

MINUTES
OF THE
RED RIVER WATERWAY COMMISSION MEETING
DECEMBER 21, 2011
10:00 AM
COMMISSION HEADQUARTERS
NATCHITOCHE, LOUISIANA

1. **CALL TO ORDER**

The meeting of the Red River Waterway Commission was called to order by Interim Acting Chair, Mr. Larry Ardoin, in the Board Room of the Red River Waterway Commission Office located at 5941 Highway 1 By-Pass in Natchitoches, Louisiana.

2. **ROLL CALL, INTRODUCTION OF GUESTS, AND CALL FOR PUBLIC COMMENTS**

Roll was called and a quorum was present. Others in attendance were asked to identify themselves and offered any comments they may have regarding the agenda. However, no comments were offered.

Present: Interim Acting Chair, Larry Ardoin, Commissioner Doug Brown, Commissioner Wayne Davis, Commissioner Marc Dupuy, Jr., Commissioner Paul Fleming, Commissioner Randell Fletcher, Commissioner Andrew J. Hodges, III, Commissioner James F. Maxey, Commissioner Alvin Owens, Commissioner Rogers M. Prestridge, Commissioner Michael Simpson.

Absent: Commissioner David L. Crutchfield, II

RRWC Staff Members Present: Mr. Ken Guidry - Executive Director, Mr. Randy Walters - Marketing Director, Mrs. Cathy Rushing - Executive Assistant, Mr. Colin Brown- Engineer Supervisor, Mr. Luke Pearson - Real Estate Manager, Mr. Greg Upton - Legal Counsel.

Others Present: Mrs. Robin Cosenza, Mr. Bob Munson, Mr. Rich Brontoli, Mrs. Brooke Teddlie

3. **APPROVAL OF REVISED AGENDA**

By motion of Commissioner Prestridge, seconded by Commissioner Fletcher, the agenda was revised and unanimously approved. Comments from the public were called for, however, none were offered.

4. **APPROVAL OF MINUTES**

By motion of Commissioner Owens, seconded by Commissioner Simpson, the minutes of the November 16, 2011 meeting were unanimously approved.

5. **TREASURER'S REPORT**

By motion of Commissioner Simpson, seconded by Commissioner Owens, the Expenditures, Financial Statements & Investment Reports for the month of November, 2011 were unanimously approved.

6. **COMMITTEE REPORTS**

a) **Contracts**

Approval of Change Order No. 2/Bishop Point Asphalt Project - By motion of Commissioner Prestridge, seconded by Commissioner Fleming, the Commission unanimously approved Bishop Point Recreation Area Change Order No. 2 for a reduction in materials and resulting in a reduction of \$3500 in the contract amount.

Authority to Award Design Contract and Initiate Design/Grand Ecore, Phase II - By motion of Commissioner Prestridge, seconded by Commissioner Fleming, the Commission unanimously approved award of the design contract for the Grand Ecore, Phase II project to Cothren, Graff, Smoak Engineering, Inc.

Authority to Advertise for Mowing Contract/Poland Recreation Area - By motion of Commissioner Prestridge, seconded by Commissioner Hodges, and unanimously approved, staff was authorized to advertise for a mowing contract at the Poland Recreation Area.

Authority to Advertise for Janitorial Services Contract/Alexandria Levee Parks & Ft. Buhlow Rec. Area - By motion of Commissioner Prestridge, seconded by Commissioner Owens, and unanimously approved, staff was authorized to advertise for a janitorial services contract for the Alexandria Levee Park & Ft. Buhlow Recreation Areas.

Authority to Purchase Two Vehicles Under State Contract - By motion of Commissioner Prestridge, seconded by Commissioner Brown, the Commission unanimously approved authorization for the purchase of two F-150 pick-up trucks through the City of Alexandria's State Contract with Hixson Autoplex at a cost of \$19,482.00 per vehicle.

Approval of Revised Amendment #2 to the Local Cooperative Agreement for Mitigation - By motion of Commissioner Prestridge, seconded by Commissioner Hodges, the Commission unanimously approved the revised Amendment No. 2 to the Local Cooperative Agreement for Mitigation.

b) **Land Management, Legal Affairs & Affirmative Action**

Authority to Award Public Bid Lease/Pool 2, Tracts 5 & 7/Kateland Realignment - By motion of Commissioner Dupuy, seconded by Commissioner Simpson, the Commission unanimously approved award of a bid lease of Pool 2, Tracts 5 & 7 of Kateland Realignment to Avery Foster at \$16.00 per acre for a total of \$616.00 on 38.5 acres for a five year term.

Authority to Award Public Bid Lease/Pool 3, Tract 85/Red Bayou - By motion of Commissioner Dupuy, seconded by Commissioner Simpson, the Commission unanimously approved award of a bid lease of Pool 3, Tract 85 at Red Bayou to Brandon Strother at \$40.00 per acre for a total of \$10,000.00 on 50 acres for a five year term.

Authority to Award Leaseback/Pool 3, Tract 36/Grant Parish - By motion of Commissioner Dupuy, seconded by Commissioner Brown, the Commission unanimously approved award of a leaseback of Pool 3, Tract 36 in Grant Parish to Dr. Randolph Williams for \$12.00 per acre for a total of \$540.00 for 9 acres for a five year term.

Authority to Readvertise Public Bid Leases Expiring in 2012 - By motion of Commissioner Dupuy, seconded

by Commissioner Hodges, the Commission unanimously approved authority for staff to readvertise for the bid leases expiring in 2012.

Authority to Reappraise Leasebacks Expiring in 2012 - By motion of Commissioner Dupuy, seconded by Commissioner Simpson, the Commission unanimously approved authority for staff to reappraise the leasebacks expiring in 2012.

c) Recreation

Recreation Area Status Report - Prepared reports were provided in the meeting packets.

d) Ports - No report. Prepared Tonnage and Project Status reports were provide in the meeting packets.

e) Public Awareness & Marketing

Marketing Update - Commissioner Owens took this opportunity to commend Mrs. Robin Cosenza and Mr. Bob Munson of KJA for their efforts and the results of the promotional video produced by that firm. Also, Mr. Randy Walters gave a brief update as to the status of the activities relative to the BASSMASTER Classic in February, 2012.

f) Personnel - No report

g) Revenue, Banking & Budget

Authority to Unreserved and Undesignate Remaining Project Fund Balances - By motion of Commissioner Prestridge, seconded by Commissioner Fletcher, and unanimously approved, the Commission voted to unreserve and undesignate a total of \$1,244,043.31 in remaining funds from various completed projects.

Approval of 2011 Surplus Equipment List and Authority to Dispose of Items per Commission Policy - By motion of Commissioner Maxey, seconded by Commissioner Owens, the Commission unanimously approved the surplus equipment list as provided by staff and authorized the proper disposal of the listed items in accordance with Commission policy.

Approval of FY 2012 Budget Proposal - By motion of Commissioner Hodges, seconded by Commissioner Fleming, the Commission unanimously approved the FY 2012 Proposed Budget as prepared by staff.

h) Legislative - No report

7. **EXECUTIVE DIRECTOR'S REPORT** - Mr. Guidry took this opportunity to thank the Commissioners for all of their efforts through the year and for approving the 2012 Budget Proposal.
8. **STATUS OF RIGHTS-OF-WAY/ENGINEERING REPORT** - Prepared reports were provided in the meeting packets. Mr. Colin Brown gave a brief update regarding the status of active projects.
9. **GENERAL COUNSEL REPORT** - Mr Greg Upton gave a brief update regarding several pending legal issues relative to the District.
10. **CORPS OF ENGINEERS REPORT** - No report
11. **RED RIVER VALLEY ASSOCIATION** - Mr. Rich Brontoli gave a brief update regarding legislative activities relative to funding issues for the District.
12. **OTHER BUSINESS** - None
13. **COMMENTS FROM THE PUBLIC** - None
14. **RECESS**

There being no further business to conduct at this time, by motion of Commissioner Simpson, seconded by Commissioner Hodges, and unanimously approved, the meeting was adjourned.

JAMES F. MAXEY
SECRETARY/TREASURER

LARRY ARDOIN
ACTING CHAIRMAN