

MINUTES  
OF THE  
RED RIVER WATERWAY COMMISSION MEETING  
NOVEMBER 16, 2011  
10:00 AM  
COMMISSION HEADQUARTERS  
NATCHITOCHES, LOUISIANA

1. **CALL TO ORDER**

The meeting of the Red River Waterway Commission was called to order by Interim Acting Chairman, Mr. Larry Ardoin, in the Board Room of the Red River Waterway Commission Office located at 5941 Highway 1 By-Pass in Natchitoches, Louisiana.

2. **ROLL CALL, INTRODUCTION OF GUESTS, AND CALL FOR PUBLIC COMMENTS**

Roll was called and a quorum was present. Others in attendance were asked to identify themselves and offered any comments they may have regarding the agenda. However, no comments were offered.

**Present:** Interim Acting Chair, Mr. Larry Ardoin, Commissioner Doug Brown, Commissioner Wayne Davis, Commissioner Marc Dupuy, Jr., Commissioner David L. Crutchfield, II, Commissioner Paul Fleming, Commissioner Randell Fletcher, Commissioner Andrew J. Hodges, III, Commissioner James F. Maxey, Commissioner Alvin Owens, Commissioner Rogers M. Prestridge.

**Absent:** Commissioner Michael Simpson

**RRWC Staff Members Present:** Mr. Ken Guidry - Executive Director, Mr. Randy Walters - Marketing Director, Mr. Mike Boydston - Operations & Maintenance Director, Mrs. Cathy Rushing - Executive Assistant, Mr. Colin Brown - Engineer Supervisor, Mr. Luke Pearson - Real Estate Manager, Mr. Greg Upton - Legal Counsel.

**Others Present:** Mrs. Robin Cosenza, Mrs. Brooke Teddlie, Ms. Sharon Balfour

3. **APPROVAL OF REVISED AGENDA**

By motion of Commissioner Prestridge, seconded by Commissioner Fleming, the agenda was revised and unanimously approved. Comments from the public were called for, however, none were offered.

4. **APPROVAL OF MINUTES**

By motion of Commissioner Brown, seconded by Commissioner Prestridge, the minutes of the October 19, 2011 meeting were unanimously approved.

5. **TREASURER'S REPORT**

By motion of Commissioner Crutchfield, seconded by Commissioner Hodges, the Expenditures, Financial Statements & Investment Reports for the month of October, 2011 were unanimously approved.

6. **COMMITTEE REPORTS**

a) **Contracts**

**Approval of Change Order No. 1/Recreational Dredging Project** - By motion of Commissioner Prestridge, seconded by Commissioner Fletcher, the Commission unanimously approved Change Order No. 1 of the Recreational Dredging Project which resulted in a reduction of \$4,240 in the total contract amount.

**2012 Contracts List Renewals** - By motion of Commissioner Prestridge, seconded by Commissioner Crutchfield, the Commission unanimously approved the recommendations of staff and the Committee to renew and/or readvertise those contracts detailed in the annual Contract Report for 2012.

**Approval of Change Order No. 1, Bishop Point Asphalt Project** - By motion of Commissioner Prestridge, seconded by Commissioner Brown, the Commission unanimously approved Change Order No. 1 of the Bishop Point Asphalt Project resulting in an increase of \$4,525 in the contract amount to allow for the addition of a handicap accessible sidewalk at that site.

b) **Land Management, Legal Affairs & Affirmative Action**

**Authority to Award Leaseback/Lock & Dam #2, Parts of Tracts 4 & 9** - By motion of Commissioner Dupuy, seconded by Commissioner Hodges, the Commission unanimously approved award of a leaseback of parts of Tracts 4 & 9 totaling 32.5 acres at Lock & Dam No. 2, to Mr. Barry Ryland at \$21 per acre for a five year term.

**Authority to Award Bid Lease/Pool 1, Parts of Tracts 30-36/Hadden-Ft. DeRussy Cut-Off** - By motion of Commissioner Dupuy, seconded by Commissioner Crutchfield, the Commission unanimously approved award of a bid lease of Pool 1, parts of Tracts 30-36 at Hadden-Ft. DeRussy to 3-B Trucking, LLC at \$1.25 per cubic yard of spoil material removed from the spoil deposit area located at that site.

**Authority to Readvertise Bid Lease/Pool 4, Part of Tract 2/Red Oak Lake** - By motion of Commissioner Dupuy, seconded by Commissioner Fletcher, and unanimously approved, staff was authorized to readvertise for a bid lease at Pool 4, Parts of Tracts 9 & 11.

**Request to Modify Kinderhawk Pipeline Right-of-Way Agreement/Pool 4, Parts of Tracts 9 & 11** - By motion of Commissioner Dupuy, seconded by Commissioner Prestridge, and unanimously approved, the Commission voted to deny the request by Kinderhawk to change certain language regarding the indemnification of the RRWC in the Pipeline Right-of-Way agreement, and to delete language which would declare the pipeline the property of the RRWC in the event the pipeline is later abandoned by Kinderhawk for any reason.

c) **Recreation**

**2012 Recreation Priorities** - By motion of Commissioner Crutchfield, seconded by Commissioner Hodges, and unanimously approved, the Commission took action to move the Grand Ecore RV Park project and the Ft. Buhlow Disc Golf Project to the 2012 priorities list.

**Recreation Area Status Report** - Mr. Mike Boydston noted that there had been 139,000 visitors to the District recreational facilities which placed the visitation totals to over 2 million to date for 2012, as indicated in the prepared report provided in the meeting packet

At this time, Commissioner Crutchfield announced that there would be a Recreation Committee meeting scheduled sometime during the first quarter of 2012 to discuss further recreation priority issues and to adjust the priorities list accordingly.

**d) Ports**

**O & M Funding Request/Avoyelles Parish Port Commission** - By motion of Commissioner Fleming, seconded by Commissioner Dupuy, the Commission unanimously approved the \$40,000 operations and maintenance funding match for 2012 for the Avoyelles Parish Port.

**Recommendations for 2012 Port Projects Funding** - The Commission approved a total of \$3,251,706 for the various 2012 Port projects as follows:

- **Avoyelles Parish Port** - \$500,000 for a material handling facility, unanimously approved by motion of Commissioner Fleming, seconded by Commissioner Fletcher, subject to matching funding as follows:
  - Letter from Community Development Block Grant regarding funding
  - Letter from State of Louisiana regarding funding.
  - Executed lease between the Port and Brudd Construction
  - Source of funding from Brudd Construction
- **Alexandria Regional Port Authority** - \$2,248,063, with \$1,789,357 of that amount to be reimbursed by LADOTD if approved for the Clean Tech Solutions of Louisiana (CTSL) project, unanimously approved by motion of Commissioner Fleming, seconded by Commissioner Owens, provided the following conditions are met:
  - Letter of credit from CTSL for \$2,248,063
  - Executed lease between the CTSL and the Port
  - Reimbursement agreement between LADOTD and the Port
  - Cooperative Endeavor Agreement between RRWC and Port.
- **Natchitoches Parish Port** - \$318,000 for dock improvement and waterline upgrade projects, unanimously approved by motion of Commissioner Fleming, seconded by Commissioner Crutchfield.
- **Red River Parish Port** - \$975,000 for the access road overlay project, unanimously approved by motion of Commissioner Fleming, seconded by Commissioner Prestridge.
- **Caddo-Bossier Port** - \$1,000,000 for the implementation of the initial phases of a filter station within their reuse water system unanimously approved by motion of Commissioner Fleming, seconded by Commissioner Prestridge.

**e) Public Awareness & Marketing**

**Marketing Update** - A prepared report was provided in th meeting packet. Mr. Randy Walters reported that he is currently working on putting together a tentative schedule for the tour of the various District recreational facilities and ports for the weeks of November 28, 2011 and/or December 12, 2011. He urged the Commissioner to look at their calendars for those weeks and let him know which periods would work best for them.

**f) Personnel** - No report

**g) Revenue, Banking & Budget** - No report. Commissioner Maxey announced that the committee would meet at 5:00 pm on Tuesday, December 20, 2011, to discuss staff salaries and insurance benefit issues for 2012.

**h) Legislative** - No report. However, Acting Interim Chair, Mr. Larry Ardoin, took this opportunity to relate his background with the Louisiana Department of Transportation and Development and his past association with the Red River Waterway Commission.

7. **EXECUTIVE DIRECTOR'S REPORT** - No report.

8. **STATUS OF RIGHTS-OF-WAY/ENGINEERING REPORT** - Mr. Colin Brown gave a brief overview of the prepared reports provided in the meeting packet.

9. **GENERAL COUNSEL REPORT** - Mr. Greg Upton reported that all public servants and employees are required to participate in a one hour ethics training session annually. Also, at this time, there was some general discussion held regarding the current drought conditions, the need for water for the Haynesville Shale operations and the sale of water by private landowners.

10. **CORPS OF ENGINEERS REPORT** - No report

11. **RED RIVER VALLEY ASSOCIATION** - No report

12. **OTHER BUSINESS** - None

13. **COMMENTS FROM THE PUBLIC** - None

14. **ADJOURN**

There being no further business to conduct at this time, by motion of Commissioner Crutchfield, seconded by Commissioner Owens, and unanimously approved, the meeting was adjourned.

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JAMES F. MAXEY  
SECRETARY/TREASURER

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LARRY ARDOIN  
ACTING CHAIRMAN