

MINUTES
OF THE
RED RIVER WATERWAY COMMISSION MEETING
APRIL 20, 2011
10:00 AM
COMMISSION HEADQUARTERS
NATCHITOCHEs, LOUISIANA

1. **CALL TO ORDER**

The meeting of the Red River Waterway Commission was called to order by Acting Chairman, Mr. Nicholas Verret, in the Board Room of the Red River Waterway Commission Office located in Natchitoches, Louisiana.

2. **ROLL CALL & INTRODUCTION OF GUESTS**

Roll was called and a quorum was present. Others in attendance were asked to identify themselves.

Present: Acting Chairman Nicholas Verret, Commissioner Doug Brown, Commissioner Wayne Davis, Commissioner Marc Dupuy, Jr., Commissioner David L. Crutchfield, II, Commissioner Paul Fleming, Commissioner Randell Fletcher, Commissioner Andrew J. Hodges, III, Commissioner Alvin Owens.

Absent: Commissioner James F. Maxey, Commissioner Rogers M. Prestridge, Commissioner Michael Simpson

RRWC Staff Members Present: Mr. Ken Guidry - Executive Director, Mr. Randy Walters - Marketing Director, Mr. Mike Boydston - Operations & Maintenance Director, Mrs. Cathy Rushing - Executive Assistant, Mr. Colin Brown - Engineer Supervisor, Mr. Luke Pearson - Real Estate Manager, Mr. Greg Upton - Legal Counsel.

Others Present: Mrs. Jennifer Hawkins, Mr. Ed Giering, Mr. Rich Feibleman

3. **APPROVAL OF REVISED AGENDA**

By motion of Commissioner Crutchfield, seconded by Commissioner Owens, the agenda was revised and unanimously approved. Comments from the public were called for, however, none were offered.

4. **APPROVAL OF MINUTES**

By motion of Commissioner Dupuy, seconded by Commissioner Fletcher, the minutes of the March 16, 2011 meeting were unanimously approved.

5. **TREASURER'S REPORT**

By motion of Commissioner Fleming, seconded by Commissioner Hodges, the Expenditures, Financial Statements & Investment Reports for the month of March, 2011 were unanimously approved.

6. **COMMITTEE REPORTS**

a) **Contracts**

Authority to Award Recreation Dredging Project - By Motion of Commissioner Davis, seconded by Commissioner Crutchfield, the Commission unanimously approved award of the recreation dredging project to Blount Brothers Construction for a bid amount of \$320,600.00.

Authority to Award Office Carpet/Tile Replacement Contract - By Motion of Commissioner Davis, seconded by Commissioner Brown, the Commission unanimously approved award of the Office Carpet and Tile Replacement project to Sherwin-Williams for a bid amount of \$17,269.43.

Authority to Award Additional Amenities-North Contract - By Motion of Commissioner Davis, seconded by Commissioner Crutchfield, the Commission unanimously approved award of the Additional Amenities- North project to TKTMJ, Inc., for a bid amount of \$345,170.50.

b) **Land Management, Legal Affairs & Affirmative Action**

Authority to Advertise for Bid Lease, Pool 2, Tracts 1, 3, 5 & 7 - By Motion of Commissioner Dupuy, seconded by Commissioner Hodges, and unanimously approved, staff was authorized to advertise for bids for lease of Tracts 1, 3, 5, & 7 in Pool 2.

Approval of Leaseback Appraisal Policy - By motion of Commissioner Dupuy, seconded by Commissioner Owens, the Commission unanimously approved the revised Leaseback Appraisal Policy providing for all leaseback appraisals be performed in house by Mr. Luke Pearson, Real Estate Manager, on a case by case basis and that those appraisal costs no longer be passed on to the lessee, being the previous landowner.

c) **Recreation**

Recreation Area Status Report - A prepared report was provided in the meeting packet. Mr. Mike Boydston noted that there had been 197,000 visitors in the District parks during the month of March, 2011.

d) **Ports** - Mr. Randy Walters briefly highlighted the prepared Project Status report and the Tonnage Report as provided.

e) **Public Awareness & Marketing**

Marketing Update - Commissioner Owens encouraged the Commissioner to contact the staff should they have any suggestions or comments regarding the dissemination of information relative to the BASSMASTERS Classic being hosted on the Red River in February, 2012 in the Shreveport/Bossier City area. Mr. Randy Walters highlighted the list of up-coming events. Commissioner Owens also commented on the dedication of the Poland Recreation Area held on Tuesday, April 19, 2011, adding that there was a good turn-out including members of the local news media.

Commissioner Fleming took this opportunity to request that the monthly Recreation Area Status Report and the Port Tonnage Report be sent via e-mail month to the members and/or staff of the legislative and congressional delegation. Mr. Randy Walters indication that staff would take care of doing so.

f) **Personnel** - No report

g) **Revenue, Banking & Budget**

Authority to Surplus and Dispose of Used Office Equipment - By motion of Commissioner Crutchfield,

seconded by Commissioner Owens, the Commission unanimously approved the Surplus Used Office Equipment List as submitted by staff and authorized staff to dispose of the items in accordance with the Commission policy.

h) Legislative - Acting Chairman, Mr. Nick Verret, noted that the Fiscal Session of the State Legislature begins on Monday, April 25, 2011.

7. **EXECUTIVE DIRECTOR'S REPORT** - No report
8. **STATUS OF RIGHTS-OF-WAY/ENGINEERING REPORT** - Prepared reports were provided in the meeting packet. Mr. Colin Brown noted that the Corps of Engineers will begin working today on the access road to the Poland Recreation Area.
9. **GENERAL COUNSEL REPORT** - Mr. Greg Upton reminded the Commissioners to file their Financial Disclosure forms as members of a Louisiana State Commission.
10. **CORPS OF ENGINEERS REPORT** - Mr. Rich Feibleman reported that once the Continuing Resolution is approved in Congress and begins to trickle down to the various Corps of Engineers Districts, he will be in a better position to ascertain exactly what projects the COE will be working on in the coming months. He will give an update on that matter when the information is made available.
11. **RED RIVER VALLEY ASSOCIATION** - No report
12. **OTHER BUSINESS** - None
13. **COMMENTS FROM THE PUBLIC** - None
14. **RECESS**

At this time, by motion of Commissioner Brown, seconded by Commissioner Crutchfield, and unanimously approved, the meeting recessed for lunch and the Secretary/Treasurer was authorized to pay for the meals of the Commissioners and their guests out of the funds of the District.

15. **ADJOURNMENT**

The meeting reconvened immediately following lunch, however, there being no further business to conduct at this time, by motion of Commissioner Dupuy, seconded by Commissioner Fletcher, and unanimously approved, the meeting was adjourned.

JAMES F. MAXEY
SECRETARY/TREASURER

NICHOLAS F. VERRET, JR.
ACTING CHAIRMAN