Surplus Property Request/Sundrop Fuels/Meade Realignment, Tract 3 - By motion of Commissioner Dupuy, seconded by Commissioner Crutchfield, the Commission unanimously approved the request from Sundrop Fuels for the property located at Meade Realignment, Tract 3 to be declared surplus.

Staff was instructed to proceed with that process.

Consideration of Fiber Options ROW Request/Nexus Systems, Inc./Alexandria Levee Park, Unit 6 - By motion of Commissioner Dupuy, seconded by Commissioner Crutchfield, the Commission unanimously approved the Fiber Options ROW request by Nexus Systems, Inc., at Alexandria Levee Park, Unit 6.

Consideration of Natural Gas Pipeline ROW Request/Wildcat Midstream Part./Pool 5, Tracts 10 & 58 - By motion of Commissioner Dupuy, seconded by Commissioner Owens, the Commission unanimously approved the natural gas pipeline ROW request by Wildcat Midstream Partnership at Pool 5, Tracts 10 & 58 at a cost of \$450.00 per rod for 356 rods for a term of 25 years with the option to renew for an additional 25 year term.

Authority to Initiate Process for Timber Harvest/Ft. Buhlow Recreation Area - By motion of Commissioner Dupuy, seconded by Commissioner Owens, and unanimously approved, staff was authorized to initiate the timber harvest process at the Ft. Buhlow Recreation Area.

c) Recreation

Recreation Area Status Report - Mr. Boydston highlighted the prepared report included in the meeting packet, noting that there had been 106,000 visitors to the District parks during the month of November, 2012.

d) Ports

Request from Red River Parish Port Commission Request for O&M Matching Funds - By motion of Commissioner Simpson, seconded by Commissioner Fletcher, the Commission unanimously approved the O & M matching fund request of \$40,000 for the year 2012 from the Red River Parish Port Commission.

e) Public Awareness & Marketing

Marketing Update - A prepare report was provided in the meeting packet.

f) Personnel - No report

g) Revenue, Banking & Budget

Approval of Health Insurance Proposals - By Motion of Commissioner Maxey, seconded by Commissioner Davis, the Commission unanimously approved the Option No. 2 coverage proposal for the employee health insurance benefit package with an annual budget of \$30,000 for the Health Reimbursement Account (HRA).

Approval and Disposal of 2012 Surplus Equipment Items - By motion of Commissioner Fleming, seconded by Commissioner Hodges, the Commission unanimously approved the declaration and disposal of the 2012 surplus equipment list as presented by staff.

Authority to Undesignate/Unreserve Remaining Project Funds - By motion of Commissioner Owens, seconded by Commissioner Crutchfield, the Commission unanimously approved the Undesignate/Unreserve funding listing for completed projects, as presented by staff, returning \$386,253.99 to the construction fund.

Approval of 2012 Budget Amendments - By motion of Commissioner Prestridge, seconded by Commissioner Hodges, the Commission unanimously approved the 2012 Budget Amendments as presented by staff.

Approval of 2013 Budget - By motion of Commissioner Maxey, seconded by Commissioner Prestridge, the Commission unanimously approved the 2013 Budget

h) Legislative

7. EXECUTIVE DIRECTOR'S REPORT

2013 Calendar of Events - By motion of Commissioner Prestridge, seconded by Commissioner Brown, the Commission unanimously approved associated travel expenses for following 2013 events:

January

February 20-24	Red River Valley Assn.	Shreveport, LA
February 22-24	Bassmaster Classic	Tulsa, OK
March 7-9	Ports Assn. of Louisiana	Houma, LA
March 11-13	National Waterways Conference	D.C.
March 19-21	Inland Rivers Ports and Terminals	New Orleans, LA
April 9-11	Critical Commodities	New Orleans, LA
April 25-27	BASS Open	Shreveport/Bossier, LA
May 30-June 2	International Freight Forwarders Assn. of New Orleans	Pt. Clear, AL
August 1-3	Louisiana Motor Transport Assn.	Destin, FL
August 7-9	GICA	New Orleans, LA
August 15-18	FLW	Shreveport/Bossier, LA
August 27-30	Tenn-Tom Waterways Conference	Pt. Clear, AL
September 25-27	National Waterways Conference	Savannah, GA
October	Break Bulk	New Orleans, LA.
November		
December	Louisiana Levee Board Assn Mississippi Flood Control	New Orleans, LA

GPAA

Washington D.C. Trips

STAFF

February 17-20	Louisiana Transportation Conference	Baton Rouge, LA
April 3-4	Southern Economic Development Council—Meet the Consultants	Atlanta, GA
June 9-12	Tri-State Engineering Societies Conference	San Destin, FL
June 10-13	Government Fleet Conference	San Antonio, TX
August 4-6	SEDC	Tulsa, OK
October 8-10	National Recreation and Parks Congress and Expo	Houston, TX

8. **STATUS OF RIGHTS-OF-WAY/ENGINEERING REPORT** - Prepared reports were provided in the meeting packets.
9. **GENERAL COUNSEL REPORT** - No report
10. **CORPS OF ENGINEERS REPORT** - No report
11. **RED RIVER VALLEY ASSOCIATION** - No report
12. **OTHER BUSINESS**
2013 & 2014 Committee Appointments - By motion of Commissioner Crutchfield, seconded by Commissioner Simpson, the Commission unanimously approved the 2013 and 2014 Committee appointments to remain the same as the previous two years with the same Committee Chairmen in place.
13. **COMMENTS FROM THE PUBLIC** - None
14. **ADJOURNMENT**
There being no further business to conduct at this time, by motion of Commissioner Owens, seconded by Commissioner Crutchfield, and unanimously approved, the meeting was adjourned.

JAMES F. MAXEY
SECRETARY/TREASURER

MURPHY J. LeDOUX, JR.
ACTING CHAIR