

MINUTES  
OF THE  
RED RIVER WATERWAY COMMISSION MEETING  
APRIL 18, 2012  
10:00 AM  
COMMISSION HEADQUARTERS  
NATCHITOCHEs, LOUISIANA

1. **CALL TO ORDER**

The meeting of the Red River Waterway Commission was called to order by Interim Acting Chair, Mr. Larry Ardoin, in the Board Room of the Red River Waterway Commission Office located at 5941 Highway 1 By-Pass in Natchitoches, Louisiana.

2. **ROLL CALL, INTRODUCTION OF GUESTS, AND CALL FOR PUBLIC COMMENTS**

Roll was called and a quorum was present. Others in attendance were asked to identify themselves and offer any comments they may have regarding the agenda. However, no comments were offered.

**Present:** Interim Acting Chair, Larry Ardoin, Commissioner Wayne Davis, Commissioner Marc Dupuy, Jr., Commissioner David L. Crutchfield, II, Commissioner Paul Fleming, Commissioner Randell Fletcher, Commissioner Andrew J. Hodges, III, Commissioner James F. Maxey, Commissioner Alvin Owens, Commissioner Rogers M. Prestridge.

**Absent:** Commissioner Doug Brown, Commissioner Michael Simpson

**RRWC Staff Members Present:** Mr. Ken Guidry - Executive Director, Mr. Randy Walters - Marketing Director, Mr. Mike Boydston - Operations & Maintenance Director, Mrs. Cathy Rushing - Executive Assistant, Mr. Colin Brown - Engineer Supervisor, Mr. Luke Pearson - Real Estate Manager, Mr. Greg Upton - Legal Counsel.

**Others Present:** Ms. Sharon Balfour, Mrs. Robin Cosenza, Mrs. Jennifer Hawkins, Mrs. Jessica Chatelain, Mr. Charles Chatelain, Mr. Bob Munson.

3. **APPROVAL OF REVISED AGENDA**

By motion of Commissioner Prestridge, seconded by Commissioner Fleming, the agenda was revised and unanimously approved. Comments from the public were called for, however, none were offered.

4. **APPROVAL OF MINUTES**

By motion of Commissioner Maxey, seconded by Commissioner Dupuy, the minutes of the March 21, 2012 meeting were unanimously approved.

5. **TREASURER'S REPORT**

By motion of Commissioner Hodges, seconded by Commissioner Fleming, the Expenditures, Financial Statements & Investment Reports for the month of March, 2012 were unanimously approved.

6. **COMMITTEE REPORTS**

a) **Contracts**

**Consideration of Office Painting Proposals** - By motion of Commissioner Prestridge, seconded by Commissioner Owens, the Commission unanimously agreed to layover decision on this matter until the May 16, 2012 Commission meeting.

**Consideration of Ft. Buhlow Electrical Proposals** - By motion of Commissioner Prestridge, seconded by Commissioner Crutchfield, the Commission unanimously approved award of a contract to KDM Electric for their proposal of \$3,355.00 to provide for electric service to the main picnic pavilion at the Ft. Buhlow Recreation Area.

**Consideration of Approval of Credit Card Application/Colfax RV Park** - By motion of Commissioner Prestridge, seconded by Commissioner Owens, the Commission unanimously approved the credit card application contract for use at the Colfax RV site for the purpose of handling credit card transactions for campers.

**Insurance Risk Control Recommendations** - By motion of Commissioner Prestridge, seconded by Commissioner Crutchfield, the Commission unanimously approved an amendment to the budget for an additional \$6500 and authorized staff to proceed with the recommendations for the following risk control measures with approval from the Fire Marshall:

- Install a shut-off valve for the sprinkler line in the records room.
- Repair all damaged EIFS (exterior stucco) on the Headquarters building
- Install approved flammable liquids storage units
- Install smoke detection alarms in all office buildings and all recreational buildings
- Install Lightning protection for major buildings

b) **Land Management, Legal Affairs & Affirmative Action**

**Authority to Award Bid Lease/Pool 3, Tract 78/Red Bayou** - By motion of Commissioner Dupuy, seconded by Commissioner Crutchfield, the Commission unanimously approved award of a bid lease to Mr. Charles Bond on 79 acres in Pool 3, Tract 78 at Red Bayou at a bid amount of \$25.00 per acre for a total of \$9,875.00 for a term of five years.

**Authority to Award Bid Lease/Lock & Dam #1, Part of Tracts 7, 8, & 9** - By motion of Commissioner Dupuy, seconded by Commissioner Hodges, the Commission approved award of a bid lease to Amanda Smith on 6 acres at Lock & Dam #1, Parts of Tracts 7, 8, & 9 at a bid amount of \$20.00 per acre for a total of \$600 for a five year term. Commissioner Fleming opposed the motion.

**Authority to Award Bid Lease/Lock & Dam #4, Tracts 2, 3, & Part of 8** - By motion of Commissioner Dupuy, seconded by Commissioner Crutchfield, the Commission unanimously approved award of a bid lease to Rhonda Beach on 65 acres at Lock & Dam #4, Tracts 2, 3 and part of Tract 8 at a bid amount of \$20 per acre for a total

of \$6,500.00 for a term of five years.

**Request for Right-of-Way Agreement/City of Bossier/Teague Trails** - By motion of Commissioner Dupuy, seconded by Commissioner Davis, the Commission unanimously approved a right-of-way request from the City of Bossier for the installation of sewer lines under the Teague Trails in Bossier City.

**Request for Leaseback/Lock & Dam #1, Tract A** - By motion of Commissioner Dupuy, seconded by Commissioner Crutchfield, the Commission approved the leaseback agreement to Delta Ridge Ranch on 640 acres at Lock & Dam #1, Tract A at the current market value for a five year term. Mr. Luke Pearson was instructed to provide an updated appraisal of the property and present his findings to the Commission next month for approval. Commissioner Fleming opposed the motion.

**c) Recreation**

**Caddo Parish Commission Presentation/Dog Park Proposal** - By motion of Commissioner Crutchfield, seconded by Commissioner Hodges, the Commission unanimously agreed to table this matter until the Recreation Committee meets in June, 2012, at which time they will discuss and establish Recreation Priority Projects for the next budget cycle.

**Approval of Revised Letter of No Objection/Rapides Parish Police Jury/Levee Certification** - By motion of Commissioner Crutchfield, seconded by Commissioner Owens, the Commission unanimously approved the Letter of No Objection to the Rapides Parish Police Jury regarding certain levee work required for levee certification with the addition to the agreement that the contractor be required to name the Rapides Parish Police Jury and the Red River Waterway Commission as additional insured on the project.

**Approval of Request to Abandon Levee Access/Alexandria Levee Park** - By motion of Commissioner Crutchfield, seconded by Commissioner Owens, the Commission unanimously approved the request to abandon the levee access at the Alexandria Levee Park to allow that area to be maintained as additional parking for the downtown area. It was so noted that there is an additional levee access ramp in that general area near Murray Street.

**Recreation Area Status Report** - Mr. Mike Boydston highlighted the prepared Recreation Area Status Report as provided in the meeting packet, noting that there had been 188,000 visitors to the District recreational facilities during the month of March, 2012.

**d) Ports** - No report. Prepared Tonnage and Project Status Reports were provided in the meeting packets.

**e) Public Awareness & Marketing**

**Marketing Update** - A prepared Client Activity Report and a Scheduled of Upcoming Events Listing were provided in the meeting packets.

**f) Personnel** - No report.

**g) Revenue, Banking & Budget** - No report. Commissioner Maxey announced that there will be a 2011 Audit Exit Conference held at 10:00 am on Tuesday, May 8, 2012.

**h) Legislative** - No report

**7. EXECUTIVE DIRECTOR'S REPORT**

**CenLa Chamber Legislative Reception in Baton Rouge, LA/May 9, 2012** - Mr. Guidry reminded the Commissioners to contact Mr. Randy Walters regarding their plans for attending the CenLa Chamber Legislative Reception in Baton Rouge, May 9, 2012, so that appropriate accommodations may be arranged on their behalf.

**8. STATUS OF RIGHTS-OF-WAY/ENGINEERING REPORT** Prepared reports were provided in the meeting packets.

**9. GENERAL COUNSEL REPORT** - No report.

**10. CORPS OF ENGINEERS REPORT** - No report.

**11. RED RIVER VALLEY ASSOCIATION** - A prepared report was provided.

**12. OTHER BUSINESS** - None

**13. COMMENTS FROM THE PUBLIC** - Mr. Bob Munson commented regarding pending legislation relative to exemptions for out of state vendors coming into the state for special events. Some brief discussion was held on this matter.

**14. ADJOURNMENT**

There being no further business to conduct at this time, by motion of Commissioner Prestridge, seconded by Commissioner Crutchfield, and unanimously approved, the meeting was adjourned.

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JAMES F. MAXEY  
SECRETARY/TREASURER

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LARRY ARDOIN  
INTERIM ACTING CHAIR