

MINUTES  
OF THE  
RED RIVER WATERWAY COMMISSION MEETING  
FEBRUARY 15, 2012  
10:00 AM  
COMMISSION HEADQUARTERS  
NATCHITOCHE, LOUISIANA

1. **CALL TO ORDER**

The meeting of the Red River Waterway Commission was called to order by Interim Acting Chair, Mr. Larry Ardoin, in the Board Room of the Red River Waterway Commission Office located at 5941 Highway 1 By-Pass in Natchitoches, Louisiana.

2. **ROLL CALL, INTRODUCTION OF GUESTS, AND CALL FOR PUBLIC COMMENTS**

Roll was called and a quorum was present. Others in attendance were asked to identify themselves and offered any comments they may have regarding the agenda. However, no comments were offered.

**Present:** Interim Acting Chair, Larry Ardoin, Commissioner Doug Brown, Commissioner Wayne Davis, Commissioner Marc Dupuy, Jr., Commissioner David L. Crutchfield, II, Commissioner Paul Fleming, Commissioner Randell Fletcher, Commissioner Andrew J. Hodges, III, Commissioner James F. Maxey, Commissioner Alvin Owens, Commissioner Rogers M. Prestridge, Commissioner Michael Simpson.

**Absent:** Commissioner Wayne T. Davis

**RRWC Staff Members Present:** Mr. Ken Guidry - Executive Director, Mr. Randy Walters - Marketing Director, Mr. Mike Boydston - Operations & Maintenance Director, Mrs. Cathy Rushing - Executive Assistant, Mr. Colin Brown - Engineer Supervisor, Mr. Luke Pearson - Real Estate Manager, Mr. Greg Upton - Legal Counsel.

**Others Present:** Mrs. Jessica Broadway, Mr. Bob Munson

3. **APPROVAL OF REVISED AGENDA**

By motion of Commissioner Prestridge, seconded by Commissioner Owens, the agenda was revised and unanimously approved. Comments from the public were called for, however, none were offered.

4. **APPROVAL OF MINUTES**

By motion of Commissioner Dupuy, seconded by Commissioner Fletcher, the minutes of the January 18, 2012 meeting were unanimously approved.

5. **TREASURER'S REPORT**

By motion of Commissioner Crutchfield, seconded by Commissioner Simpson, the Expenditures & Investment Reports for the month of January, 2012 were unanimously approved. Approval of the Financial Statements for the months of December 2011 and January, 2012, were delayed due to year end close-out issues.

6. **COMMITTEE REPORTS**

a) **Contracts**

**Consideration of Mowing Proposals** - By motion of Commissioner Prestridge, seconded by Commissioner Maxey, the Commission unanimously approved award of mowing contracts as follows:

a) North Area (North Caddo-Bossier, Teague & Bishop Point) - Mowing contract awarded to R. W. Rogers for \$2,600 per mowing cycle.

b) Red Oak - Mowing contract awarded to Natchitoches Right-of-Way at \$480 per cycle

c) South Area (Poland & Alexandria Levee Park) - Mowing contract awarded to Grasshopper Lawn Service at \$2,459 per cycle

**Consideration of Janitorial Proposals** - By motion of Commissioner Prestridge, seconded by Commissioner Crutchfield, the Commission unanimously voted to reject all bids for janitorial services for the Ft. Buhlow Recreation area and the Alexandria Levee Park Recreational area and instructed staff to redraw the specifications to reduce the scope of services for these contracts and re-advertise for bids on both locations.

**Approval of Cooperative Agreement with NSU/Giant Salvinia Control Project** - By motion of Commissioner Prestridge, seconded by Commissioner Fleming, the Commission unanimously approved the Cooperative Agreement with NSU regarding the Giant Salvinia Control Project with one revision being that NSU be required to provide bi-annual status reports.

**Letter of No Objection Request/Rapides Parish Police Jury** - By motion of Commissioner Prestridge, seconded by Commissioner Crutchfield, the Commission unanimously approved a Letter of No Objection to the Rapides Parish Police Jury for work the RPPJ will be performing on the levee in order to satisfy the levee certification process. The RPPJ will be performing the work at no cost or responsibility to the Commission.

b) **Land Management, Legal Affairs & Affirmative Action**

**Approval of Settlement Agreement/Quit Claim Deed/Pool 5, Part of Tract 8/Wells Island Road Revetment** - By motion of Commissioner Dupuy, seconded by Commissioner Hodges, the Commission unanimously approved the Settlement Agreement and Quit Claim Deed, by and between Mary Smith/MS & MW, L.L.C., and the Red River Waterway District, relative to a tract of land in Pool 5, Part of Tract 8 of the Wells Island Road Revetment. (SEE ATTACHED RESOLUTION).

**Leaseback Request/Pool 3, Tract 58** - By motion of Commissioner Dupuy, seconded by Commissioner Crutchfield, and unanimously approved, staff was authorized to proceed to acquire an updated appraisal as required for the leaseback of the Pool 3, Tract 58 property.

**Authority to Advertise for Public Bid Lease/Lock & Dam #4, Tracts 2, 3 & Part of Tract 8** - By motion of Commissioner Dupuy, seconded by Commissioner Owens, and unanimously approved, the staff was authorized to advertise for public bid for the Lock & Dam #4, Tracts 2, 3, & Part of Tract 8 property in accordance with Commission policy.

**Authority to Advertise for Public Bid Lease, Lock & Dam #1, Part of Tract 7 & 8 & Tract 9** - By motion of Commissioner Dupuy, seconded by Commissioner Hodges, and unanimously approved, the staff was authorized to advertise for public bid for the Lock & Dam #1, Part of Tract 7 & 8 & Tract 9 property in accordance with Commission policy.

**c) Recreation**

**Recreation Area Status Report** - A prepared report was provided in the meeting packet. Mr. Mike Boydston noted that there had been 95,000 visitors to the district recreational facilities during the month of January, 2012.

**d) Ports**

**Approval of Cooperative Agreement with Caddo-Bossier Port/Waste Water Treatment Facility Project** - By motion of Commissioner Fleming, seconded by Commissioner Brown, the Commission unanimously approved the Cooperative Agreement with the Caddo-Bossier Port relative to the Waste Water Treatment Facility project.

**e) Public Awareness & Marketing**

**Marketing Update** - A prepared report was provided in the meeting packet. Mr. Bob Munson reported that the ads regarding the BASSMASTERS Classic to be held in the Shreveport/Bossier City area this month have been airing on the local television stations and that the print ads have been posted in several newspapers and periodicals throughout the District.

**f) Personnel** - No report

**g) Revenue, Banking & Budget**

**Approval of 2011 Audit Compliance Questionnaire** - By motion of Commissioner Maxey, seconded by Commissioner Crutchfield, the Commission unanimously approved the 2011 Audit Compliance Questionnaire.

**h) Legislative** - No report

7. **EXECUTIVE DIRECTOR'S REPORT** - No report
8. **STATUS OF RIGHTS-OF-WAY/ENGINEERING REPORT** - A prepared packet was provided in the meeting packet. Mr. Colin Brown gave a brief update of current construction activities.
9. **GENERAL COUNSEL REPORT** - Mr. Greg Upton reported that he is currently in contact with the Louisiana Board of Ethics with regarding to the required annual ethics training procedures for the Commissioners and staff and will report to the Commission regarding the possibility of having a group training session.
10. **CORPS OF ENGINEERS REPORT** - No report
11. **RED RIVER VALLEY ASSOCIATION** - No report
12. **OTHER BUSINESS** - None
13. **COMMENTS FROM THE PUBLIC** - None
14. **ADJOURN**

There being no further business to conduct at this time, by motion of Commissioner Owens, seconded by Commissioner Crutchfield, and unanimously approved, the meeting was adjourned.

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JAMES F. MAXEY  
SECRETARY/TREASURER

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LARRY ARDOIN  
INTERIM ACTING CHAIR