

MINUTES  
OF THE  
RED RIVER WATERWAY COMMISSION MEETING  
NOVEMBER 17, 2010  
10:00 AM  
COMMISSION HEADQUARTERS  
NATCHITOCHE, LOUISIANA

1. **CALL TO ORDER**

The meeting of the Red River Waterway Commission was called to order by Acting Chairman, Mr. Nicholas Verret, in the Board Room of the Red River Waterway Commission Office located in Natchitoches, Louisiana.

2. **ROLL CALL & INTRODUCTION OF GUESTS**

Roll was called and a quorum was present. Others in attendance were asked to identify themselves.

**Present:** Acting Chairman Nicholas Verret, Commissioner Doug Brown, Commissioner Wayne Davis, Commissioner Marc Dupuy, Jr., Commissioner David L. Crutchfield, II, Commissioner Paul Fleming, Commissioner Randell Fletcher, Commissioner James F. Maxey, Commissioner Alvin Owens, Commissioner Rogers M. Prestridge, Commissioner Michael Simpson.

**Absent:** Commissioner Andrew J. Hodges, III

**RRWC Staff Members Present:** Mr. Ken Guidry - Executive Director, Mr. Randy Walters - Marketing Director, Mr. Mike Boydston - Operations & Maintenance Director, Mrs. Cathy Rushing - Executive Assistant, Mr. Colin Brown - Engineer Supervisor, Mr. Garland Brown - Real Estate Manager, Mr. Luke Pearson - Real Estate Manager, In-Training, Mr. Greg Upton - Legal Counsel.

**Others Present:** Ms. Sharon Balfour, Mr. Robert Breedlove, Mr. Hugh McConnell, Mrs. Robin Cosenza, Mr. Gary Etheridge, Ms. Brooke, Niette

3. **APPROVAL OF REVISED AGENDA**

By motion of Commissioner Simpson, seconded by Commissioner Crutchfield, the agenda was revised and unanimously approved. Comments from the public were called for, however, none were offered.

4. **APPROVAL OF MINUTES**

By motion of Commissioner Dupuy, seconded by Commissioner Fletcher, the minutes of the October 20, 2010 meeting were unanimously approved.

5. **TREASURER'S REPORT**

By motion of Commissioner Fleming, seconded by Commissioner Brown, the Expenditures, Financial Statements & Investment Reports for the month of October, 2010, were unanimously approved.

6. **COMMITTEE REPORTS**

a) **Contracts**

**Approval of Auctioneer Contract** - By motion of Commissioner Prestridge, seconded by Commissioner Crutchfield, the Commission unanimously approved the auction contract with Kevin Kelly Auctioneers, LLC.  
**Approval of Waste Disposal Contract/Ft. Buhlow & Ben Routh Recreation Areas** - By motion of Commissioner Prestridge, seconded by Commissioner Dupuy, the Commission unanimously approved the Waste Disposal Contract with I.E.S.I. for \$240 per month at the Ft. Buhlow Recreational Facility and for \$69 per month at the Ben Routh Recreation Facility.

**Approval of Change order No.2/Mary Magdeline Cemetery/Levee Berm Project** - By motion of Commissioner Prestridge, seconded by Commissioner Brown, the Commission unanimously approved Change Order #2 of the Mary Magdeline Cemetery/Levee Berm project for a decrease of \$2,900 in the contract amount due to inadequately established sod for that project.

**Approval of Consultant Forestry Contract** - Mr motion of Commissioner Prestridge, seconded by Commissioner Dupuy, the Commission unanimously accepted the forestry consultant proposal and the contract with TLC Forest Management.

**Approval of Engineering Contract/Bishop Point Access Road** - By motion of Commissioner Prestridge, seconded by Commissioner Davis, the Commission unanimously approved award of the engineering contract for the Bishop Point Access Road to Coyle Engineering, contingent upon approval of the 2011 Budget.

b) **Land Management, Legal Affairs & Affirmative Action** - No report

c) **Recreation** - A prepared report was provided in the meeting packet. Mr. Mike Boydston reported that there had been 131,000 visitors to the District recreational facilities during the month of October, 2010.

d) **Ports**

**Approval of Red River Parish Port Cooperative Endeavor Agreement/Headwaters** - By motion of Commissioner Fleming, seconded by Commissioner Simpson, the Commission unanimously approved the Cooperative Endeavor Agreement with the Red River Parish Port Commission with regard to the Headwaters, Inc., litigation settlement.

**Approval of Cooperative Endeavor Agreement/Natchitoches Parish Port** - By motion of Commissioner Fleming, seconded by Commissioner Fletcher, the Commission unanimously approved the Cooperative Endeavor Agreement with the Natchitoches Parish Port to expend up to \$225,000 for the waterline extension project at the Port site.

**Approval of 2011 Funding for Ports Capital Improvement Projects**

**Natchitoches Parish Port** - By motion of Commissioner Fleming, seconded by Commissioner Brown, the Commission unanimously approved the funding request from the Natchitoches Parish Port for \$2.3 million for a fuel terminal infrastructure project with \$1.3 million to be expended in 2011 and \$1 million to be expended in 2011, with the stipulation that the proposed fuel terminal operator has invested its own funds on this project prior to the Commission expending its funds for this project, or that the tenant agrees to reimburse

the RRWC for funds it may have spent for the development of this project.

**Red River Parish Port** - By motion of Commissioner Fleming, seconded by Commissioner Simpson, the Commission unanimously approved the three following funding requests from the Red River Parish Port with funds utilized to come from funds previously allocated for the withdrawn ISG project:

- Dock Upgrade Project - \$300,000 to be expended in 2011
- Hoppers, Conveyors and stackers project - \$400,000 to be expended in 2011
- The Headwaters, Inc., Settlement funding - \$571,468 to be expended in 2010

**Caddo-Bossier Port** - By motion of Commissioner Fleming, seconded by Commissioner Prestridge, the Commission unanimously approved funding for the following Caddo-Bossier Port projects:

- Dock Upgrades - \$634,635
- Dock Fendering Upgrades project - \$381,600
- Crane Upgrades Project - \$350,000 contingent upon the port providing matching funds

Prepared Tonnage and Project Status Reports were provided in the meting packet.

At this time, Mr. High McConnell gave a brief update regarding the frac sand operations through the Caddo-Bossier Port facility, relative to the Haynesville Shale production activities.

e) **Public Awareness & Marketing** - A prepared report was provided in the meeting packet. Commissioner Alvin Owens reminded the Commissioners of the ribbon cutting/grand opening activities at the Forts Randolph/Buhlow State Historic Site in Pineville, Louisiana, scheduled for Thursday, November 18, 2010 at 10:00 AM. Mr. Randy Walters highlight the up-coming calendar of events.

f) **Personnel** - No report

g) **Revenue, Banking & Budget** - No report.

h) **Legislative** - No report

7. **EXECUTIVE DIRECTOR'S REPORT** - Mr. Ken Guidry reported that the Open Door Fellowship Church has requested authority to place a memorial plaque at the Coushatta Recreational facility in memory of a 2008 drowning victim at that location. With no objections, staff was instruction to proceed to work with the church in that endeavor.
8. **STATUS OF RIGHTS-OF-WAY/ENGINEERING REPORT** - Prepared reports were provided in th meeting packets. Mr. Colin Brown reported on the following items:
  - The Forts Randolph/Buhlow State Historic Site is nearing completion with the exception of a few minor exhibit details which will not hinder the grand opening celebrations..
  - The punch list inspection is currently underway for the Poland Recreation facility.
  - The final review of the design plans is currently underway for the Additional Amenities - North and South Projects. Mr. Brown anticipates being able to advertise for the construction in early 2011.
9. **GENERAL COUNSEL REPORT** - No report
10. **CORPS OF ENGINEERS REPORT** - No report
11. **RED RIVER VALLEY ASSOCIATION** - Mr. Ken Guidry highlighted the prepared report as provided.
12. **OTHER BUSINESS** - None
13. **COMMENTS FROM THE PUBLIC** - Mr. Robert Breedlove took this opportunity to thank the Commission for its continued support of the Natchitoches Parish Port and its projects.
14. **RECESS**

At this time, by motion of Commissioner Prestridge, seconded by Commissioner Crutchfield, and unanimously approved, the meeting recessed for lunch and the Secretary/Treasurer was authorized to pay for the meals of the Commissioners and their guests out of the funds of the District.
15. **ADJOURNMENT**

The meeting reconvened immediately following lunch, however, there being no further business to conduct at this time, by motion of Commissioner Owens, seconded by Commissioner Fletcher, and unanimously approved, the meeting was adjourned.

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JAMES F. MAXEY  
SECRETARY/TREASURER

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NICHOLAS F. VERRET, JR.  
ACTING CHAIRMAN